

Event Parking Request Form (5 or more)

St. Cloud State - Public Safety - Parking & Transportation

Section 1: To be completed with information about the person submitting the request.

Instructions:

Submit event parking requests at least two (2) weeks in advance of the scheduled start time of the event. Each field below must be completed to ensure the request is fulfilled in a timely manner.

Late or incomplete applications may delay processing.

Special Event parking do not allow visitors to park in specialty spaces such as service vehicle spaces, loading docks, handicapped spaces without proper handicap permit, pay-as-you-go spaces or fire lanes. Event parking allows parking in specific lots or areas as indicated.

Reference the Event Rate Schedule for special event parking rates.

Contact Person:	Phone Number:
Department:	Cost Center #:
Event Name:	Event Location:
Event Start Date:	Event End Date:
Arrival Time:	Departure Time:
Est. Attendance:	Expected # of vehicles:

Section 2: Parking Preference (specify which parking location(s) you want)

Desired Surface Lot(s) including 4th Ave. Ramp:

Comments:

Please return completed form to Parking Services either via hand delivery to the Front Desk of PSC, inter-campus mail or email at parking@stcloudstate.edu.



ST. CLOUD STATE UNIVERSITY