STRATEGIC PLANNING COMMITTEE  
Meeting Minutes  
December 6, 2012  

Members Present: Lisa Foss, Kristian Twombly, Patrick Jacobson-Schulte, Debra Leigh, Mike Sharp, Lalita Subrahmanyan, Diana Lawson, Mark Springer, John Palmer, Judy Kilborn, Dick Andzenge, Mark Petzold, Jennifer Quinlan, Sara Grachek, Casey Gordon, Michele Mumm, Kerry Marrer, John Eggers

Minutes – November 15, 2012

Amend minutes - Strike Kristian Twombly from members present.

The minutes are approved as amended (John Eggers/Mike Sharp) w/no objections.

HLC Quality Initiative Discussion

Section 9

- *Expert committee members are not “on-call” but something that better reflects their participation “as needed”
- In the first paragraph the question is about who comprises the group but the answer is more about process and it is missing the piece about interaction with the campus.
- *Add an administrative representative from the Academic Affairs Council to the Steering Group.
- Discussion about language for HLC application vs. an internal audience
- *In the last sentence add the phrase “campus consultation process”
- The FA has signed off on populating workgroups in a similar fashion in the last 8 years but in the immediate past.
- Discussion regarding selection of faculty to the steering committee
- Bring the document forward to the bargaining units for input, particularly in section 9.
- From here the process is to have campus feedback online and an open SPC meeting, then the application will be finalized in SPC, then to the President as a recommendation.

Move to approve the changes (marked with an * above) to the document.  
Motion: Judy Kilborn  Second: John Eggers  No objections  Motion passes
Move to make changes to the HLC QI Proposal Document. Campus consultation via the SharePoint site, then an open SPC meeting followed by SPC final recommendation. Meet & confer will get drafts following today’s meeting, then receive final document next semester.

Motion: Judy Kilborn    Second: Lalita Subrahmanyan    No objections    Motion passes

- The spirit is to capture “student services”, a non-existent unit.
- A single bargaining unit for student support doesn’t exist.
- It’s possible to have the heads of Student Life and Development (SLD) and University College appoint the representatives from within those units.
  - University College is perhaps too limiting
  - Wanda and Devinder should appoint.

Move to add language regarding appointment process to the second paragraph.

Motion: Lalita Subrahmanyan    Second: Kerry Marrer    No objections    Motion passes

Section 12 (Timeline)

- Oct 11th 2013 is not a duty day and so no activities will be planned for that date.

Move to approve the timeline as updated.

Motion: Judy Kilborn    Second: John Palmer    No objections    Motion passes

Move to recommend the full document as edited.

Motion: John Eggers    Second: Dick Andzenge    No objections    Motion passes