



ST. CLOUD STATE  
UNIVERSITY

# Academic Suspension Appeal Resource Guide



How to Prepare and Submit an  
Academic Suspension Appeal



UNIVERSITY COLLEGE  
ST. CLOUD STATE UNIVERSITY

# This Guide's Purpose

This guide is for students facing academic suspension. Our suspension appeal process is designed to encourage you to honestly reflect, plan, and address the challenges that have affected your academic performance at SCSU.

---

## You are NOT alone!

We want you to know you are not alone in experiencing academic difficulties. We know there are many reasons why you may have faced challenges. With the proper resources and support, we believe you can improve your academic standing at St. Cloud State University.




---

## We're here to help you!

We sincerely care about you. We urge you to schedule a meeting with your Academic Advisor or Student Success Coach to create a personal and academic success plan.





# TABLE OF CONTENTS

1. INTRODUCTION
2. APPEAL DEADLINE DATES
3. SUSPENSION APPEAL CHECKLIST
4. ACADEMIC POLICIES
5. HOW TO PREPARE YOUR APPEAL
6. EXPLANATION LETTER TIPS
7. SAMPLE EXPLANATION LETTER
9. DOCUMENTATION REQUIREMENTS
14. HOW TO SUBMIT YOUR APPEAL
15. GPA CALCULATOR
16. STUDENT RESOURCES
17. TUTORING RESOURCES



# Spring 2026

## Satisfactory Academic Progress & Suspension Appeal Dates

**April 15** Early Readmission Appeals due by Noon. Students with a one-year suspension after Fall 2025 who have sat out one semester (Spring 2026). Appeal to return for the Fall 2026 semester.

**April 29** Last day of classes

**May 12** Deadline for reporting grades

**May 14** Satisfactory Academic Progress run by Records & Registration

**May 14-15** Dismissal, Suspension notifications sent to students via SCSU email

**May 18** Admin Appeal, Continued Probation, and Warning notifications sent via SCSU email

**May 18** Classes begin (Summer Block 1)

**June 1** Suspension Appeal Deadline (Academic and Financial Aid)

**June 2-4** Appeals Committee reviews submissions

**June 5** All suspension appeal decisions out to students via SCSU email

**June 8** Deadline to submit Committee decision appeals to Dean

**June 9-11** Dean reviews decision appeals

**June 12** AAP submits final Summer 2026 drop list



# Your Suspension Appeal Checklist



## Prepare Your Appeal

- Review appeal instructions and resources
- Make note of appeal submission deadlines, process timeline, registration information, and other key dates
- If needed, consult your Academic or Student Success Advisor to learn more about this process
- Take the time to reflect on the circumstances that led to academic difficulty
- Prepare your letter of explanation
- Prepare your personal success plan
- Prepare the correct supporting documents that will support your circumstance

## Submit Your Appeal

- Check your student email with the online link to our appeal application
- Follow the directions on pages 8-12 to help with the online application.
- Make a copy of everything you are submitting for your own file.

## Important Next Steps

- You will receive an email mid suspension about the transition back.
- Meet with an advisor about a success plan.
- Check in with us if you have any questions!



# SCSU Academic Standing Policies

## Good Standing

### 0-44 attempted credits

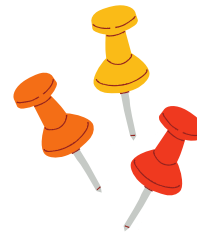
Good Academic Standing is defined as a cumulative GPA of at least 1.75 and a Credit Completion Rate of at least 66.67%



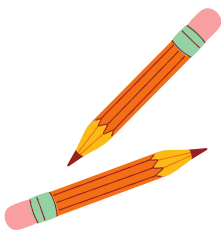
### 45+ attempted credits

Good Academic Standing is defined as a cumulative GPA of at least 2.0 and a Credit Completion Rate of at least 66.67%

## Administrative Appeal Requirements



To qualify for an Administrative Appeal, a student on Academic Warning or Academic Probation must earn a minimum semester GPA of 2.0 and complete a minimum of 9 credit hours for the semester (Fall/Spring).



