If you’re interested in including a job posting in the Minnesota Social Service Association’s Jobs Bulletin, please contact Tina Marchio at 651-789-4334.

**Aeon**

Resident Connections Coordinator

We are seeking an experienced and accomplished direct service professional to join our Resident Connections team as a full-time employee. The Resident Connections Coordinator develops and implements strategies for resident stability and community building at two of our Minneapolis properties. This energetic and adaptable Coordinator will work as part of a team to assist residents to maintain housing, support access to community resources, and foster engagement amongst a diverse resident community.

[Click here](#) for more information about his position.

**Aitkin County**

Aitkin County has the following vacancies:

Social Worker (eligibility list)

[Click here](#) for more information or to apply.

**Carlton County Public Health & Human Services**

SOCIAL WORKER OR PUBLIC HEALTH NURSE - TEAM LEADER 1 F/T – Disabilities & Long Term Care Units

Under limited supervision from the Social Service Supervisor or Public Health Supervisor (Long Term Care), perform a full range of professional duties to ensure the proper administration and coordination of established public health and social service programs including assessment, case management, consultation and education for individuals, families and the community. Collaborate closely with health systems, governmental systems, and other agencies to develop interdependent programs. Per program guidelines, assist Social Service Supervisor and Public Health Supervisor (Long Term Care) with oversight of staff. Other duties as assigned.

CLOSING DATE: April 28, 2017

Application must be made through Minnesota Merit System: [http://agency.governmentjobs.com/mnmeritsystem/default.cfm](http://agency.governmentjobs.com/mnmeritsystem/default.cfm)

**Carver County**
Crisis Therapists

Closing Date April 20

We have several Crisis Therapist positions open...Casual/Intermittent, .5 FTE, .9 FTE, and 1.0 FTE. Our Crisis Therapists provide mobile mental health crisis services to residents of Carver and neighboring counties. Hours for most open positions are evenings, nights, and one weekend per month.

Please go to www.co.carver.mn.us/employment for more details or to apply.

Catholic Charities of St. Paul and Minneapolis

To apply visit our website at www.cctwincities.org/careers to view the full job description.

Catholic Charities is an Equal Opportunity Employer

Catholic Charities does not discriminate against applicants for employment on the basis of race, creed, color, religion, sex, gender, nationality, age, marital status, disability status, status with regard to public assistance, membership or activity in a local commission, sexual orientation or preference, ancestry, familial status, or any other legally protected group.

EXTERNAL POSTINGS

RN Care Coordinator – On Call
Medical Respite – Higher Ground - St. Paul
Starting Salary: D.O.Q
Req. # 1563

Case Manager III - ARMHS
Higher Ground – Minneapolis
Salary Range: $19.23 to $27.16 per hour
Req. # 1562

Youth Counselor I – FT
Hope Street for Homeless Youth – Minneapolis
Salary Range: $12.97 - $16.41 per hour
Req. # 1561

RN Care Coordinator – On Call
Medical Respite – Exodus Residence
Starting Salary: D.O.Q
Req. # 1557

Infrastructure – Technical Support III – FT
Administration Center – Minneapolis
Starting Salary: D.O.Q
Req. # 1556

**Supervisory Teacher – FT**
Northside Child Development Center – Minneapolis
*Starting Salary: $14.58 - $20.46 per hour*
Req. # 1549

**Social Worker I – FT**
Aging & Disability Services (CADI) – St. Paul
*Starting Salary: $47,476*
Req. # 1548

**Social Worker I – FT**
Aging & Disability Services (UCARE) – St. Paul
*Starting Salary: $47,476*
Req. # 1546

**Controller – FT**
Administration Center – Minneapolis
*Salary Range: D.O.Q.*
Req. # 1545

**Maintenance Technician III – FT**
Catholic Charities of Minneapolis & St. Paul
*Salary Range: $17.86 – $25.02 per hour*
Req. # 1544

**Administrative Assistant – FT**
Aging & Disability Services (Seton) – St. Paul
*Salary Range: $12.72 – $17.86 per hour*
Req. # 1543

**Property Manager - FT**
Higher Ground – St. Paul
Salary Range: $42,500 to $62,800 annually
Req. # 1502

**Unit Manager—Eldred Hall—FT**
St. Joseph’s Home for Children—Minneapolis
*Salary Range: $37,544 – $45,032*
Req. #1537

High School Aide – PT (20 hours per week)
Northside Child Development Center

Starting Salary: $9.50 per hour

Req. #1534

Case Manager II - FT
Housing Stability – Exodus Residence – Minneapolis
Starting Salary: $17.88 to $25.05 per hour
Req. # 1528

Housing Outreach Representative - FT
Opportunity Center – Minneapolis
Starting Salary: $16.73 to $23.38 per hour
Req. # 1542

On Grounds Supervisor – FT (Overnights)
St. Joseph's Home for Children – Minneapolis
Salary Range: DOQ
Req. # 1491

Teacher - Infant Room - FT
Northside Child Development Center - Minneapolis
Salary Range: $13.62 to $19.09 per hour
Req. #1508

High School Aide - PT
Northside Child Development Center - Minneapolis
Starting salary: $9.50 per hour
Req. #1501

Infrastructure Manager/System Administrator - FT
Catholic Charities Administration Center – Minneapolis
Starting Salary: DOQ
Req. # 1500

Teacher – School Age Room - FT
Northside Child Development Center - Minneapolis
Salary Range: $13.62 - $19.08 per hour
Req. #1494

Youth Counselor I – (multiple positions & shifts available)
St. Joseph's Home for Children – Minneapolis
Salary Range: $12.97 - $16.41 per hour

Client Advocate I - (multiple positions, shifts, & locations available)
Metro Area (Minneapolis & St. Paul)
Salary Range: $12.72 - $17.86 per hour

**Teacher – Preschool Room - FT**
Northside Child Development Center - Minneapolis
Salary Range: $13.62 to $19.09 per hour
Req. #1463

**Mental Health Practitioner I-FT**
Day Treatment—Minneapolis
Salary Range: $13.89/hr to $17.59 per hour
Req. #1503

**Counseling Services of Southern Minnesota**

**Mental Health Professionals – Therapists and Psychologists**
Counseling Services of Southern Minnesota is undergoing a large expansion in 2017! We are seeking Independently Licensed Mental Health Professionals and those on Licensure Track to join our team. Our current needs include therapists to work in area public schools, our maturing Infant Early Childhood Mental Health Services team, and Psychologists to deepen our testing team.

We offer a competitive compensation package and take pride in our employee friendly atmosphere. We provide significant orientation and access to training in several evidence based treatments, along with opportunities for career advancement. Positions are open until filled.

Submit cover letter, resume, and application to nanderson@counseling-services.org.

**Mental Health Practitioners – CTSS and ARMHS**
Counseling Services of Southern Minnesota is seeking CTSS and ARMHS mental health practitioners. Both our CTSS and ARMHS service programs are expanding and we are in need of qualified practitioners to join our growing teams! Requirements for the positions are listed on our website. These positions do require travel to client’s homes and the ability to work independently and in a team environment.

We offer an employee friendly atmosphere with flexibility and support, along with a competitive compensation package. Positions are open until filled.

Submit cover letter, resume, and application to nanderson@counseling-services.org.

**School-Linked Clinical Supervisor**
Counseling Services of Southern Minnesota seeks a Clinical Supervisor of School Linked Mental Health Services (SLMH) to join our rapidly expanding program. Qualified applicants must be a Licensed Mental Health Professional and qualified to provide licensure supervision. We seek candidates who have a passion for working with children and their caregivers and who works well within a team-oriented environment. The position involves collaboration with school professionals, clinical supervision of mental health professionals, and community-based promotion of SLMH services.

This full-time position will dedicate most hours per week to supervision and will maintain a small caseload. Training in DSM V, ICD 10 and CASII is preferred.

Competitive salary with benefits is available. Bilingual and diverse applicants are encouraged to apply.

Please email cover letter, resume, and application to Natalee Anderson at: nanderson@counseling-services.org. Mailed applications can be sent to Counseling Services of Southern Minnesota, Attn: Natalee Anderson, 1306 Marshall Street, Saint Peter, MN 56082.

**Outpatient Clinical Supervisor**

Counseling Services of Southern Minnesota seeks a Clinical Supervisor of Outpatient Mental Health Services to join our rapidly expanding program. Qualified applicants must be a Licensed Mental Health Professional and qualified to provide licensure supervision. We seek candidates who work well within a team-oriented environment. The position involves collaboration with mental health professionals and community-based promotion of Outpatient services.

This full-time position will dedicate most hours per week to providing outpatient mental health services and will provide supervision approximately 8 hours per week.

Competitive salary with benefits is available. Bilingual and diverse applicants are encouraged to apply.

Please email cover letter, resume, and application to Natalee Anderson at: nanderson@counseling-services.org. Mailed applications can be sent to Counseling Services of Southern Minnesota, Attn: Natalee Anderson, 1306 Marshall Street, Saint Peter, MN 56082.

