



OFFICE OF RESEARCH
AND SPONSORED PROGRAMS
ST. CLOUD STATE UNIVERSITY

SHORT- TERM FACULTY IMPROVEMENT GRANT

EVALUATION RUBRIC *(completed by review panel)*

Does this application meet the criteria for short-term grants?

Yes No

Criteria:

- | | |
|--|--|
| <input type="checkbox"/> Educational Focus | <input type="checkbox"/> 1 – 14 days in length |
| <input type="checkbox"/> Interactive/hands-on training focused on a single topic | <input type="checkbox"/> Non-credit course/workshop |
| <input type="checkbox"/> Documentation of expenses provided | <input type="checkbox"/> Reports filed for previous grants |
| <input type="checkbox"/> All required signatures included | |

Application Evaluation:

Evaluation Criteria	Rating Scale								
	Low 0	1	2	3	4	5	6	7	High 8
1. Project Description	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Contribution to Department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Contribution to SCSU	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Quality of Application (clarity, organization, comprehensiveness, supporting documentation, budget justification)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Evaluation Criteria	Rating Scale				
	0 \$1,000+	1 \$751 -\$1,000	2 \$501 -\$750	3 \$251 -\$500	4 \$0 -\$250
1. Short-term Grants for the past 5 years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total Score: [Click or tap here to enter text.](#) /36

Comments:

[Click or tap here to enter text.](#)

NOTE: To be eligible for an award, application must score a minimum of 21.6 points