Notary Identity Verification Form

The following constitute proof of identity. By presenting to a notary, you are attesting that the documents provided are true and correct copies establishing identification and/or relationship to a minor.

- **An adult individual** must provide a valid photo ID, such as:
  - ☐ a state driver’s license
  - ☐ a military ID
  - ☐ a passport
  - ☐ a photo ID issued by the state
  - ☐ a tribal ID

- **A minor individual** must provide a valid photo ID, such as:
  - ☐ a state driver’s license
  - ☐ a military ID
  - ☐ a passport
  - ☐ a photo ID issued by the state
  - ☐ a tribal ID
  - ☐ a school ID

- **The parent or guardian of a minor** must provide a valid photo ID (select in adult individual section above) **and either**
  - ☐ a certified copy of the minor’s birth certificate; or
  - ☐ a certified copy of documents that establish the parent or guardian’s relationship to the child, such as:
    - ☐ a court order relating to divorce, separation, custody, foster care
    - ☐ a foster care contract
    - ☐ an affidavit of parentage

- **The legal guardian for an individual** must provide a valid photo ID (select in adult individual section above) **and** a certified copy of appropriate documentation of formal or informal appointment as guardian, such as:
  - ☐ court order(s)
  - ☐ valid power of attorney

SOURCE: MN. Dept. of Administration “Standards for Verifying Identity” as found in the [Model Policy for Data Subjects](#)

State of Minnesota

County of ____________

I certify that the documents selected above were presented to me on ________________ day of ________________, 20________ and are true and correct copies of such documents in the possession of ________________________________________________.

Dated: __________________________

________________________________________

(Signature of Notary Public or other Official)

My Commission Expires: _____________________