**Crow Wing County**

**Accounting Technician**

[Click here](#) for more information and to apply

**Financial Worker**
**Dungarvin**

**Case Manager**

Are you an empathic team player with great time management skills? Are you passionate about helping people make and sustain changes in their lives? If so, Dungarvin is currently looking to fill a Case Manager position in the Twin Cities. The ideal candidate has a history of working in social services, is leadership focused, and has strong interpersonal skills. In this position you will gain experience working with a wide population of people of varying abilities and cultures. You will help to make meaningful changes in the lives of many. Req#: 17-0083. Please apply online at [www.dungarvincareers.com](http://www.dungarvincareers.com).

[Click here for open positions at Dungarvin.](http://www.dungarvincareers.com)

*Dungarvin is an affirmative action equal opportunity employer, and encourages applicants of all minority backgrounds to apply!*

**Fraser**

**Direct Support Professional – Part-time**

Fraser Direct Support Professionals serve clients in a variety of settings including in-home, supportive living apartments and group homes. Staff support clients in activities of daily living including medication administration, transportation, implementing goals, meal preparation and light housekeeping. *We are currently offering a hiring bonus for Direct Support Professionals! Please apply to learn more!*

Closing Date: 4/25/17

**Direct Support Professional – Full-time**

Fraser Direct Support Professionals serve clients in a variety of settings including in-home, supportive living apartments and group homes. Staff support clients in activities of daily living including medication administration, transportation, implementing goals, meal preparation and light housekeeping. *We are currently offering a hiring bonus for Direct Support Professionals! Please apply to learn more!*

Closing Date: 4/25/17

**Senior Direct Support Professional**

Fraser Direct Support Professionals serve clients in a variety of settings including in-home, supportive living apartments and group homes. Staff support clients in activities of daily living including medication administration, transportation, implementing goals, meal preparation and light housekeeping. *We are currently offering a hiring bonus for Direct Support Professionals! Please apply to learn more!*
Closing Date: 4/25/17

**Float Direct Support Professional**

Fraser Direct Support Professionals serve clients in a variety of settings including in-home, supportive living apartments and group homes. Staff support clients in activities of daily living including medication administration, transportation, implementing goals, meal preparation and light housekeeping. *We are currently offering a hiring bonus for Direct Support Professionals! Please apply to learn more!*

Closing Date: 4/25/17

**Mental Health Practitioner II**

Fraser is looking for a Mental Health Practitioner II to help support our Autism Center of Excellence. The person for this position is going to enjoy working with children and their families. Mental Health Practitioner II’s at Fraser must thrive in a fast paced environment, be self-motivated, but also love working for an organization that is collaborative and fully stands behind their mission; to make a meaningful and lasting difference in the lives of children, adults and families with special needs. We accomplish this by providing education, healthcare and housing services.

Closing Date: 4/25/17

**Behavioral Health Home System Navigator – Care Coordination**

As a member of the Behavioral Health Home Care team, the System Navigator is primarily responsible for the delivery of client care coordination. This is achieved by working in partnership with clients, families, their identified supports, medical, behavioral health and community or county providers across and between care settings ensuring fidelity and coordination of all services.

Closing Date: 4/25/17

**Case Manager (waiver CADI/BI)**

Fraser seeks a waiver Case Manager to coordinate the care of individuals with a variety of diagnoses including severe and persistent mental illness (SPMI), physical disabilities, brain injury and chemical dependency. Fraser is currently contracted through Hennepin, Ramsey and Dakota counties. The Case Manager serves as an advocate to Fraser clients and connects clients to resources and services within the community.

Closing Date: 4/25/17

**Case Manager (waiver DD)**

Fraser seeks waiver Case Managers to coordinate the care of individuals with developmental and intellectual disabilities. Typically clients receive funding through waiver services;
however staff may work with clients who are not on waivers or who receive services through CDCS. Fraser is currently contracted through Hennepin, Ramsey and Dakota counties. The Case Manager serves as an advocate to Fraser clients and connects clients to resources and services within the community.

Closing Date: 4/25/17

**Pre-K Assistant Teacher**

The Assistant Teachers responsibility would be to assist the Teacher in running the classroom, caring for children, and carrying out age appropriate lesson plans. In the Teachers absence, the Assistant Teacher takes responsibility for all classroom duties, including planning curriculum. *We are currently offering a hiring bonus for Direct Support Professionals! Please apply to learn more!*

Closing Date: 4/25/17

**Gerard Academy**

**Therapist – Full Time**

Provide assessment and treatment services to individuals, families and groups, as well as facilitate partnership strategies within the community.

Work within a residential treatment facility and provide assessments for evaluation and treatment planning for children with emotional and behavioral problems. Responsibilities include developing individual and group treatment plans, providing individual, group and family therapy and education, participating in resident discharge and aftercare planning, communicating and coordinating services with legal, education and social service entities and conducting in-service staff training on therapy techniques and application.

Apply online at: [www.nexus.jobs](http://www.nexus.jobs)

**Hammer Residences, Inc.**

**Case Manager**

The Customized Support Services team at Hammer continues to grow quickly! They are seeking to add 1 new CADI Case Manager and 1 new DD Case Manager to their team. Please see details about the position below. The deadline to apply is Friday April 21st.

Case Managers provide vital support for people with disabilities and their families, helping them to find their way through the maze of the social service system while promoting consumer choice and self-determination. Case Managers strive to work with individuals and their families to develop creative strategies that would meet each person’s continuing needs and desires.
Please submit your application, cover letter and resume online at [www.hammer.org/careers/](http://www.hammer.org/careers/). Contact Katie Binning if you have questions.

Please submit your application by Friday, April 21st.

**Headway Emotional Health Services**

**Day Treatment Therapist**

As a Day Treatment Program Therapist, you will have the opportunity to directly impact the lives of children and their families through our successful mental health programs. You will be part of a caring and highly regarded staff of professionals in our Hopkins location. You will provide milieu, group, individual, and family therapy to a caseload of clients in the day treatment program. This includes ensuring the caseload is at a minimum of 90% capacity, outcome reporting for caseloads are to be 100% completed in the required timeframe, ensuring that 100% of authorizations are up to date, and ensuring that all paperwork is done in accordance with organization and DHS guidelines.

Open until filled

**Staff Accountant – Reporting**

As a Staff Accountant, you will be responsible for revenue accounting, general accounting, and financial statement preparation. The ideal candidate will have knowledge of generally accepted accounting principles and procedures, have the ability to plan and organize, will demonstrate attention to detail and problem solving, and will have knowledge of Microsoft Office and its use.

Open until filled.

**Therapist, School Based (Anoka/Hennepin, Grades K-5)**

As a Therapist, you will have the opportunity to directly impact the lives of children and their families through our successful mental health programs. The Anoka-Hennepin School District is one of Minnesota’s largest, serving approximately 38,000 students and 248,000 residents. Spread out across 172 square miles, the district is made of 13 suburban communities north of the Twin Cities of Minneapolis and St. Paul. You will provide therapy, intervention and support services to students whose learning is impaired by mental health issues. The school is located in northern Anoka County, working with elementary aged children (grades K-5).

Open until filled

**Therapist, School Based (River Trail Learning Center, Grades 6-12)**

As a Therapist, you will have the opportunity to directly impact the lives of children and their families through our successful mental health programs. The Anoka-Hennepin School District is one of Minnesota’s largest, serving approximately 38,000 students and 248,000 residents.
Spread out across 172 square miles, the district is made of 13 suburban communities north of the Twin Cities of Minneapolis and St. Paul. You will provide therapy, intervention and support services to students whose learning is impaired by mental health issues. River Trail Learning Center is a full day Special Education Setting Level IV program for students K-12. All students have a disability, have a current Individualized Education Plan, and have significant emotional/behavioral needs. You will primarily be serving adolescents of middle school and high school age (grades 6-12), but may also serve occasional younger students (grades K-5).

Open until filled

Heartland Girls Ranch

Survivor Advocate

This position is specifically designed for survivors of commercial sexual exploitation/prostitution who have successfully been out of “the life” a minimum of two years (this is a requirement). The Hearts for Freedom Youth Counselor/Advocate develops and maintains a functional, healthy relationship with each resident, but will specifically help meet the specialized needs of the sexually exploited youth by developing a therapeutic relationship with them, co-facilitating groups on sexual exploitation, prevention and other topics geared to address their specific needs of sexually exploited and at-risk youth. This position works in collaboration with and to support and educate other staff on the specific needs of sexually exploited youth and also serves as an advocate and public speaker/community educator on the issue of sex trafficking and working with victims.

Open until filled.

WEST CENTRAL REGIONAL NAVIGATOR SUPPORT INTERN/ VOLUNTEER

Would you like to make a difference in the lives of others? Would you like to be part of an amazing team of dedicated and caring staff? Heartland Girls’ Ranch in Benson, MN is looking for a WEST CENTRAL REGIONAL NAVIGATOR SUPPORT INTERN/ VOLUNTEER. This is a volunteer position currently needed through September 30th, 2017 with the possibility for extension.