## Continued Probation Requirements



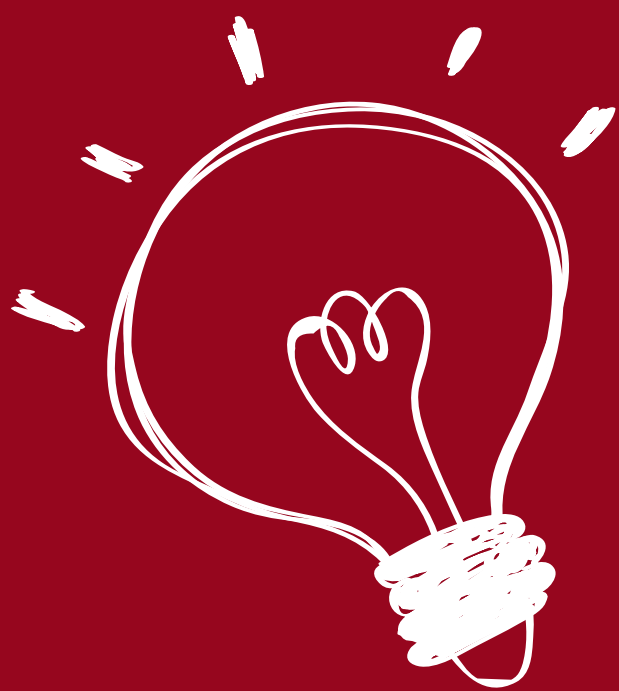
To qualify for Continued Probation, a student on Academic Probation must earn a minimum 2.3 semester GPA and complete 100% of enrolled semester credits.

Note: Students do not need to apply for Administrative Appeal or Continued Probation; they are granted automatically.

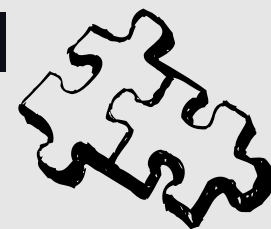
# How to Prepare Your Appeal

## 1 Write Your Personal Narrative

- Type a clear and concise letter describing the circumstances that affected your academic success
- See tips on how to write your letter.
- Fully explain all events and circumstances
- Explain how things are different now



## 2 Make a Personal Success Plan



- Reflect on your past semester(s) and the challenges you faced
- Talk to your Advisor about realistic goals for yourself
- Identify study strategies and academic supports/campus resources to enhance academic success

## 3 Get the Right Documentation

- Include all necessary documents that support your Personal Narrative
- Appeals **without** documentation will be returned as Incomplete
- If your circumstances are medical in nature (physical and/or mental health), please submit the Medical Verification Form. Your provider must complete the Page 2

## 4 Other Items You Need to Make Your Appeal

- Letters of support from SCSU faculty or staff
- Your Academic Success Plan from the beginning of the semester
- *Any other documentation* that you feel is important and relevant to your academic appeal

## 5 Plan for Future Success



- What new study habits will you incorporate into your daily routine?
- How have you managed the challenges you faced?
- What do you need to do to return to good academic standing?
- What courses might help you succeed?



# Questions Your Explanation Letter Should Answer

## **1) What factors contributed to your academic situation?**

- Describe how these factors had a direct impact on your academic performance. Be specific, detailed and provide documentation.
- Be very clear about what factors influenced your performance and the courses affected

## **2) Do not spend a lot of time discussing the following in your statement. AVOID:**

- You love SCSU and want to stay on campus.
- You feel that losing academic eligibility will be very difficult.
- Education and academic success means a lot to you (and your family).

## **3) Who have you sought out for support or guidance?**

- Let the committee know if you're working with or have met with someone in an on- or off-campus office, service, or resource.

## **4) How do you plan to return to good academic standing?**

- What actions are you taking now to prevent this from happening again? Share the names of specific people you will meet with and the resources you will use.

## **5) Did you create an Academic Plan for this or previous semesters?**

- Discuss the most recent formal success plan you completed either with your Advisor or Coach. Did you follow your success plan? Why or why not? What worked and what did not?



# A Sample Explanation Letter

This sample is provide as a tool to get you started. We do not expect your letter to be formatted or worded exactly this way. We encourage you to share your story in the way that is authentic to who you are and understandable to University staff who may not know you.

