

OFFICE OF RECORDS AND REGISTRATION
 720 4th AVENUE SOUTH, AS 118
 ST. CLOUD, MINNESOTA 56301-4498
 PHONE: (320)308-2111
registrar@stcloudstate.edu

APPLICATION FOR ACADEMIC FORGIVENESS-UNDERGRADUATE STUDENTS

(Graduate students should submit a petition to the School of Graduate Studies) www.stcloudstate.edu/graduatestudies/

SCSU ID# _____

Last Name	First Name	Middle Name
Street	Email _____@go.stcloudstate.edu	
City	State	Zip Code (____) _____
		Phone Number

To qualify for academic forgiveness, the following are prerequisites:

Provide years/terms requested for forgiveness: _____

REQUIREMENTS:

The undergraduate student may not have been enrolled at St. Cloud State University for a minimum of 3 consecutive years prior to the point of forgiveness.

In addition, please select the additional requirement you have met:

<input type="checkbox"/> Following this absence, the student must prove academic ability by completing 12 undergraduate credits within two semesters at SCSU with a minimum GPA of 2.75 for those 12 credits.	<div style="border: 1px solid black; padding: 2px; width: 30px; margin: 0 auto;">OR</div>	<input type="checkbox"/> The student transfers a completed Associate of Arts degree, or its out-of-state equivalent, and completes at least 6 credits at SCSU with a minimum GPA of 2.75 for those 6 credits.
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If your request is approved, the following adjustments will be made to your student record:

1. The transcript will indicate the point of forgiveness.
2. Grades will remain on the transcript.
3. Calculation of the student's grade point average and credit completion rate will not include grades received before the point of forgiveness.
4. All St. Cloud State University courses completed before the minimum three-year absence will no longer be computed in the student's GPA. All prior credit-bearing courses (grades of A, B, C, D, or S) will still count as earned credits. All prior non-credit-bearing courses (any grade of F, FN, FW, NA U, I, or IP) will not count as earned credits.

Note: If a student is majoring or minoring in a department/program, the department/program may require the student to repeat previously completed pre-requisite or required courses.

Note: For financial aid eligibility, credits and grades for which students have been granted academic forgiveness will continue to be included when determining the cumulative GPA, percentage of credits completed and the maximum time frame calculations.

By checking this box, you consent to use electronic signatures rather than paper documents.

Signature _____ Date _____