Minnesota is a national leader in its work to legislatively mandate programs and services for sexually exploited youth and young adults under age 24. The Safe Harbor legislation passed in 2011, resulting in the development of the No Wrong Door model, a multi-disciplinary statewide approach to identifying and serving victims and training law enforcement, child protection, social workers and others who encounter victims. The West Central Regional Navigator Support position serves to assist the West Central Regional Navigator. This position is responsible for assisting the West Central Regional Navigator to implement the Safe Harbor Law/ No Wrong Door model in the identified region above by improving community capacity to identify sexually exploited youth, increasing effective services and outcomes for sexually
exploited youth, and enhancing coordination between systems of care for sexually exploited youth.

Please click here for more information about this position or other open positions at Heartland Girls Ranch.

**Hennepin County**

**Psychiatrist, Adult - Mental Health Center**

Public Health Clinical Services is seeking an Adult Psychiatrist to work in their Mental Health Center at 1801 Nicollet Avenue South, Minneapolis. The Adult Psychiatrist will provide outpatient psychiatric evaluation and ongoing treatment services for a large and diverse population in Minneapolis and surrounding Hennepin County communities. The Mental Health Center is licensed by the state of Minnesota and is staffed by psychiatrists, advanced practice registered nurses, clinical psychologists, psychiatric nurses, clinical social workers, and other health care professionals.

CLOSING DATE: Continuous

**Psychologist, Senior Clinical - Direct Service**

Hennepin County Public Health and Clinical Services is seeking a Senior Clinical Psychologist to work at the Mental Health Center (MHC). The Senior Clinical Psychologist will be primarily responsible for administering psychological evaluations to children, adolescents, and adults referred by child protection, court, Developmental Disabilities services, and community and internal referrals.

CLOSING DATE: Continuous

**Social Worker, Senior**

The Hennepin County Home School (CHS) is seeking a Senior Social Worker with experience providing case management for adolescents with sexual offending behavior. The position is responsible for the needs assessment of youth in the program, development of treatment plans, facilitation of therapeutic intervention, monitoring of progress, and reporting of progress to referral agencies and the court. Other tasks include, individual, family, and group facilitation, committee participation, event coordination, and special projects.

CLOSING DATE: Continuous

**Social Worker, Senior Psychiatric**

Hennepin County's Public Health and Clinical Services Division is seeking multiple Senior Psychiatric Social Workers. These positions provide the opportunity to make a difference in diverse communities, enhance your clinical skills in a fast-paced, team environment,
and be part of a department with the mission to strengthen communities by improving the health of individuals and families.

CLOSING DATE: Continuous

Office Specialist III - Financial Analysis and Accounting

The Financial Analysis and Accounting (FA&A) Division of the Human Services and Public Health Department (HSPHD) is seeking an Office Specialist III to join the Accounts Payable team. FA&A provides overall management of the financial condition of HSPHD.

CLOSING DATE: 04/20/17 5:00 PM

Nurse, Staff - Mental Health Center

Hennepin County's Public Health Clinical Services is seeking a Staff Nurse to provide professional nursing care to individuals, families, and communities at the Mental Health Center (MHC). This is a limited duration, non-benefit earning position for up to two years. Work hours will average 20 hours per week between the hours of 8 a.m. and 4:30 p.m.

CLOSING DATE: 04/21/17 5:00 PM

Sentencing to Service Crewleader

The Department of Community Corrections and Rehabilitation (DOCCR) is currently seeking a Sentencing to Service (STS) Crewleader in the Community Offender Management Division. STS work crews operate seven days a week. This position will be assigned to one of two shifts; Saturday through Tuesday, 6:30 a.m. to 4:30 p.m. or Thursday through Sunday, 6:30 a.m. to 4:30 p.m. These shifts are awarded based on seniority and staffing needs.

CLOSING DATE: 04/21/17 5:00 PM

Pharmacy Technician

NorthPoint Health and Wellness Center is seeking a Pharmacy Technician to assist with processing new/refill prescription orders in accordance with Board of Pharmacy rules and regulations. The Pharmacy Technician processes insurance information and payment options in support of pharmacy operations as they relate to computer data entry and management. The Pharmacy Technician also provides customer service through the processing of point-of-sale transactions, collaborates with clinic staff, and supports in supplying and managing medication inventories in compliance with quality assurance guidelines. Candidates bilingual in English and Spanish are strongly encouraged to apply.

CLOSING DATE: 04/21/17 5:00 PM

Community Health Worker, Senior

Public Health Protection and Promotion is seeking a Community Health Worker, Senior to assist with the ImmuLink program. ImmuLink provides regional coordination for the
Minnesota Immunization Information Connection (MIIC) for the 7-county Metro Region. MIIC is a system that stores electronic immunization records. MIIC makes keeping track of vaccinations easier and helps ensure Minnesotans get the right vaccines at the right time.

**CLOSING DATE: 04/24/17 5:00 PM**

**Sheriff’s Detention Deputy**
The Hennepin County Sheriff's Office (HCSO) is seeking Detention Deputy candidates to provide security and supervise the custody of inmates at the Hennepin County Public Safety Facility (PSF) located in downtown Minneapolis.

**CLOSING DATE: 04/24/17 5:00 PM**

**IT Business Analyst, Principal**
The Information Technology and Records Management Area (ITRM) of the Human Services and Public Health Department (HSPHD) has an opening for a Principal IT Business Analyst. This position works closely with department staff, management, and business partners to define and analyze business needs and processes, and recommend business solutions. This position is critical in implementing technical and/or electronic forms solutions for the department from conception, requirements elicitation, analysis, systems development, and support as part of the technical team.

**CLOSING DATE: 04/25/17 5:00 PM**

Click here for more information about these positions or to view other open positions with Hennepin County.

**Itasca County**

**Accountant**
Itasca County currently has an opening for an Accountant with the Health and Human Services Department.

Closing date: Continuous.

**Quality Improvement/Utilization Management (QI/UM) Nurses**
Itasca County currently has an opening for 2 Quality Improvement/Utilization Management (QI/UM) Nurses. Closing date: Continuous.

**IM Care Quality Director/Eligibility List Creation**
Itasca County is accepting applications for IM Care Quality Director, Health & Human Services Department.

For information on the job duties, qualifications and how to apply, visit the Itasca County Website at www.co.itasca.mn.us or click here for a full description of these positions.
Itasca County is an equal opportunity employer

**Kanabec County**

**Eligibility Worker**

Kanabec County has an opening for an Eligibility Worker. Please [click here](#) for more information regarding this position.

Closing Date: April 28, 2017

**Kindred Family Focus**

**ADMINISTRATIVE ASSISTANT, PT – St. Cloud, MN**

Provide clerical support, answer phones, greet customers, computer work etc. HS diploma/GED req.
(prefer Vocational, Technical or Trade). 2 years admin support pref.
Close date: 5/1/17

**MENTAL HEALTH PRACTITIONER II, PT - Southern, MN**

Provide therapeutic services to youth and families, primarily in their home, including therapy, crisis intervention, skill building, case coordination, advocacy, team meetings, referral services. Must hold a masters or other graduate degree in one of the behavioral sciences or related fields. May work into FT.
Close date: 5/1/17

**MENTAL HEALTH THERAPIST, PT – Southern, MN**

Responsible for providing therapeutic services to youth and families, incl. individual and family therapy, crisis intervention, skill building, case coordination, advocacy, team meetings, reviews and referral services. Must meet req. to be a Mental Health Therapist as defined in MN Statutes 245.4871 (Chapter 245 Department of Human Services, 245.4871 Minnesota Comprehensive Children’s Mental Health Act).
Close date: 5/1/17

**MENTAL HEALTH PRACTITIONER I , PT– Roseville, MN**

Provide therapeutic services to youth and families, including crisis intervention, skill building, case coordination, advocacy, team meetings, reviews and referral services. Must meet req. to be a MHP as defined in MN Statutes 245.4871 (Chapter 245 Department of Human Services, 245.4871
Close date: 5/1/17

**VISITATION MONITOR – St. Cloud, MN**
Flexible hours! Responsible for facilitating and documenting visitations in a controlled setting. You can work any number of afternoon/evenings, M-F and any number of hours between 8AM - 8PM, and/or Saturday if available. BA/BS degree in a Human Service field, or in the process of obtaining a degree. Min. 2000 hours exp in Human Services field pref.

Close date: 5/1/17

Click here to view all open positions with Nexus.

Nexus is proud to be an Equal Opportunity and Affirmative Action Employer and does not discriminate against applicants or employees on the basis of race, religion, color, sex, age, national origin, disability, or veteran’s status.

Libra Social Services

Are you looking for a fun place to work? Do you like to make a difference in the lives of others? Do you like to be active in community events? Then you have opened the right ad!

Direct Support Professionals

Now hiring part time and full time direct support professionals! Evenings and weekends available.

Spend time with adults in a Community Residential and/or In-Home type setting. The individuals are high functioning, outgoing, and a lot of fun. Staff provide a high level of supervision and support in activities of daily living, cooking, skill based training, health & safety. Looking for candidates who enjoy being active and out in the community, as the individuals are involved in various activities.