Date

Dear Appeal Review Committee,

My name is \_\_\_\_\_ and I would like to request academic probation for the upcoming semester. In the Semester of 2023, I experienced (Briefly describe situation) that impacted my academics in the following ways: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ {list how grades were impacted by situation}. In addition to this situation, I faced other challenges that led to my academic standing including- \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ {list any other mitigating challenges}.

*Tips: Be clear and specific. Do not include details that are not related to your appeal request.*

Since that time, I have reflected on my challenges and have learned that \_\_\_\_\_ {what did you learn?}. I have enraged in the following activities to address my challenges: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ {list activities}. Tip: Be sure to provide evidence of how each situation or challenges was managed. Clearly explain how your situation has improved.

Please see my enclosed plan of action as it includes a detailed plan for my success this semester as well as my supportive documentation {that confirms challenges, conditions/diagnoses, progress and/or resolution}.

Sincerely,

## Suggestions

- Proof read your letter before submitting
- Make copies of your letter for your personal records
- Be sure to submit your appeal in advance of the due date





# Extenuating Circumstances

All Suspension Appeal submissions must include the required documentation listed below. The documentation must confirm any extenuating circumstance mentioned in your explanation statement. Do not submit documents containing social security number or a member number from medical records.

## What Is an Extenuating Circumstance?

### Exceptional

A situation that is different from what **most** students deal with in a usual semester

### Unforeseen

A situation ***you couldn't have predicted*** and ***couldn't have planned for***

### Outside of your control

A situation you ***could not have prevented***

### Short-term

A situation that is ***unlikely to repeat itself or reoccur***

## The following are NOT Extenuating Circumstances:

- Lack of money
- Employment issues
- Change in marital status
- Childcare issues
- Transportation issues
- Lack of knowledge of university policies
- Failure to meet registration or course deadlines
- Failure to complete financial aid processes
- Failure to confirm registration transactions
- Failure to follow program prerequisites
- Failure to attend and participate in class

# Extenuating Circumstance Documentation Requirements

Extenuating Circumstance	Suggested Documentation
Medical/ Psychological	<ul style="list-style-type: none"> <li>• SCSU <a href="#">Medical Verification Form</a> or statement from physician or therapist on letterhead including dates of service and whether or not the student is stable and ready to return to the University</li> </ul>
Personal/ Family Emergency	<ul style="list-style-type: none"> <li>• Medical documentation or statement from physician on letterhead including dates of service</li> <li>• Statement from parent or family member</li> </ul>
Death of a Family Member	<ul style="list-style-type: none"> <li>• Copy of an obituary, funeral program, or certified death certificate</li> <li>• Statement of the relationship between the student and the deceased to accompany the obituary or funeral program</li> </ul>
Domestic Violence/ Sexual Assault	<ul style="list-style-type: none"> <li>• For Title IX-related incidents, including matters related to sexual assault, sexual violence, interpartner/domestic and dating violence, stalking, pregnant and/or parenting issues, and other harassign or discriminatory behaviors, please contact the Office for Institutional Equity and Access (OEA) at 320.308.5123 (121 Administrative Services).</li> </ul>
Serious Car Accident	<ul style="list-style-type: none"> <li>• Copy of police report</li> <li>• Medical documentation or statement from physician on letterhead including dates of service</li> <li>• Documentation from repair company indicating seriousness of accident</li> </ul>
Changes in Employment/ Unexpected Financial Difficulty	<ul style="list-style-type: none"> <li>• Statement from Employer indicating employment change/termination</li> <li>• Financial/Bank Statements</li> </ul>
Military Service/Deployment	<ul style="list-style-type: none"> <li>• Military orders showing dates of deployment, training, or service</li> </ul>
Financial	<ul style="list-style-type: none"> <li>• Relevant Financial statements</li> <li>• Apartment/lease contract</li> </ul>

# Submitting Medical Documentation

If you cited a medical or psychological condition as an extenuating circumstance, you are required to have your medical/psychological provider verify the conditions/circumstances you've cited.

Below is the Medical Verification Form we use/require at St Cloud State.

