Members Present: Lisa Foss, Judy Kilborn, David Sikes, Casey Gordon, Mark Petzold, Michele Mumm, Dan Gregory, Tracy Ore, Linda Williams, Karen Lindgren, Tony Akubue, Kristian Twombly, John Eggers, Samantha Ivy, Debra Gold, Mark Jaede, Lalita Subrahmanyan, Margaret Villanueva, Kerry Marrer, Diana Lawson

Minutes

Next meeting.

Additional Agenda Items:

NONE

SPC charge follow-up

- President Potter accepted the charge and thought it was very thoughtful. Other thoughts included:
  - The importance of facilitating conversation around new HLC criteria.
  - SPC plays an important role in facilitating the transition implementation.
  - Continue to revisit the idea of integration with budget.
  - President Potter expressed that he is pleased with results from last academic year and commented on the SPC being the highest functioning committee on campus.
  - President thought the committee structure was reasonable.
  - Critical role and involvement that the SPC has in paying attention to what is happening externally.
- The next step is to look at how we implement the new structure in the fall – how to move forward now that the charge and structure has been accepted by President Potter.

Name change requests

Process for providing feedback on name change requests:

- We need a similar process for name changes related to the ASAOPSA process and other units besides academic departments.
- Experts within the department/discipline should be given the ability to come up with the name and then send it forward for feedback.
- Important to know whether it was an inclusive decision by entire department. Complete documentation such as meeting minutes on departmental action should be provided to the SPC.
In these requests there are new department members coming together, so we want to ensure all voices have been heard.
The SPC process should be to announce to campus the intention to talk about the name change request and provide opportunity for the campus community to provide testimony on the suggestion.
Part of the rationale may be identifying other people that may express an interest in the changing of a department name.
Ensure that units incorporate the minority viewpoint

SPC will develop a draft process document describing how we will handle the department naming requests and describe that we already have a few requests that we will take feedback on in the fall and put on the agenda for the first SPC meeting in the fall.

Motion to incorporate all departmental and unit naming processes into one process and that a second document be created to address this.
Motion: John Eggers    Second: Karen Lindgren

Substitute Motion:
Recommend to President Potter that a process for naming non academic units be developed that mirrors the academic naming process that has already been developed.
Motion: Lalita Subrahmanyan    Second: Mark Petzold    No objections    Motion passes.

Transition update

College and School Administrative Leadership
- Announcements have been made and positions are in place with the exception of Learning Resources.
- We will wait until fall for the institutes.
Mission, Vision, and Strategic Plans
- Retreats happening this summer
- Drafts being developed
- Time set aside for discussion during convocation- poster sessions
Academic Programs
- Being handled within the academic areas
Faculty Governance
- John Palmer is working with departments that are coming together.
Facilities and Space
- The immediate focus is on space for most urgent needs – new deans and staff.
- Document has been distributed asking for areas to look at both current space and needs going forward.
Equipment and Inventory
- Focus is on identifying where inventory is moving from one place to another or departments that are separating and tracking inventory and where it is moving.
Student Support Services
- Meetings with student support council and what they need when all students come back in the fall.
• We will better utilize and communicate the Ask St Cloud State FAQ icon on the home page to answer some of the common questions.

Budget and Resource
• Cost centers have been aligned with the new structure.
• Decisions will be made on how to distribute supply and equipment budget with the addition of one new dean’s office.
• 25% of the supply and equipment budget will be kept back in the Provost’s budget to be distributed in the fall once an additional evaluation is complete.

ISRS and Institutional Data
• The department ID will reflect the new structures as they are implemented.

Human Resources
• Staffing work is completed.
• Staffing org charts are being developed.

Communication, Branding, Rollout
• Selected Earth Bound Media Group as the marketing partner.
• Templates for communicating to constituents and student worker help for logistics will be available.
• Special “kick off celebration” is being planned for Wednesday, August 17th that will include some type of branding rollout.

ASAOPSA Update
• CSOLD/UPB merger – Complete
• Facilities Management - Buildings and Ground/Motor Pool/Maintenance
• Technology Integration – Contractor hired
• Task Force on Student of Color Success is meeting and has prepared a draft recommendation document.
• Consolidation of UComm and Printing Services
• HR training and Development – New Director hire work will go forward

HLC criteria and accreditation pathways discussion

A sub group was identified to meet to discuss the feedback and the HLC draft criteria for discussion at the next SPC meeting.

Adjourn.