Qualifications: Seeking reliable candidates with excellent communication skills, patience, versatility, and the ability to be a TEAM PLAYER. Education: Minimum High School diploma or its equivalent required.

Experience: No experience is required, though we do prefer applicants with experience working with individuals with developmental disabilities or similar conditions.

Other Requirements: Valid Driver’s License with acceptable record required. Ability to achieve and maintain status of "may provide direct contact for this agency" upon completion of criminal background studies.

To Apply: Send a resume to Libraemployment@gmail.com

Lutheran Social Service of Minnesota

150 Years Strong! Lutheran Social Service of Minnesota pursues innovative ways to serve Minnesota communities. Our service goals are organized around children, youth and adults; families; older adults; Veterans and military members; people with disabilities; refugees; and
cultural communities. We believe and value the participation of all people in creating their future, and make excellence a target. If you want a career that inspires, challenges, and rewards, join us as we change lives.

LSS has a commitment to anti-racism and we strive to employ those who reflect and relate to the people they serve. We offer a vision for our employees, community based services and a family friendly work environment.

**Application Contact:** An electronic application is required and may be found by clicking on a requisition link below followed by the apply button.

OR

On our website at [http://www.lssmn.org/employment](http://www.lssmn.org/employment) and utilize the 1 Click Job Searches section or search by requisition number using the Keyword Search box

**Administrative and Support Services**

- [Administrative Assistant (11185) - Crosslake](http://www.lssmn.org/employment)

**Adoption**

- [Administrative Specialist C (11401) - St. Paul](http://www.lssmn.org/employment)
- [Adoption Social Worker (11125) - St. Paul](http://www.lssmn.org/employment)

**Camp Workers**

- [Maintenance Assistant (11103) - Crosslake](http://www.lssmn.org/employment)

**Facilities Management**

- [Facility Manager (11126) - St. Paul](http://www.lssmn.org/employment)

**Human Services**

- [Service Coordinator (11344) - St. Paul](http://www.lssmn.org/employment)
- [Service Coordinator (11300) - St. Paul](http://www.lssmn.org/employment)
- [Guardian (11217) - Mankato](http://www.lssmn.org/employment)
- [Housing Specialist (10661) - Minneapolis](http://www.lssmn.org/employment)

**Information Technology**

- [Sr. Database Developer (11073) - St. Paul](http://www.lssmn.org/employment)

**Mental Health**

- [Mental Health Practitioner - Therapy (11282) - Alexandria](http://www.lssmn.org/employment)
- [Mental Health Practitioner - Therapy (11258) - Moorhead](http://www.lssmn.org/employment)
Mental Health Practitioner - Therapy (11259) - Fergus Falls
Mental Health Practitioner - Therapy (11271) - Fergus Falls
Mental Health Practitioner - Skills (11252) - Detroit Lakes
Mental Health Practitioner - Skills (11253) - Fergus Falls
Mental Health Practitioner - Skills (11226) - Willmar
Behavioral Health Professional (11202) - Mankato
Behavioral Health Professional (11187) - Minneapolis
Mental Health Practitioner - Skills (10974) - St. Cloud
Mental Health Practitioner - Therapy (10992) - St. Cloud

Services for Older Adults

Cook (11436) - Brainerd
Site Coordinator (11426) - Jackson
Cook (10865) - Erskine
Cook (11301) - Fulda
Sr Cook (11289) - Fulda
Food Transport Driver (11219) - Mankato
Kitchen Helper/Food Service (11206) - Bemidji
Sr Cook (11207) - Marshall
Program Coordinator (11208) - Wadena
Respite Program Coordinator (10642) - Staples

Services for Persons with Disabilities

Care Coordinator (11085) - St. Paul
DSP Full and Part Time - Various Locations in MN
Director (11012) - Le Roy
Employment Specialist (11049) - Bemidji
Employment Specialist (11251) - Fergus Falls
Employment Specialist (11307) - $300 Hiring Bonus! - Brainerd
Employment Specialist (11355) - St. Paul
House Coordinator (10904) - Shoreview
House Coordinator (11063) - Le Roy
House Coordinator (11067) - Le Roy
House Coordinator (11094) - Adams
House Coordinator (11246) - Bemidji
House Coordinator (11362) - 35210 - Brainerd
House Coordinator (11408) - $1000 Hiring Bonus! - Shoreview
House Coordinator (11445) - Moorhead
Operations Director (11234) - St. Paul
Positive Support Specialist (10707) - SILS/In-home - Little Falls
Positive Support Specialist (10816) - Little Falls
Positive Support Specialist (11033) - 35210-Daisy part-time - Brainerd
Positive Support Specialist (11312) - Le Roy
Positive Support Specialist (11313) - Le Roy
Positive Support Specialist (11328) - Le Roy
Positive Support Specialist (11329) - Le Roy
Positive Support Specialist (11330) - Le Roy
Positive Support Specialist (11331) - Le Roy
Positive Support Specialist (11415) - Shoreview
Positive Support Specialist (11416) - Shoreview
Positive Support Specialist (11417) - Shoreview
Positive Support Specialist (11418) - Hiring Bonus Available! - Shoreview
Positive Support Specialist (11419) - Hiring Bonus Available! - Shoreview
Positive Support Specialist (11429) - Shoreview
Positive Support Specialist (11430) - Hiring Bonus Available! - Shoreview
Positive Support Specialist (11441) - Hiring Bonus Available! - Shoreview
Sr Administrative Assistant (11377) - Little Falls

Youth
Sr Youth Worker (11450) - Duluth
Supervised Visit Worker (11442) - Duluth
Foster Parent Opportunities!

Become a Therapeutic Foster Parent

Lutheran Social Service of Minnesota has opportunities for caring and responsible adults to become licensed foster parents. We license foster homes in many communities around the State. As a therapeutic foster parent for Lutheran Social Service of MN you are not alone. We are committed to being highly responsive and supporting foster families to ensure a positive and healthy environment for your family and the children being served. Most people have many questions about what being a foster parent means and how to become a foster parent. The decision to become a foster parent should be considered carefully. We would be happy to help you consider such a decision.

Check out our website to inquire with the Foster Care Licensor in your area.  http://www.lssmn.org/fostercare/become-a-foster-parent/

MBW Company

RN/LPN (Full-Time and Part-Time)

MBW Company, Community Support Services/Employee owned is seeking RN/LPN to serve 4 individuals with their home. This position offers full-time hours, a predictable schedule, competitive community pay, a robust pension plan, and all around excellent benefits.

Qualifications: Current MN Nursing license (LPN/RN), Current CPR, Valid driver's license

TO APPLY: www.mbwcompany.com CONTACT: Kassandra at k baldwin@mbwcompany.com or (507) 233-3030 or Toll free at 1-888-294-8721  EOE

Community Support Supervisor (Full-Time)

MBW Company, Community Support Services/Employee owned is seeking a Community Supports Supervisor for the supervision of assisted services and ensuring compliance to all
federal and state regulations and to ensure provision of high quality services to persons served. This position offers full-time hours, competitive community pay, a robust pension plan, and all around excellent benefits. **Qualifications:** Read/Write in English, Valid Driver’s License, Pass background check. **TO APPLY:** [www.mbwcompany.com](http://www.mbwcompany.com) **CONTACT:** Kassandra at [kbaldwin@mbwcompany.com](mailto:kbaldwin@mbwcompany.com) or (507) 233-3030 or Toll free at 1-888-294-8721  

**MERIDIAN SERVICES**

Meridian Services provides assistance to people with intellectual disabilities, mental health diagnoses and the elderly in a variety of programs. We encourage the people we serve to pursue their dreams and desires. Our employees support them to make meaningful choices and encourage them to become a part of their communities. We are looking for compassionate and motivated employees to join our team and make caring a career!

**CASE MANAGERS – Hopkins Office  NEW GROWTH!**

*Many areas of opportunity.*

Join our team – amazing growth and career advancement.

We are seeking Case Managers to provide contracted case management services for new growth in and around the greater Metro areas. Duties include assessing service needs, identifying resources and coordinating/monitoring services for the people we serve, and working closely with providers to ensure our client’s needs are being met.

**Starting wage:** $ 44,600.00/ Masters $ 46,600.00 - MN. LSW required.

$$$$ We are offering a $500.00 signing bonus!!!  $$$$  

**Case Management**

**Case Manager**

**Direct Support Professional (12.60-$16.60) $500.00 Signing Bonus $$$**

**Direct Support Professionals (DSP) for our Residential Group Homes**

**Directors**

**Program Director (Human Services)**

**Program Director (Human Services) Float**

**House Managers - Starting at $34,150**

**Float Program Manager - Human Services**

**Program Manager - Human Services**

**Orion Associates**

**REGISTERED NURSE / LPN / MENTAL HEALTH - FT & PT**
Mille Lacs Academy

Mille Lacs Academy offers trauma-informed, family-centered, nationally recognized treatment for boys, ages 10-19, with significant mental health issues and harmful sexual behaviors.