**ST. CLOUD STATE UNIVERSITY**  
720 4th AVENUE SOUTH  
ST. CLOUD, MINNESOTA 56301-4498

Student: If you cited medical or psychological issues as reasons for an academic appeal or other academic change, it is necessary to have your medical/psychological provider verify the extenuating circumstances that are cited in your request. It is not necessary to supply full medical records. The provider information on this form must be returned with your appeal or academic change request.

**MEDICAL VERIFICATION FORM  
FOR ACADEMIC APPEALS AND REQUESTS FOR ACADEMIC CHANGE**

SCSU ID#: \_\_\_\_\_ Email: \_\_\_\_\_@go.stcloudstate.edu

\_\_\_\_\_  
First Name Middle Name Last Name

**COURSE(S) IMPACTED BY MEDICAL/PSYCHOLOGICAL CONDITION (Indicate academic year, semester or individual impacted courses):**

Entire Semester: Term \_\_\_\_\_ Year \_\_\_\_\_

ID: Ex 000243	Course Title	Dept Ex ENGL	Number 191	Sec 01	Credits 4	Term SPRING	Year 2014
1							
2							
3							
4							

Return to (student check department):

- Academic Appeals & Probation  
St. Cloud State University, CH210  
720 4th Avenue South  
St. Cloud, MN 56301-4498  
Fax: (320) 308-5672  
Email: aap@stcloudstate.edu
- Office of Records and Registration  
St. Cloud State University, AS118  
720 4th Avenue South  
St. Cloud, MN 56301-4498  
Fax: (320) 308-2059  
Email: registrar@stcloudstate.edu
- Business Services  
St. Cloud State University, AS123  
720 4th Avenue South  
St. Cloud, MN 56301-4498  
Email: businessservices@stcloudstate.edu
- Other: Office \_\_\_\_\_  
St. Cloud State University, \_\_\_\_\_  
720 4th Avenue South  
St. Cloud, MN 56301-4498  
Fax: (320) 308-\_\_\_\_\_  
Email: \_\_\_\_\_@stcloudstate.edu

Please sign and date this form which acknowledges that you give permission to your medical/psychological provider to furnish the required information below.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PROVIDER:** The student named above is requesting documentation for extenuating circumstances that have impacted their academic performance. The nature of the request and the permission to release information are at the top of this form. Please respond on your letterhead or fill out form on opposite side and attach business card. Return to office address indicated by student. Thank you.



\_\_\_\_\_  
Student's First Name Student's Middle Name Student's Last Name

Provider Name: \_\_\_\_\_

Contact information: (Attach card or include letterhead) \_\_\_\_\_

Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This St. Cloud State University student is asking to withdraw from one or more classes or appeal an academic issue because of a medical/psychological condition for which you have treated them.

Please fill out the following portion of this form in its entirety to assist the student in the withdrawal process.

Medical/psychological condition (brief description-Submission of medical records not required):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of onset of condition: \_\_\_\_\_ Duration of condition: \_\_\_\_\_

Dates of visits for this condition: \_\_\_\_\_

- In your professional opinion would the above condition for which you have treated the student prevent a student from attending class sessions in a University setting? Yes \_\_\_ No \_\_\_
- Please identify the dates or duration for which attendance may be impacted: \_\_\_\_\_
- In your professional opinion would the above condition for which you have treated the student prevent completion of coursework in a University setting for the above time periods? Yes \_\_\_ No \_\_\_
- Please identify the dates or duration for which coursework may be impacted: \_\_\_\_\_
- In your professional opinion has treatment progressed to the point where resumption of coursework and attendance is a reasonable expectation for the student? Yes \_\_\_ No \_\_\_



Click here for the **PDF Forms**

# The Suspension Appeal Online Form

1.

Go to <https://scsu.mn/3nVVXFz> to submit a Suspension Appeal. There will be an option that says “**Current Student or Recent Student**” and you will click the “continue to login” section. You will need your SCSU StarID and password. After you’ve logged in, the page below will autofill your information.

