STRATEGIC PLANNING COMMITTEE  
Meeting Minutes  
October 7, 2010


Minutes from September 23, 2010

Approved with changes. No objections.

Additional Agenda Items:

- Reorganization costing structure
  - Personnel and not things like supplies, equipment,
  - Comparisons with other institutions were not made because of the individuality and uniqueness to a particular institution.
  - The numbers are too aggregate in form and it would be nice to have some detail in order for them to be useful in the work.

Motion: Request from the Provost access to the full data spreadsheet used to come up with the numbers on the summary document which will then be used for the steering group’s work.
Motion: Diana Lawson Second: Mike Sharp One objection. Motion Passes

Report from RSG

- The RSG will meet in an all day retreat on October 14, 2010 to work on the models and come up with draft recommendations to be brought forward to the Strategic Planning Committee on October 21st. The SPC will then deliberate on the document, modify it as needed, and submit it to the Provost.
  - Response from SPC to steering group members is welcome and encouraged.

Motion to accept Mark Jaede as the FA Representative on the steering group anytime that Tom Hergert is unable to attend.
Motion: Stephen Hornstein Second: Joe Melcher No objections. Motion Passes
• Reminder of the newsletters that are on the website and SharePoint sites in addition to the podcasts.
• Newsletter suggestions:
  o Clear explanations of the different processes – relieve anxieties
  o Clarify that SPC does not make personnel decisions and that those decisions are made by the administration.
  o Define the purpose of the three models.
  o Bargaining unit representatives should actively work at getting information out to their constituents.
  o Remember this is about people.

Report on ASAOPSA Steering Group

Rubric
• The respondents will be asked to take into account how their work affects underrepresented groups and whether changes need to be made in order to meet the needs of these groups. It was suggested that we create an item of focus around this idea.
• A list of guidelines for supervisory unit reports will be taken to the management team meeting for feedback and then brought to ASAOPSA next Tuesday and to SPC at the next meeting. Goal is to have consistent reports for the various areas.
• Enterprise-level map (highest priorities)
  o It is an understanding of how the university carries out its critical processes and functions.
  o It maps out the processes and clarifies where they occur across campus and then asks how we can complete the processes better and more efficiently.

Mechanisms for coordinating ASAOPSA, ARSG, SPC

• Oct. 21 when SPC talks about models, we will invite the ASAOPSA steering group to listen to the conversations.
• Joint meeting of the steering groups after the revised models and as the ASAOPSA is deliberating (late November).
• Joint meeting of the steering groups after the academic reorganization decisions are announced (in early December).
• Recommendation that during retreat the ARSG looks for places that ASAOPSA intersects with the reorganization work and determines what pieces need to be addressed prior to the December deadline of the academic work.
• Think of ways that we might coordinate the cost analysis.

SPA reorganization follow up process
Report on Future Files

Four planning documents will be brought forward:
- International Plan – initial draft stage, future SPC meeting
- Diversity Plan – final draft stages, six sections of draft recommendations
- Community Engagement Plan – draft nearing completion
- Technology Plan - need update

Capacity Study
- Has not been used yet.
- We are working on verifying the data.
- We will be participating in the Delaware study to verify the benchmarks of the capacity study.