Youth Care Professional – Day time and Overnight (Full-time & On-Call)

Support and reinforce the therapeutic plan of clients by providing guidance and direction to residents in their daily living activities. Provide mentorship and supervision of resident daily activities and behavior according to established guidelines and procedures. Participate with coworkers as a team on implementation of treatment plans and therapeutic services. Ensure resident safety and collaborate with coworkers to maintain an environment that is positive, respectful, clean and therapeutic. Plan and participate in off-campus resident activities and assist in the transportation of clients to home visits, doctor appointments, planned recreational activities. Perform other responsibilities, tasks and projects as needed.

To learn more about Nexus and view current openings, please visit our website www.nexustreatment.org

Minnesota Department of Human Services

MENTAL HEALTH PROFESSIONAL / PSYCHOLOGIST 2 – Bemidji


This position provides psychological services to patients in acute psychiatric status at the Community Behavioral Health Hospital (CBHH) in Bemidji. Services include psychological evaluation, client education, group and individual psychotherapy and participation in treatment planning.

INSTRUCTIONAL DESIGN TRAINER – St. Paul


This position will develop and provide training to enable county and state staff to accurately interpret and apply policy while efficiently using computer systems. Responsible for design and development of integrated MAXIS, MEC2, and policy training curriculum for all cash assistance, child care assistance, and food support (SNAP) programs.

BEHAVIOR ANALYST PROGRAM ASSISTANT – Bemidji


The Behavioral Analyst Program Assistant/Behavior Analyst 1 will assist unit staff of varying levels of expertise in implementing and sustaining Evidence Based Practices, including, but not limited to: Person Centeredness, Integrated Dual Disorders Treatment (IDDT), and Illness Management and Recovery (IM&R) on an inpatient basis to patients with serious and
persistent mental illness. This position works at the Community Behavioral Health Hospital (CBHH) in Bemidji, which is a 16-bed inpatient psychiatric facility for adults experiencing a serious mental health episode.

DIRECTOR OF QUALITY – St. Paul
This position and unit is vital to ensuring Direct Care and Treatment (DCT) is in compliance with regulations and standards from outside regulators, licensors, courts, Minnesota legislature, and other oversight entities, especially those licensed by The Joint Commission, Centers for Medicare and Medicaid Services, the Department of Health, and federal and state court ordered. Travel is required to sites throughout Minnesota, up to 25% of time.

MENTAL HEALTH PROFESSIONAL / PSYCHOLOGIST 2 – St. Peter
This position provides psychological services to clients receiving treatment for chemical dependency and substance abuse at Community Addiction Recovery Enterprise (CARE) in St. Peter. Services include psychological evaluation, client education, group and individual psychotherapy and participation in treatment planning.

REGIONAL RESOURCE SPECIALIST – Southwest MN
This position exists to recommend, develop and represent Disability Services Division (DSD) policies at the local level to support Minnesota’s home and community-based services (HCBS) system, programs and processes. Under administrative direction of the manager or supervisor, this position is responsible for identifying, managing and responding to technical assistance and training needs of assigned lead agencies and other DSD stakeholders, and for developing new or revised policies and processes to support lead agency alignment with DHS strategic direction and goals, and federal, state and county regulations and requirements.

CABHS HOSPITAL ADMINISTRATOR – Willmar
Child & Adolescent Behavioral Health Services (CABHS) in Willmar has an opening for an experienced leader to oversee the delivery of inpatient mental health services for children, adolescents, and young adults (ages 6-18) with serious behavioral and emotional disturbances. The CABHS Hospital Administrator will provide overall direction and leadership to the clinical, human, fiscal and physical plant resources to ensure provision of the highest quality care and treatment.

BEHAVIOR ANALYST 3 – Willmar

The role of the Behavior Analyst is to provide clinical consultation, assessment, person-centered support recommendations, and other services to help individuals with complex behavioral health challenges build support networks and continue living in their communities. This position also develops and provides individualized, multi-disciplinary training and technical assistance to community providers and other professionals to: enhance their abilities to manage difficult behavioral health and system issues; assist support providers to increase the stability of individuals’ community living; and divert moves to less integrated settings whenever safely possible.

**BEHAVIOR ANALYST 3 – Roseville**


Minnesota Intensive Treatment Homes (MITH) is seeking a Behavior Analyst to provide assessment, clinical consultation, person-centered support recommendations, and training for children and adolescents/youth with complex behavioral and mental health challenges and individuals’ community support networks. Caring for children and adolescents with severe emotional disturbance (SED) and serious acting out behaviors in the context of a family foster setting, MITH provides a unique alternative to institutional placement.

**ELIGIBILITY POLICY ANALYST (temporary) – St. Paul**


This is a temporary unclassified position expected to last up to 21 months. The Eligibility Policy Analyst position develops, analyzes, and implements health care eligibility policy across the Minnesota Health Care Programs (MHCP). This position coordinates eligibility policy within Department-wide operational initiatives, ensuring that objectives and standards are established which comply with the vision and core values of the Health Care Eligibility and Access (HCEA) division and the Department.

**SOCIAL WORK DIRECTOR – Anoka**


Anoka Metro Regional Treatment Center (AMRTC) is seeking a Social Work Director for an exciting and challenging opportunity to provide leadership, management, planning, supervision, coordination, evaluation and monitoring across multiple programs within the Mental Health & Substance Abuse Treatment Services division, as well as Forensic Services. The Social Work Director also plays an active role in leadership as a member of AMRTC’s Strategic Planning Leadership Committee, represents Social Work at the Daily Administrative Meetings and functions in an advanced leadership capacity.

**MN SECURITY HOSPITAL ASSISTANT PROGRAM DIRECTOR – St. Peter**
The Minnesota Department of Human Services (DHS) is seeking an Assistant Program Director to oversee and ensure high quality treatment and programming is offered to all Minnesota Security Hospital (MSH) patients. This position will provide both clinical and operational leadership for MSH, assisting to ensure the program provides comprehensive, quality services that adequately address patients’ needs. The MSH Assistant Program Director will partner with the MSH Program Director to provide leadership in program development and implementation, strategic planning, and quality oversight in MSH.

**IRTS PROGRAM MANAGER – Willmar**


Minnesota Specialty Health System (MSHS) in Willmar is a 16-bed Intensive Residential Treatment Services (IRTS) facility supporting individuals with serious mental illness and co-occurring disorders. Leading a great team of dedicate staff, responsibilities of the Program Manager include: oversee program design, discharges, utilization management, clinical policies and procedures; provide clinical and administrative supervision to staff; ensure treatment planning and interventions reflect the expressed goals of each client, based on accurate assessment of individual strengths and needs.

**Minnesota Merit System**

*Case Aide-Cook County, posting 921-16; Closing 04/28/17*

MN Merit Application link: [http://agency.governmentjobs.com/mnmeritsystem/default.cfm](http://agency.governmentjobs.com/mnmeritsystem/default.cfm)

**Minnesota State University Mankato**

*Director of Bachelor’s of Science in Social Work (BSSW) Field Education*

APPLICATION DEADLINE: Review of applications with begin April 26, 2017 and continue until finalists are chosen.

POSITION: Probationary (Range C*)

DATE OF APPOINTMENT: July 2017

RESPONSIBILITIES: The Director of Bachelor's of Science of Social Work (BSSW) Field Education is charged by the Council on Social Work Education (CSWE) to provide leadership in the ongoing development and implementation of the BSSW field education program in accordance with field education accreditation standards. The Director of BSSW Field Education works closely with the BSSW Program Director and faculty in the direction and administration of the undergraduate social work program. The Director of BSSW Field Education directs and coordinates all aspects of
BSSW field education and practicum experiences and works closely with the MSW Field Director in the administration and delivery of the Department of Social Work’s field education program.

Closing Date: 04/21/17

[Click here](#) for more information regarding this position or to view other open positions with Minnesota State University Mankato!

**Minnesota Valley Action Council**

**Vocational Advisor – Mankato**

Will assist youth, age 16 to 24, plan for their future, achieve academic & training goals, gain work skills, & obtain/retain employment. Exp. in client assessment, plan development, case mgmt., & group facilitation. 40 hrs./wk. $15.89/hr. if have college degree, Apply by April 21, 2017. MVAC is an EEO/AA Employer.

For more information or to apply, go to [www.mnvac.org](http://www.mnvac.org) and click on careers!

**Model Cities**

**Bilingual Family Coach: Contract position is open until filled pays at $22 per hour.**

Family coaching is a Saint Paul Promise Neighborhood legislative initiative engaging Model Cities of St. Paul in carrying out Community Coaching services to support its Alternative to Detention (ATD) program. The Family Coaching program targets elementary and middle school aged children experiencing chronic absenteeism, along with varied additional barriers to academic success. The goals of the program are to reduce chronic absenteeism among school-aged children, to connect families to community resources, as well as to link children to educational services and pro-social activities to help improve academic outcomes.

**Resident Manager – Supportive Housing: Full-time position is open until filled.**

Under the direct supervision of the Facility Manager, advise Facility Manager of all issues relating to the management of the apartment community and provide input in the formulation of plans and procedures to deal with these concerns. Notify Facility Manager of maintenance and safety/security issues in a timely manner. Maintain regular contact with Case Managers on at least a weekly basis and attend staff meetings, tenant meetings and other community building activities as convened by Case Managers staff and property management.