ST. CLOUD STATE  
UNIVERSITY

## Satisfactory Academic Progress Appeal Form

STUDENT INFORMATION   LETTER OF EXPLANATION   OFFICIAL DOCUMENTATION   PERSONAL SUCCESS PLAN

First Name:   Last Name:   TechID:

SCSU Email:   Personal Email:

Phone:

Current Major:

**Financial Aid Appeal**

I request to have this information shared with the Financial Aid Office as an appeal for financial aid.  
*I have completed my academic suspension or have received an administrative appeal and only need a Financial Aid appeal. If checked this appeal will **NOT** be submitted to Academic Appeals.*

I would like to submit a Financial Aid Only appeal.

**General Appeal Instructions**

A complete submission includes ALL of the items in the tabs above. SUBMISSIONS WITHOUT DOCUMENTATION AND A PERSONAL SUCCESS PLAN WILL NOT BE CONSIDERED.

**Progress:**

The checkboxes below will check automatically as you complete the tabbed sections of your appeal.

Letter of Explanation  
 Official Documentation  
 Personal Success Plan

2.

Once the information in the “Student Information” is complete, look for the checkbox underneath “Financial Aid Appeal”. If you also want to appeal a **Financial Aid** suspension, you must click the checkbox.



### Financial Aid Appeal

I request to have this information shared with the Financial Aid Office as an appeal for financial aid.

*I have completed my academic suspension or have received an administrative appeal and only need a Financial Aid appeal. If checked this appeal will **NOT** be submitted to Academic Appeals.*

I would like to submit a Financial Aid Only appeal.

# Letter of Explanation

3.

This is where you will submit your **detailed Letter of Explanation** for the circumstances that affected your academic performance. Review *Explanation Letter Tips* for help.

STUDENT INFORMATION | **LETTER OF EXPLANATION** | OFFICIAL DOCUMENTATION | PERSONAL SUCCESS PLAN

### Letter of Explanation

Type a clear and concise letter describing the extenuating circumstances that affected your academic performance.

- Clarify in your appeal how these events/circumstances have now been resolved or are being managed.
- Explain the steps you will take to ensure forward progress/success.
- You should also discuss your most recent success plan. Did you follow it? Why or why not? What was helpful and what was missing that you felt you needed?
- Additional [tips for writing a letter of explanation](#).

I have completed my letter of explanation.

You must select **'I have completed my letter of explanation'** when you finish every section or you won't be able to submit at the end.

# Documentation

4.

Submit **any/all documentation** that confirms your extenuating circumstances. Your appeal will be returned without review if you fail to submit the required documentation forms listed below.

STUDENT INFORMATION	LETTER OF EXPLANATION	OFFICIAL DOCUMENTATION	PERSONAL SUCCESS PLAN
<b>Official Documentation</b> Include all necessary documentation to support the existence of extenuating circumstances described and evidence that the circumstances have been resolved or are being managed. Appeals without documentation will not be considered. <b>*Required: At least one document must be attached.*</b>			
<b>Medical/Psychological Circumstances</b> <ul style="list-style-type: none"><li>SCSU <a href="#">Medical Verification Form</a> or statement from physician or therapist on letterhead including dates of service and whether or not the student is stable and ready to return to the University</li></ul>		<input type="text" value="Upload"/>	
<b>Personal/Family Emergency</b> <ul style="list-style-type: none"><li>Medical documentation or statement from physician on letterhead including dates of service</li><li>Statement from parent or family member</li></ul>		<input type="text" value="Upload"/>	
<b>Death of a Family Member</b> <ul style="list-style-type: none"><li>Copy of an obituary, funeral program, or certified death certificate</li><li>Statement of the relationship between the student and the deceased to accompany the obituary or funeral program</li></ul>		<input type="text" value="Upload"/>	
<b>Domestic Violence/Sexual Assault</b> <ul style="list-style-type: none"><li>Copy of police report or court/legal documents</li><li>Statement from physician, therapist or advocate on letterhead including dates of service and whether or not the student is stable and ready to return to the University</li></ul>		<input type="text" value="Upload"/>	
<b>Serious Car Accident</b> <ul style="list-style-type: none"><li>Copy of police report</li><li>Medical documentation or statement from physician on letterhead including dates of service</li><li>Documentation from repair company indicating seriousness of accident</li></ul>		<input type="text" value="Upload"/>	
<b>Changes in Employment/Unexpected Financial Difficulty</b> <ul style="list-style-type: none"><li>Statement from Employer indicating employment change/termination</li><li>Financial/Bank statements</li></ul>		<input type="text" value="Upload"/>	
<b>Military Service/Deployment</b> <ul style="list-style-type: none"><li>Military orders showing dates of deployment, training, or service</li></ul>		<input type="text" value="Upload"/>	
<b>Financial</b> <ul style="list-style-type: none"><li>Relevant financial statements</li><li>Apartment/leasing contracts</li></ul>		<input type="text" value="Upload"/>	
<b>Other Information</b> Upload any other documentation that may support your appeal. You may want to include the success plan you completed at the beginning of this semester as well as letters from faculty and/or staff.		<input type="text" value="Upload"/>	
<b>Documentation Complete</b> <input type="checkbox"/> I have uploaded all necessary documentation.			
<input type="button" value="Save Documentation and Continue"/>			



