

# **ASSESSMENT MATRIX**

**KEY ASSESSMENTS INVENTORY AND DISSEMINATION PLAN  
ST. CLOUD STATE UNIVERSITY**

Instrument	Unit / Program	Description	Data Collection	Dissemination	Groups / Units	Status/ Most Recent Update (7/2014):
<b>Entry Survey</b> Self-Report (Common Metrics)	Unit	Collection of demographic data, academic interests, motivators for teaching, and employment goals of entering candidates	In Intro to Ed courses each semester	Spring (in conjunction with annual CAEP report)	<ul style="list-style-type: none"> <li>• Post to SharePoint</li> <li>• Dean's Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Unit summary completed Spring 2014 and posted to SOE <a href="#">website</a> .
<b>Exit Survey</b> Self-Report (Common Metrics)	Unit and Program Level reports	Follow-up survey aligned with MN and InTASC Standards distributed to candidates as they exit the program. Common Metrics.	Each semester. Submit to Hezel in early June.	Fall (previous year data)  (Program Reviews)	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit and program reporting</li> <li>• Dean's Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Unit/Program Reports written and disseminated (Summer 2014)  <b>NExT aggregate report due in Fall 2014</b>
<b>Transition to Teaching</b> Self-Report (Common Metrics)	Unit and program level reports	Follow-up Survey aligned with the MN and InTASC Standards emailed to candidates one year after program completion. (Electronic submission)	Spring – every year. Submit to Hezel in early July.	Fall (Data Retreats)	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit and program reporting</li> <li>• Dean's Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Unit/Program Reports written and disseminated (Summer 2014)  <b>NExT aggregate report due in Fall 2014</b>
<b>Performance –Based Assessment</b> (Summative Instrument)	Unit and Program level reports	Student teaching performance evaluation based on the MN Standards of Effective Practice/ Direct assessment of skills completed by Cooperating Teachers & University Supervisors	Each semester	Fall (Data Retreats)	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit and program reporting</li> <li>• Dean's Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Reliability & validity study (Oct. 2, 2012) Unit-wide and all program reports, March, 2014  <b>Program Reports due Fall 2014</b>
<b>Cooperating Teacher Survey</b>	Unit and Program level reports	Survey aligned with MN standards and distributed to cooperating teachers following the supervision of a teacher candidate.	Each semester	Fall (Data Retreats)	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit and program reporting</li> <li>• Dean's Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Disseminated April, 2014 (data through 2013)  Data through Spring 2014 to be disseminated Fall 2014

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<b>Supervisor Survey</b> ( <i>Common Metrics</i> )	Unit	Survey aligned with MN and InTASC Standards sent out to employers after candidate consents (via TTS) one year after program completion. (Electronic submission)	Spring	Fall – even years	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Insufficient data for unit or program dissemination  NExT aggregate report will be disseminated upon receipt.
<b>Employment Reports</b> Self-report ( <i>Career Services</i> )	Unit	Self-reported data from candidates about their employment status one year after program completion	Spring	Spring – even years	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Written and disseminated Spring 2014.
<b>MTLE Basic Skills</b>	Unit and Program	Aggregated scores on MN Teacher Licensure Basic Skills examinations (Reading, Writing and Math)	Monthly	Fall	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit and program reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Last disseminated Fall 2013 <b>Program Reports due Fall 2014</b>
<b>MTLE Content Knowledge</b>	Unit and Program	Aggregated scores of programs with at least 10 completers	Spring-Summer	Fall	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit and program reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Last disseminated Fall 2013 <b>Program Reports due Fall 2014</b>
<b>MTLE Pedagogy</b>	Unit and Program	Aggregated scores of programs with at least 10 completers	Spring-Summer	Fall	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit and program reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Last disseminated Fall 2013 <b>Program Reports due Fall 2014</b>

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Reliability and Validity Studies	Unit	Small-scale reliability and validity studies are conducted as needed.	Rotating schedule (ad Hoc)	As completed	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Reliability data assessed (internal consistency) on all recent studies (Fall ’10) edTPA - 9/18/12 Reliability/validity of Summative Instrument (performance based) (Oct. 2012)
Unit Operations	Unit/ Large Program	Survey not currently utilized – much of this data is now captured in the Exit Survey				
Clinical Experience Success Data: Completion Rates	Unit	Demographic and personal data regarding completion rates	Summer	Fall	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	We should systematically collect these data every year from Tk20  Report completed and disseminated Fall 2014
Field and Clinical Experience Diversity	Unit	Data on diversity of field and clinical placements.	Summer	Fall	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	We should systematically collect these data every year from Tk20  Report completed and disseminated Fall 2014
edTPA	Unit	Analyses of edTPA data	Summer	Fall	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	September 10, 2012: Pilot study report over Fall ’13 data February 2014: Report of Fall ’13 internal scoring Reliability and validity study (edTPA)/ correlated with MTLE Writing

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Cooperating Teacher— Qualitative data	Unit	Written Comments from Cooperating Teachers	Each Semester	Fall - Odd Years	<ul style="list-style-type: none"> <li>• Post to SharePoint for unit reporting</li> <li>• Dean’s Advisory Council</li> <li>• Assessment Committee</li> <li>• TEAC and ETEC</li> </ul>	Cooperating Teachers to 2010, July 10, 2012 (All program Reports Disseminated)
Ad Hoc Reports	Varied	Reports from out-of-college or occasional reports emanating from within-college data sources	Varied	Varied (Ad Hoc)	Varied	<ul style="list-style-type: none"> <li>• Report of Secondary/ K-12 Data Disseminated to TDEV Department on June 10, 2009 (SK12.90.1)</li> <li>• Minnesota Education Job outlook Report (Data from Career Services)/ Disseminated to programs on July 15, 2009 (MJO.09.01)</li> <li>• Report on Teacher From Diverse Background Project (August 15, 2009)</li> <li>• Summer Session marketing Study 10/1/09</li> <li>• Interim K-12 Report (July '09)</li> <li>• Initial pilot of Common Metrics leaver instrument (Summer '10)</li> <li>• Mandarin Chinese Report, September 10, 2012</li> <li>• MTLE Reading workshop evaluation study (10/4/12)</li> <li>• Fast Facts about retention and attrition of teachers of color (TPI) (11/20/12)</li> <li>• Mandarin Chinese program Report/ August, 2014</li> <li>• Superintendent Study: Employment needs in SCSU service region (June 2014)</li> <li>• District Partnership report (internal dissemination only) June, 2014</li> <li>• Employment by district: Tracking SCSU candidates to employing districts, May, 2014</li> </ul>