**Housing Case Manager: Full-time position is open until filled.**

Provides intensive case management services to homeless families living in our various supportive housing programs. This includes but is not limited to needs assessment, case
planning and management and documentation of services provided. Duties include but are not limited to: Providing intensive case management and outreach to homeless families; Conducting assessments for program participants and developing and monitoring family support plans to address problems/concerns; Perform weekly home visits to ensure families are reaching their desired goals; Providing advocacy and coordination of supportive services (i.e. mental health, chemical health, parenting support, financial capability and employment training). Developing and maintaining client data and records for all program participants.

Real Estate Development Project Manager: Full-time position is open until filled.
Coordinates the development process for real estate development projects. Oversees consultant work on feasibility and/or market studies and analyses. Identifies sites for acquisition and/or construction and when applicable, works with the architect in the completion of site plans and preliminary design work. Completes predevelopment and development budgets for assigned projects. Carries out fund development, including preparation of applications for grant and loan financing. Prepares financial proforma, working closely with accounting and consultants to ensure project feasibility. Coordinates the work of the project’s development team, and works closely with the architect, general contractor, and other consultants in predevelopment and construction.

Please [click here](#) for more information about these positions or to learn more about other open positions at Model Cities.

**Mount Olivet Rolling Acres**

Full time (all positions are open until filled)

**Program Supervisor, Norwood, MN:**
Responsible for the overall management and functioning of a single residential / community home with 6 residents. Provide direct care as well as supervision/management. Qualifications: Bachelor’s degree in Human Services or related field and qualify as QDDP/QIDP, with 3 or more years of experience working with persons with developmental disabilities or persons 65 or older.

**Direct Support Professional III / Medical Specialist: (2 positions) Victoria and Waconia, MN:**
Organize and coordinate client health care in a community / group home with 4 clients. Desired Qualifications: At least 1 year of experience with clients with DD/DD, proven leadership skills, and skill developing, writing and implementing programs, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional – Overnight (6 positions): Chanhassen, Chaska, Eden Prairie, Excelsior, Richfield and Victoria:**
Supervise the residence during the overnight shift, and provide needed care. You must remain awake and alert (70 hrs. per pay period). Shift is 10:30pm-8:30am in EP, 10pm-8am in Chanhassen and Excelsior). Qualifications: Experience or interest in working with clients with Developmental Disabilities, must be at least 18 years old, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional III – Float, Southwest Metro:**
Flexible and reliable caregiver needed to provide care and supervision in community group homes (1st shift, 2nd shift and weekends) in Eden Prairie, Victoria and Waconia. Desired Qualifications: At least three years’ experience in working with persons with Developmental / Intellectual Disabilities and at least 1 year of experience with clients with high behaviors, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional Overnight III - Float, Southwest Metro:** (overnight shift; 10p-8a or 11p-9a).
Flexible, experienced and reliable caregiver needed to provide care and supervision in community group homes Victoria, Waconia, Mayer and Norwood. Desired Qualifications: At least three years’ experience working with persons with Developmental / Intellectual Disabilities and at least 1 year of experience with clients with high behaviors, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional: Chanhassen, Chaska, Eden Prairie, Norwood, Richfield, Shakopee, Victoria and Waconia:**
The DSP is a caregiver who is responsible for the daily well-being and safety of the clients he/she supervises. Qualifications: Experience or interest in working with clients with Developmental Disabilities, must be at least 18 years old, and must pass Department of Human Services background check and maintain “qualified” status.

*Apply for these great opportunities on-line at [https://mtolivetrollingacres.org/about/employment/](https://mtolivetrollingacres.org/about/employment/) Click on Employment. AA/EOE*

**Nexus**

**Residential Counselor (Youth Care Professional) Full time/Part time**
If you have high ethical standards, are committed to quality care, and are dedicated to helping troubled youth learn to trust and connect with safe, caring adults, we have an incredible opportunity for you! Nexus Glen Lake, a small intensive residential treatment program located in Minnetonka, is looking for Residential Counselors (we call Youth Care Professionals, or YCPs).

Close date 5/19/17

**Clinical Program Director**
If you are looking for an exciting opportunity where you can make a positive impact on children and families, then look no further! Nexus St. Cloud is recruiting for a **Clinical Program Director** in **St. Cloud, Minnesota**. The Clinical Program Director will oversee all of the clinical services and ensure that the programming is trauma-informed, youth-guided, and family-driven.

Close date 4/30/17

Click HERE to check out our website to learn more about our expanding organization and comprehensive benefit plan

If you are interested in joining a team of highly experienced colleagues with top notch skills and dedication in a very active and growing organization, then click HERE to apply!

Click here to view all open positions at Nexus.

**Nicollet County**

**Child Support/Collections Supervisor**

Nicollet County is currently accepting applications for the position of Child Support/Collections Supervisor in Human Services.

Responsibilities include: provides program administration for all Child Support and Collections services, including reviewing and analyzing legislation and other regulations and ensuring compliance. Provides guidance, leadership, and supervision to the child support and collections staff. Oversees program budgets and grants and collaborates with outside agencies.

Minimum qualifications include: A bachelor's degree with a major in criminal justice, paralegal, business administration, public administration or closely related field and two years of experience as a Child Support Officer/Collection officer or similar position; or an equivalent amount of related work experience equal to a degree. Strong computer skills, the ability to work under high stress, team-oriented with experience working on diverse teams, and knowledge of the legal process.

Pay Range: $51,105.90 - $74,103.56/year (full range)

Hours: 40 hours/week, M – F

Closing Date: Open until filled

To apply for this position candidates need to complete the Minnesota Merit System Application at [http://agency.governmentjobs.com/mnmeritssystem/default.cfm](http://agency.governmentjobs.com/mnmeritssystem/default.cfm) and the Nicollet County Application at [www.co.nicollet.mn.us](http://www.co.nicollet.mn.us).

Nicollet County is an Equal Opportunity Employer
Northeast Metro 916 Intermediate School District

School Social Work Openings (2017-2018 school year)

We are seeking to hire School Social Workers for Pankalo Education Center, a new and state of the art K-8 special education facility opening in the fall of 2017. The building will have an integrated arts theme with the goal of providing a compassionate, creative, safe, and child-centered learning environment, where students grow academically, socially, and personally, while tapping into their creativity.

Special Education Assistant Openings – New K-8 Special Education Facility

We are seeking to hire multiple Special Education Assistants for Pankalo Education Center, a new and state of the art K-8 special education facility opening in the fall of 2017 serving students with Autism, Developmental Cognitive Disabilities and Emotional Behavior Disorders. The building will have an integrated arts theme with the goal of providing a compassionate, creative, safe, and child-centered learning environment, where students grow academically, socially, and personally, while tapping into their creativity.

Click here to learn more and/or apply.

Park Avenue Center

We offer a competitive package for full-time employees including generous paid time off, a 401k match of 4%, employer paid life insurance and short term disability, and a variety of voluntary benefits including medical, dental, vision, voluntary life, and voluntary long term disability.

Substance Abuse Group Facilitator

Under the supervision of the Assistant Clinical Supervisor, the Group Facilitator are responsible for leading a variety of psycho-educational and activity group curriculum. The Group Facilitator will also perform other duties that provide support for clinical staff. Part-time 15 hours per week.

Medication Observer

Medication Observers assist clients with getting their medications throughout the course of the day. Important qualities: great client service, detail oriented, solid computer skills, very organized. Training and certification will be paid for and provided to the selected candidate. Part-time position $12/hour 20-25 hours per week.

Driver

Under the supervision of the Men’s Program Director, Park Avenue Center Drivers provide excellent customer service in all functional areas of their work which includes regular
interaction with clients, Park Avenue Center employees, and the surrounding community. Providing safe, reliable, and professional transportation services in our fifteen passenger vans is the first priority of this position. Other duties may include vehicle maintenance, light grounds keeping responsibilities (i.e. trash removal from buildings, salting for ice etc.), and occasional clerical work. Part-time $12/hour 20-25 hours per week.

**Client Care Coordinator**

Under the supervision of the Clinical Supervisor, the primary role of the Client Care Coordinator is to monitor the activities of Park Avenue Center’s Complex Co-Occurring clients during the course of their shift. This individual also serves as a liaison between clients and Program Staff. Part-time 24-29 hours per week.

**Evening Receptionist**

Under the supervision of the Assistant Clinical Supervisor, the Receptionist provides general customer service support for all of the programs by answering phones, responding to clients entering the building, and paging staff members as required. Part time $12/hour 15-20 hours per week.

**Chemical Health Assessor**

Under the supervision of the Clinical Supervisor, the Chemical Health Assessor completes Rule 25 Assessments, Chemical Health Assessments, and other duties as assigned.

**Mental Health Services Director**

Under the supervision of the Executive Director, the Mental Health Services Director manages the mental health program and practicum programs at Park Avenue Center. Responsibilities include recruitment of Post-Doctorate Fellows, Pre-Doctorate Interns, Advanced Practicum Students, and Practicum Students. The Mental Health Services Director is required to maintain supervision levels of students required by their referring school &/or Board while adhering to a strict code of ethics. Responsibilities also include maintaining professional relationships with graduate programs to ensure future referrals.