# Personal Success Plan

5.

Complete the **Personal Success Plan**. *Part One*: the challenges you had, how you're going to achieve your goals this semester, supporting resources you'll need, the courses you plan to take with goal grades, and your academic goals for the semester.

STUDENT INFORMATION	LETTER OF EXPLANATION	OFFICIAL DOCUMENTATION	PERSONAL SUCCESS PLAN
---------------------	-----------------------	------------------------	-----------------------

### Personal Success Plan

This plan will help you:

- Reflect on past challenges and brainstorm strategies to overcome/resolve them
- Identify study strategies and academic supports/campus resources to enhance academic success
- Develop concrete goals related to your academic success at SCSU in the upcoming semester

Current cumulative GPA:

Current cumulative Credit Completion Rate percentage:

*This is your cumulative GPA and CCR for the most recently completed term. For financial aid purposes, your GPA and CCR might be different (e.g., due to academic forgiveness).*

### Challenges

Think about the challenges, barriers, or obstacles you have faced in the past. Write them down in the Potential Challenges column. In the next column, think about what you will do to overcome these challenges. Write what will help you with these challenges in your next academic term.

Potential Challenges	What will you do to overcome these challenges?
<input type="text" value="*required"/>	<input type="text" value="*required"/>
<input type="text" value="*required"/>	<input type="text" value="*required"/>

**Add Challenge**

### Achieving Your Goals

Goals for this semester	How do you plan to stay on track with your goals?
<input type="text" value="*required"/>	<input type="text" value="*required"/>
<input type="text" value="*required"/>	<input type="text" value="*required"/>

**Add Goal**

### Support Resources

It is important to surround yourself with supportive resources who can encourage your success. Use the space below to list members of your current support network. (TIP: Focus less on friends and family members, and more on SCSU resources, faculty or staff, or professional's off-campus who will contribute to your academic success in the upcoming term/academic year.)

Name of Resource	This person or resource will support me in my efforts toward academic success by:
<input type="text" value="*required"/>	<input type="text" value="*required"/>
<input type="text" value="*required"/>	<input type="text" value="*required"/>

**Add Resource**

### Course Goals

List out the courses you plan to take next semester and your goal grade for each.

Course	Goal Grade
<input type="text"/>	<input type="text" value="A"/>

**Add Course**

### My Academic Goals for the Semester

**\*Required: Must select at least one goal.**

<input type="checkbox"/> Attend class daily	<input type="checkbox"/> Get my homework done early	<input type="checkbox"/> Exercise
<input type="checkbox"/> Be ready for class	<input type="checkbox"/> Correct old tests	<input type="checkbox"/> Keep a record of grades
<input type="checkbox"/> Keep up with homework	<input type="checkbox"/> Outline chapters	<input type="checkbox"/> Ask questions in class
<input type="checkbox"/> Meet with advisor regularly	<input type="checkbox"/> Read over my notes daily	<input type="checkbox"/> Seek help of a tutor
<input type="checkbox"/> Meet with professors regularly	<input type="checkbox"/> Do all extra credit work	<input type="checkbox"/> Get a good night's sleep
<input type="checkbox"/> Sit in the front of the class	<input type="checkbox"/> Rewrite notes	<input type="checkbox"/> Eat healthy foods
<input type="checkbox"/> Study in advance for tests	<input type="checkbox"/> Attend study hours	<input type="checkbox"/> Manage time effectively

# Academic Skills Self-Assessment

6.

