

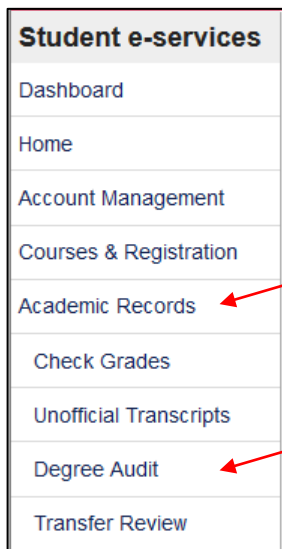
How to access and interpret
DEGREE AUDIT REPORT and TRANSFER INFORMATION

How to Access the Degree Audit Report:

1. Go to the Office of Records and Registration homepage at <http://www.stcloudstate.edu/srfs>
2. Click on the e-Services button on the top right side of the webpage. Enter your StarID and Password.



3. Click on “Academic Records” on the left side of the webpage. Then click on “Degree Audit.”



- Click on “Click on Request a Degree Audit.” Enter your StarID and password.

Degree Audit is a self-directed, automated electronic tool for tracking your progress toward completing an academic program (degree, diploma, or certificate). It provides a personalized listing of required, completed, in-progress, and needed courses.

[Request a Degree Audit](#) (this link will open in a new window/tab)

Select "Run Declared Programs" to generate an audit of the major/program you have declared at your school

- Click on “Run Declared Programs.”

Advanced Settings [Click to view available options.](#)

Run Declared Programs Cancel

- Select the link under “program” or “View Audit” to view the audit you want to view.

ID	Instd	Program	Catalog Year	Created	Audit Type	Format	Title	Run By	Course Type	View	Delete
35603469		SMNTC	Spring 2020	04/13/2020 12:52 PM		HTML	Minnesota Transfer Curriculum	0000677907		View Audit	<input type="checkbox"/>
35603488		UNDECIDED	Spring 2020	04/13/2020 12:52 PM		HTML		0000677907		View Audit	<input type="checkbox"/>

- If you have any questions about your transfer courses, please click on “Transfer Review” under Academic Record

Student e-services

- Dashboard
- Home
- Account Management
- Courses & Registration
- Academic Records
- Check Grades
- Unofficial Transcripts
- Degree Audit
- Transfer Review

Transfer information on the Degree Audit:

The degree audit includes information on how previous post-secondary credits are accepted by St. Cloud State University.

You will find the following information on your degree audit:

1. The name of the educational institution from which we have received transcripts
2. The total number of credits accepted by SCSU.

If you have attended other educational institutions that are not listed, please contact those institutions and have an official transcript sent to SCSU.



Transcripts have been received from the following:

* Central Lakes College
Abbreviated on Report as: CLC
38.0 Credits Earned

Explanation of Coursework Accepted

A- Indicates the term the course was taken.

B- Indicates the SCSU course number for the course. It may be accepted as a direct equivalent to a SCSU course (ENGL191) or as an elective course (ELECT**, T001, T01 or OVERALL) (The ** are random numbers assigned to the transfer course.)

C- Credits

D- Grades received. TB=Transfer B grade.

E- If >R or RP displays, this indicates the course number assigned to the particular course is repeated on the audit. If >X and credits are 0.0, it indicates that this course does not count because you are currently registered for or have received a higher grade in the course at SCSU.

F- The first line includes the title of the course as it appears on the transfer institution's transcript. The second line indicates from which institution the course was transferred (CLC) and the transfer course subject and course number.



<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
F 20	ENGL191	6.0	TB		Intro to Rhetorical and Analytical Writing CLC: ENGL 1410 & 1411
F 20	ELECT**	3.0	TC		Intro Global Studies CLC: GLST 1401
F 20	CMST192	3.0	TC	RP	Fundamentals of Public Speaking CLC: CMST 1234
S 19	GEOGT001	4.0	TB	>R	Maps and Places CLC: GEOG1410
S 19	MATH112	0.0	TB	>X	College Algebra CLC: MATH1201

Students with a completed Minnesota Transfer Curriculum (MnTC), Associate of Arts degree, or Bachelor's degrees have satisfied all liberal education requirements at SCSU. The following statement will appear on the degree audit for students with one of the above degrees:

You have met the general education requirements at SCSU because you have earned an Associate of Arts degree, Bachelor's degree, or have completed the Minnesota Transfer Curriculum from a regionally accredited institution.

Your degree audit will place your transferred courses into SCSU's Liberal Education program.

Transfer courses that are not part of SCSU's Liberal Education program will be reported after the Liberal education goal areas. Transfer courses that may be used in your major may need approval by the major department. If the transfer course is a direct equivalent to a SCSU course, additional approval is not needed (see explanation in B on Page 1). If the transfer course is not an exact equivalent to a SCSU course and you think it is similar, please contact the academic department for approval of a course substitution.