[Click here to view all open positions with Park Avenue Center!](#)

**Phoenix Residence**

**Program Manager**

The Phoenix Residence has a current opening for a full-time Program Manager in Maplewood. This position provides staff supervision, training, and program plan writing for individuals who live at Carver House. This position manages all aspects of the home; including the care and well-being of the individuals. [Click here](#) for more information about this position or to view other open positions with Phoenix Service Corp.
Direct Support Professionals

Come make a difference! The Phoenix Residence is seeking Direct Support Professionals (DSP) to assist individuals with disabilities with daily living needs and activities. DSPs are responsible for medication passing and must be able to lift up to 75 pounds. Duties also include light housekeeping tasks such as cooking, cleaning, and laundry. Benefit package available for staff who work an average of 30 hours or more per week. PTO accrual begins the day you start employment. Start a rewarding career today!

Click here for more information about these position or to view other open positions with Phoenix Service Corp.

Pinnacle Services

Case Manager

Pinnacle Services offers a fun and highly collaborative work environment that centers on providing services of the highest quality to the people we serve. Our Case Managers are responsible for assessing the areas of the consumer's life where assistance is needed; offering and coordinating resources for the consumer; monitoring service delivery and working with providers to ensure the consumer's needs are met. Applicants must be a Social Worker licensed by the Minnesota Board of Social Work.

Program Counselor

Pinnacle Service Inc. provides person centered services to people with intellectual, developmental, or behavioral disabilities in various settings. Program counselors job responsibilities include encouraging the individual to achieve their full potential, provide the highest quality of service, and create fun and happiness in the individual’s life; providing a positive and encouraging environment while delivering organization and structure; assisting with cooking, housekeeping, and day to day activity; providing transportation to community events and activities; and medication administration and documentation per Pinnacle Services policy and current regulation standards. We have high standards and go above and beyond in our organization to set ourselves apart from the others.

Case Manager

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Applicants can apply at www.pinnacleservices.org/careers/

REM Minnesota

Nurse Supervisor
REM is seeking a full-time Nurse Supervisor to provide clinical collaboration to ICF/DD, Waiver and In Home residential services throughout Anoka, Sherburne, and Wright County, with an office located in Buffalo, MN. Click here for more information or to apply online.

Behavior Analyst
REM Minnesota and REM Iowa are currently hiring for a Behavior Analyst. The Behavior Analyst works directly with the regional team to complete functional behavior assessments to lead in the development of effective positive behavioral support plans. The Behavior Analyst will also provide training to team members to reinforce implementation of the plans for the people we serve. For more information or to apply online, please follow the links below:


REM Iowa - https://jobs.thementornetwork.com/job/hiawatha/behavior-analyst/746/2317001

These positions do not have a closing date as they will remain open until filled.

Sherburne County

STAFF ACCOUNTANT – ACCOUNTING UNIT - HEALTH & HUMAN SERVICES – Elk River
The Staff Accountant assists in the managing of the accounting functions, accounting support services and procedures for a large health and human service agency. This position directs the implementation, preparation and maintenance of State systems, medical billing systems, financial records, financial reporting, billing, collections, statistical reports, and accounting support for the Social Services and Income Maintenance divisions. Insure implementation of federal, state and local agency policy to provide effective service to county residents in a fiscally responsible manner.
CHILD SUPPORT ENFORCEMENT AIDE – CHILD SUPPORT UNIT – HEALTH & HUMAN SERVICES – Elk River

Provides support to Child Support Unit including various intake processing duties; gathers data using both written and oral communication, enters information into various computer systems, compiles required statistics for federal, state and case management reports, assists child support officers in child support duties as assigned, and provides backup to clerical and accounting as needed.

Closing Date: 4/24/17

Scott County

Therapist

We seek to hire Mental Health professionals to provide therapy & other mental health services in our Rule 29 Community Mental Health Center & in area school locations. MQs: Requires current Mental Health Professional licensure OR the ability to obtain independent licensure within 6 mos. & 2 yrs. of exp. Hiring Range: $62,277/yr. to $77,846/yr. – DOQ.

Closing: Open until filled.

Apply Online: www.scottcountymn.gov/jobs EOE Let’s work together.

Sioux Trails Mental Health Center

School-Linked Mental Health Professional

Sioux Trails has an exciting opportunity for a school-based Mental Health Professional providing therapy services in the Lake Crystal, Madelia and St. James schools. Duties will include completing diagnostic assessments, treatment planning, therapy services, coordination with CTSS practitioners and program data reporting. This position is work 25-30 hours a week M-F during the school year and 12-16 hours a week during the summer. Requirement is Licensed in the State of Minnesota as an LP, LICSW, LPCC or LMFT.

Closing Date: 5/17/17

Outpatient Therapist

Sioux Trails Mental Health Center has an opening in our St. Peter office for a full-time Mental Health Professional Licensed as an LICSW, LP, LMFT or LPCC. The opening is for a general therapist with duties including, diagnostic assessments, individual, marital, group and family therapy.

Closing Date: 5/17/2017

Outpatient Therapist
Sioux Trails Mental Health Center has an opening in our Gaylord office for a full-time Mental Health Professional Licensed as an LICSW, LP, LMFT or LPCC. The opening is for a general therapist with duties including, diagnostic assessments, individual, marital, group and family therapy.

Closing Date: 5/17/2017

**Outpatient Therapist**

Sioux Trails Mental Health Center has an opening in our North Mankato office for a full-time Mental Health Professional Licensed as an LICSW, LP, LMFT or LPCC. The opening is for a general therapist with duties including, diagnostic assessments, individual, marital, group and family therapy.

Closing Date: 5/17/2017

**Outpatient Therapist**

Sioux Trails Mental Health Center has an opening in our New Ulm office for a full-time Mental Health Professional Licensed as an LICSW, LP, LMFT or LPCC. The opening is for a general therapist with duties including, diagnostic assessments, individual, marital, group and family therapy.

Closing Date: 5/17/2017

**Outpatient Therapist**

Sioux Trails Mental Health Center has an opening in our St. James office for a full-time Mental Health Professional Licensed as an LICSW, LP, LMFT or LPCC. The opening is for a general therapist with duties including, diagnostic assessments, individual, marital, group and family therapy.

Closing Date: 5/17/2017

**st. stephen's HUMAN SERVICES**

**Development & Communications Coordinator**

The Development & Communications Coordinator is an integral part of the development and communications department and is responsible for managing the donations process, assisting with the annual fund and special events. The position requires an organized and detail-oriented team player who is self-motivated, able to work with high-volume data and successful at managing multiple projects.

**On-Call Shelter Advocate**

The On-Call Shelter Advocate will be the first call when regularly scheduled staff is unable to fulfill their shift. This person works as part of a team to manage the daily operations of the St. Stephen’s shelters including the shelter located at 2211 Clinton Avenue South. The On-Call
advocate may also be responsible for assisting clients locate housing, completing assessments and making referrals for employment, medical and other basic needs while they stay in shelter. This position is an integral part of the shelter team.

Additional responsibilities may include representing St. Stephen’s Human Services at meetings, answering phones, working closely with volunteers, some building maintenance and housekeeping duties when necessary and completing light administrative work.

Please submit a cover letter and resume addressed to Michael Huffman at hr@ststephensmpls.org or fax to 612-870-2281. Please include your desired salary. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Licensed Alcohol and Drug Counselor**

The Family Programs Division serves families who are homeless or at risk of homelessness in Hennepin County. Our programs include Rapid Rehousing, Kateri Residence, Long-term Supportive Housing, Prevention, Alcohol and Drug Counseling, Early Childhood Education, Young Parent Supportive Housing, and Critical Time Intervention Rapid Rehousing. By offering programs of various intensity and length, we hope to be able to provide the level of service the family needs to be successful. The goal in all of our family programs is to assist families in stabilizing their housing and achieving self-sufficiency.

The LADC works with our family housing programs to develop, implement, and provide chemical health services to families with children. The primary objective of the LADC is to lead harm reduction programming and offer chemical health services to families, which contributes to their housing stability and overall health and wellbeing. The LADC must be knowledgeable about and able to respond effectively to the complexities of participants’ lives and the challenges and conditions associated with homelessness.

Please submit a cover letter and resume addressed to Charlotte Moris at hr@ststephensmpls.org or fax to 612-870-2281. Please include your desired salary. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Part-Time Kateri Resident Advocate**

The Family Programs Division serves families who are homeless or at risk of homelessness in Hennepin County. Our programs include Rapid Rehousing, Kateri Residence (a transitional housing program), Supportive Housing, Prevention, Alcohol and Drug Counseling, Early Childhood Education, Critical Time Intervention Rapid Rehousing, and Employment Services. By offering programs of various intensity and length, we hope to be able to provide the level of service the family needs to be successful. The goal in all of our family programs is to assist families in stabilizing their housing and achieving self-sufficiency.
Kateri Residence provides safe and sober housing to American Indian women in recovery from chemical dependency. Kateri blends traditional recovery methods such as AA and 12-step with a focus on American Indian culture and spirituality as a means of healing. Kateri Resident Advocate will work with the Kateri team.