At the bottom of the **Personal Success Plan**, fill out the **Self Assessment** honestly. This will help you reflect and learn what you need to be successful. At the end of this fill out the “**Looking at your answers**” portion to help you plan on how to be more successful here at SCSU.

## Self Assessment

\*Required: Must select an answer for each of the following questions.

Do you attend class?

Never Rarely Sometimes Usually Always

Do you participate in class?

Never Rarely Sometimes Usually Always

Do you use your syllabus as a guide to each course?

Never Rarely Sometimes Usually Always

Do you turn in your assignments?

Never Rarely Sometimes Usually Always

Do you keep track of points earned on assignments and exams so you know how you are performing in class?

Never Rarely Sometimes Usually Always

In class, is it easy for you to stay focused on learning?

Never Rarely Sometimes Usually Always

When you have questions about course material, do you talk to the instructor?

Never Rarely Sometimes Usually Always

When you miss a class, do you get a copy of the lecture notes from another student or the instructor?

Never Rarely Sometimes Usually Always

Do you read the chapter before you hear the corresponding lecture?

Never Rarely Sometimes Usually Always

While you read the course materials, do you take notes?

Never Rarely Sometimes Usually Always

While reading, do you mark or highlight your text?

Never Rarely Sometimes Usually Always

To better understand material you are reading, do you reflect on what you have just read?

Never Rarely Sometimes Usually Always

Do you take lecture notes that effectively prepare you for exams?

Never Rarely Sometimes Usually Always

How often do you study more than two days in advance for exams?

Never Rarely Sometimes Usually Always

Do you set up specific times each week to study?

Never Rarely Sometimes Usually Always

Do you spend enough time studying to be a successful student?

Never Rarely Sometimes Usually Always

When it comes to studying, are you organized?

Never Rarely Sometimes Usually Always

Do you successfully balance your social life and study time?

Never Rarely Sometimes Usually Always

Do you use a planner/calendar to organize your daily responsibilities?

Never Rarely Sometimes Usually Always

Do you find a productive learning environment to study in?

Never Rarely Sometimes Usually Always

How often do your work responsibilities interfere with school responsibilities?

Never Rarely Sometimes Usually Always

When preparing for and taking exams, do you feel high levels of anxiety/stress?

Never Rarely Sometimes Usually Always

Looking at your answers, what do you plan to do to become academically successful?

\*required



By completing this plan, I am committing to following the guidelines created by and for myself. I understand the objectives of this form and individual academic success plan and will abide by its procedures to the best of my ability. If at any time I fall behind with my plan, I will ask for help and talk with my advisers.

Save Plan and Continue

7.

Once you're **done**, the page will bring you back to the “Student Information” section. At the bottom of the page there will be an **option to submit** your appeal. We recommend you **review before you submit** your Appeal. After you submit, there will be a page that says “The form has been submitted” in the top left corner. Then you're done!

# GPA CALCULATOR

These GPA and course completion calculators are tools for personal use to predict your cumulative GPA and completion rate based on the information you provide. They are **not connected** to official records, and results may vary depending on your academic performance. For strategic academic planning, consult your adviser.

[Press Here to go to Calculator](#)

## STEP 1:

To calculate your credit completion rate, log in to [eServices](#) and access your **unofficial transcript** under Academic Records. Scroll to the "Career Undergrad Summary - Semester Hours" section at the end of your transcript. Use the "Local" and "Total" lines to find the necessary details related to your academic performance at SCSU.

Career Undergrad Summary - Semester Hours										
Local:	Att:	73.00	Earn:	56.00	GPA Crs:	55.00	GPA Pts:	180.72	GPA:	3.28
Transfer:	Att:	33.00	Earn:	33.00	GPA Crs:	0.00	GPA Pts:	0.00	GPA:	0.00
Total:	Att:	106.00	Earn:	89.00	GPA Crs:	55.00	GPA Pts:	180.72	GPA:	3.28

Fill in:

### Completion Rate Calculation

Total Cumulative **Attempted** Credits:

Total Cumulative **Earned** Credits:

**Registered** Credits (for current or future terms): (does not appear above)

Cumulative Completion Rate:  %

**CALCULATE**

## STEP 2:

Fill in:

### GPA Calculation

Local Cumulative **GPA Credits**:

Local Cumulative **GPA Points**:

Local Cumulative **GPA**:

This table allows you to forecast the impact of your current or upcoming semester on your academic performance. For accurate calculations, use ONLY SCSU credits with this semester forecaster.

