STRATEGIC PLANNING COMMITTEE  
Meeting Minutes  
November 4, 2010


Minutes from October 21, 2010

Approved with no changes. No objections.

Additional Agenda Items:

None

Provost Visit:

- Plan to have the model out by November 10, 2010.
- It is a work in progress, but the broad framework is complete.
- We are working on background information in regards to budgeting, governance, and next steps.
- Input from the campus community will again be sought; we will fine tune the models and make recommendations to President Potter.
- As we begin to operationalize the model, we will ensure that we follow the bargaining agreements.
- There will be a focus on transitional issues.
- The path by which we move from the existing structure to the new structure may be staggered.
- We will need to build in a timeline; richness in detail is needed.
- I will seek the advice of the SPC regarding the transition details and timeline.
- Some changes will be significant and some will be insignificant.
- I'm still considering having Schools in the model (some autonomous outside the college).
- We will preserve the programmatic and disciplinary identity and yet draw upon larger administrative structures to recognize savings.
- We need to project to the students and public at large what we will offer academically.

Questions for the Provost?

Do you foresee proposing a single configuration or a selection or group?
I am leaning towards one model with a full understanding that it would be open for discussion (particularly in regards to departmental configurations).

What about Chair assignments?
We will retain flexibility to make changes if necessary, but it will be clear when the final decisions are made. We will also resource them appropriately.

How do we prevent Systemic Racism?
We must preserve the evaluative processes, and there must be a culture shift to a diverse and inclusive campus.

Provost’s expectations of the SPC
- Prefers recommendations
- Feedback and best thinking to be provided unfiltered to the President and Provost simultaneously.

Feedback on Provost’s Model(s)

What kind of information do we collect?
What process do we use to collect this information?
What form would the collected information it take?

- Surveys
  - Allow individual responses

- Focused forums
  - Intentional meetings in the impacted areas
  - Solutions need to be systemic

- Final SPC feedback to the President

Discussion:
- There is the possibility of feedback sessions with students and faculty together with specific departments.
- Student Government is putting together a plan to communicate with students.
- It is important to have consistency of application of guidelines and principles and remember the necessity to repeat these guidelines and principles over and over again.
- Principles/Standards
  - Reminders – things left to be done (example: department size of 16-24)
  - Is there a need to push for specific department sizes?
  - What do we do when we have multiple disciplines in one unit?
  - How will they function?
- Do we have the groups focus on the College level first, or do we start at the program/department level?
- We should pay more attention to the items that were just placed some place because they did not fit specifically in a particular place in the model (macro level)
- Faculty/Staff relations – how will this work?
- What type of feedback is the Provost looking for?
• Constructive feedback may come after the model is presented by the Provost.
• Speculating what we have or have not heard on campus would not be useful.
• Do not allow departments to self identify as being impacted or have SPC identify that a particular department is impacted.
• Invite departments who would work together to meet in the focus forums to talk about the good things that can happen when we work together.
• Find a balance in the survey between qualitative and quantitative. What kind of data would we get compared to what kind of data we need?
• Timeline for feedback may influence what we do and how we do it.

<table>
<thead>
<tr>
<th>Motion: ask a group of experts in developing surveys from the SPC and other experts on campus to construct a survey that will gather useful information and bring back to the SPC for approval.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion: Judy Kilborn  Second: Margaret Villanueva  No objections  Passes</td>
</tr>
</tbody>
</table>

Discussion:
- We should seek assistance outside the committee of experts on campus.
- Be sure to include various bargaining units
- There is concern around the survey timeline - constructed, administered, and analyzed.
- What is the purpose of the survey?
  - Specific kind of feedback
  - Reach the biggest audience
- We should consider racial issues embedded in surveying.
- We need to add gender to the analysis.
- We should invite a student from ASA to help with the survey.

<table>
<thead>
<tr>
<th>Motion:  to pick an alternate date, Wednesday, November 10, 2010, 3:00-4:00 pm for the SPC to meet to finish important work.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion: Linda Williams  Second: Joe Melcher  No objections  Passes</td>
</tr>
</tbody>
</table>

Adjourn