Please submit a cover letter and resume addressed to Meagan LeFebvre at hr@ststephensmpls.org or fax to 612-870-2281. In the subject line of the email include the job title of the job you are applying for. Please include your desired salary as well. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

Please click here for more information about this position or to view other open positions at st. stephen's HUMAN SERVICES.

**The Salvation Army**

**Caseworker I**

To provide basic information about The Salvation Army Social Services, assist with the delivery of HeatShare and Emergency Social Services, and provide clerical assistance.

Closing date: 4/30/17

**Caseworker II**

To provide services of HeatShare and Emergency Social Services in a professional manner to clients; to provide support to staff within the Social Services office and department.

Closing Date: 4/30/17

**Caseworker III**

To provide strength based case management through emergency and seasonal social services in a professional manner to clients; to provide support to staff within the Social Services and Corps office.

**Divisional Social Services Director**

The Divisional Social Services Director is a member of the Northern Divisional Headquarters and will relate to all units in the Northern Division in matters relating to the area of social services. The Director will perform upper management level duties related to the division social services. The Director will relate to and coordinate with all other departments at DHQ. He/she will be guided by the employees’ policy and practices manual for the Northern Division.

**Emergency Assistance Caseworker**

Provides direct services to clients accessing Emergency Services programming for the Duluth Salvation Army and completing documentation related to the provision of service delivery. Work with volunteers in cooperation with the Assistant Director of Administration. Work with state and local agencies designed to maximize resources for the food services and health care programs.
Social Worker II

Provides, in a professional manner, direct case management services, assessment and planning to the residents at HOPE Harbor and Harvest Hills

Please click the following link for more information about The Salvation Army - Northern Division!

Thomas Allen

Thomas Allen has been a leader in providing services to people with developmental disabilities for over 35 years. Services are provided to over 3,500 clients of all ages. Thomas Allen serves people with a variety of needs including: Intellectual/Developmental Disabilities, Autism Spectrum Disorders, Severe and Persistent Mental Illness, Brain Injuries, Physical Disabilities, Emotional and Behavioral Disturbances and aging-related issues.

Case Management

Thomas Allen's Case Management division is growing! We are currently seeking talented candidates in for both Case Management and Care Coordinator positions.

Case Management - Social Work License Supervisor

Closing Date: 04/26/2017

Care Coordinator - Medica MSHO/ MSC+

Closing Date: Open until filled

Care Coordinator SNBC

Closing Date: Open until filled

Care Coordinator - MSHO/MSC+

Closing Date: Open until filled

Case Manager - LTC Dakota County

Closing Date: Open until filled

Case Manager - Developmental Disabilities (Part-Time)

Closing Date: Open until filled

Case Manager - LTC Ramsey County

Closing Date: Open until filled

Direct Support Professional

As a Direct Support Professional (Program Counselor) with Thomas Allen, Inc. you will have the primary responsibility of meeting the individual needs of the clients by providing support,
guidance, training and supervision. You will be assisting clients with daily living skills such as self-care, meals, transportation, budgeting, and medical needs. Program Counselors accompany clients on a variety of activities such as going out to eat, to the movies, and shopping.

Closing Date: Open until filled

**Licensed Practical Nurse**

As an LPN, you will have the primary responsibility for providing medical services, counseling, supervision and program plan implementation to clients. You will be assisting clients with daily living skills such as self-care, meals, transportation, budgeting, and medical needs. LPNs will handle a variety of medical tasks, including bringing clients to medical appointments, conducting physical therapy, maintaining medical equipment and administering shots.

Closing Date: Open until filled

**RN Consultant**

As an RN Consultant, you will have the primary responsibility of providing medical service recommendations to the client and training staff on medical procedures. Duties also include completing progress notes and/or summary of findings following each nursing visit, providing consultation on nursing procedures and client specific health issues, and being available by phone for emergencies and consultation.

Closing Date: Open until filled

**Tubman**

**On Call Advocate**

Tubman is seeking On Call Advocates to serve in our Harriet Tubman Shelters in Minneapolis, Maplewood and Safe Journeys Youth shelter locations. Weekly schedule in all shelters vary.

- Minneapolis include Weekdays 2nd shift, Weekends 1st and 2nd shift
- Maplewood & Safe Journeys include Weekdays and Weekends 1st, Mid & 2nd shift

**Overnight On Call Advocate**

Tubman is seeking Overnight On Call Advocates to serve in our Harriet Tubman Shelters in Minneapolis, Maplewood and Safe Journeys Youth shelter locations. Weekly schedule in all shelters vary.

Provides supportive care to youth and families living in our shelter. Promotes youth and family healing through creation of a safe, positive environment. Promotes trusting relationships with clients, with adherence to professional boundaries. This position performs supply inventory, house and office support tasks, data entry and direct advocacy services to
adults, youth and children living in our shelter. Core responsibilities include: house and office tasks and projects, emotional support, connecting residents to resources, crisis phone services and data entry.

**Full-Time Overnight Advocate**

Tubman is seeking two Full Time Overnight Advocate to join a dynamic and collaborative team to support the agency’s mission, vision and values. This position will be based at our Maplewood Shelter in our Safe Journeys program and the shift currently available is 11:30pm-8:00am Sunday-Thursday and is subject to change based on client needs.

Provides supportive care to youth and families living in our shelter. Promotes youth and family healing through creation of a safe, positive environment. Promotes trusting relationships with clients, with adherence to professional boundaries.

This position performs supply inventory, house and office support tasks, data entry and direct advocacy services to adults, youth and children living in our shelter.

Core responsibilities include: house and office tasks and projects, emotional support, connecting residents to resources, crisis phone services and data entry.

**Part Time Advocates**

Tubman is seeking Part time Advocates to join a dynamic and collaborative team to support the agency’s mission, vision and values. Positions will be based at our Maplewood Shelter, Safe Journeys Youth Shelter and at our Minneapolis Shelter. Positions available are morning, afternoon and evening and overnight shifts on Fridays, Saturdays, Sundays, and/or Mondays and are subject to change based on client needs.

Here’s your opportunity to strengthen our shelter residents wellness goals during your weekend shifts. Be a bridge between our residents and our full time team by offering additional support to resident and process goal progress week to week. Celebrate all of our residents small and large accomplishments during the week and help problem solve and encourage them as they break down barriers to their goals.

**Part-Time Overnight Advocate**

Tubman is seeking three Part Time Overnight Advocate to join a dynamic and collaborative team to support the agency’s mission, vision and values. This position will be based at our Maplewood Shelter in our Safe Journeys program and the shift currently available is 11:30pm-8:00am Friday-Saturday and is subject to change based on client needs.

Provides supportive care to youth and families living in our shelter. Promotes youth and family healing through creation of a safe, positive environment. Promotes trusting relationships with clients, with adherence to professional boundaries.
**To apply:** Send resumes and cover letter by to: jobs@tubman.org. Or Tubman Center East, Attn: HR Dept, 1725 Monastery Way, Maplewood, MN 55109

Please click here to learn more about this position or to view other open positions with Tubman.

**Vail Place**

**Housing Support Specialist**

The Housing Support Specialist will serve individuals with serious and persistent mental illnesses by helping find long term independent housing and supportive housing placements. The position will support referrals for service and work in collaboration with the care navigator/case manager to assess for major obstacles to finding housing. Salary starting at upper 30s to Mid 40s DOQ with full benefits package including vacation and sick time, health, dental, and life insurance, and matching 401k.

Closing Date: Open until filled.

Click here for more information about this position or to view other open positions with Vail Place.

**Village Ranch**

**Clinical Director**

Village Ranch, Inc. has an open position for a Clinical Director. As a licensed Mental Health Professional, this position is responsible for documented oversight and supervision of our CTSS Program. It requires planning, implementation and evaluation of services for a client's mental health in accordance with Minnesota Department of Human Services (DHS) standards and requirements. This position is responsible for providing clinical and administrative supervision of Mental Health Practitioners – Level I and Level II (Clinical Trainees on a licensure track). Board-approved supervisory experience is preferred.

Village Ranch offers a competitive salary and benefits package including medical, dental and vision insurance, Simple IRA Plan with matching contribution up to 3%, PTO, and paid holidays. Salary is based on experience and qualifications.

Interested individuals may submit cover letter and resume to kerry.nelson@villageranchinc.org.

**Women’s Advocates, Inc.**

**Executive Director**

For this position, send resume and cover letter to: Executive Director Search / EDSearch@wadvocates.org
PT Childcare Advocate

Overnight Family Advocate

Overnight & Evening/Weekend Family Advocate

PT Children’s Mental Health Therapist

For these positions, send resume and cover letter to: Katoria Kennedy – Human Resources Coordinator / kkennedy@wadvocates.org

All positions are open until filled.

Click here for more information regarding the open positions at Women’s Advocates, Inc.