Course	No. of Credits	Anticipated Grade	Repeat?	Previous Grade
1	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>

Complete step 1 and step 2 to get the final calculations.

### What will my GPA/credit completion rate be after this semester?

Semester GPA:  Semester Completion Rate:

Cumulative GPA:  Cumulative Completion Rate:

**CALCULATE**

# Tutoring Resources

## Richard R. Green House Academic Support & Development Center (Multicultural Student Services)

(320) 308-5392 | Richard Green House  
[sakakuk@stcloudstate.edu](mailto:sakakuk@stcloudstate.edu)

The programs provide the academic support services for all students, including student-athletes and students of color at St. Cloud State University in a supportive and flexible environment.

[Connect with a Tutor](#)

## The Write Place (Writing Center)

(320) 308-2031 | 117 Ruby Cora Webster Hall  
[writeplace@stcloudstate.edu](mailto:writeplace@stcloudstate.edu)

The Write Place offers face-to-face and online writing assistance to undergraduate and graduate students.

[Learn More](#)

## TRIO Support Services

(320) 308-1623 | 366G Centennial Hall  
[trio@stcloudstate.edu](mailto:trio@stcloudstate.edu)

Student Support Services can provide you with a range of services including individual tutoring appointments, priority enrollment (enroll early for upcoming semester), personalized academic advising, supplemental grant aid, peer mentoring, math and science instruction, reading and writing instruction, financial literacy, accessible tutoring rooms, academic success workshops, and graduate school information/guidance.

[Find Services](#)

[Find more Information here:](#)



## Department of Languages and Cultures

(320) 308-4141 | 113 Lawrence Hall

Tutors are available for students in Spanish, German, French, and Japanese courses.

[Connect with a Tutor](#)

## Herberger Business School

(320) 308-3214 | 443 Centennial Hall  
[busadvising@stcloudstate.edu](mailto:busadvising@stcloudstate.edu)

Tutoring available in Accounting and Finance.

[Connect with a Tutor](#)

## College of Science and Engineering Tutoring Center

(320) 308-2192 | 145 Wick Science Building

Free tutoring support in College of Science and Engineering classes are available to all St. Cloud State University students. Tutoring is available on a walk-in basis.

[Connect with a Tutor](#)

## Tutoring.com

Tutor.com is a free online tutoring and academic support tool which allows all St. Cloud State students to access an extensive list of online tutoring. Huskies can access a tutor 24/7 in more than 40 subjects including Math, Science, Social Studies, English, AP ® Support, Foreign Language

To Access Tutor.com:

- Log into your [D2L Brightspace homepage](#)
- Under "Resources", select "Tutor.com" from the dropdown menu

Minnesota State has purchased 15 hours of Tutor.com tutoring for every student. To request additional hours, please [email University College](#)

[Find Services](#)



# Student Resources



Advisors in two areas serve as a first point of contact for students who are working to return to a status of good academic standing.

## *Advising and Student Transitions*

Centennial Hall 211

320-308-6075

## *Herberger Business Advising and Student Success Center*

Centennial Hall 443

320-308-3214

## Student Academic and Service Resources

- [American Indian Center](#)
- [Athletes for Success in the Classroom](#)
- [Center for International Studies](#)
- [Counseling and Psychological Services](#)
- [Gender Violence Prevention Program](#)
- [Lesbian, Gay, Bi-sexual, and Transgender Resource Center](#)
- [Medical Clinic](#)
- [Multicultural Student Services](#)
- [Student Accessibility Services](#)
- [University Women's Center](#)
- [Veteran's Resource Center](#)
- [Write Place](#)

## Financial Aid Office

### Contact

(320)308-2047

Administrative Services Building



ST. CLOUD STATE  
UNIVERSITY

## Academic Appeals and Probation Office

(320) 308-5910

aap@stcloudstate.edu

211 Centennial Hall