Members Present: Lisa Foss, Kristian Twombly, David Sikes, Lalita Subrahmanyan, Tracy Ore, Dan Gregory, Diana Burlison, Judy Kilborn, Jennifer Quinlan, Kerry Marrer, Mark Petzold, Juliet Ogembo, Sarah Miles, Mark Petzold, Casey Gordon, Sara Grachek, Mark Jaede, Mike Reedy, Michael Ernst, Debra Leigh, Diana Lawson, Lakshmaiah Sreerama

Minutes – December 15, 2011:
Approved - No changes

Additional Agenda Items:

Book Talk – Juliet Ogembo and Sarah Miles participating on the panel.

School of Public Affairs Mission and Vision (Orn Bodvarsson to join at 10:30am)

- Concern that we are not including the very good things that are happening in the classroom.
- The active, experiential and global learning includes the classroom.
- Can we say high quality and comprehensive at a regional comprehensive university as opposed to “highest quality” and “most comprehensive”?

Move to approve the SOPA mission and vision statement as presented. (Petzold/Ore)
No objections/Motion passes

IT Open Forums Summary and Recommendations

- Total of 5 forums in the fall and one convocation session in the spring.
- Faculty/Staff concern around academic components and representation from each of the colleges and schools seemed to be the strongest concern.
- Also concern with CETL representing faculty
- Needs to include a reference to the online task force committee
- Clarify what is meant by all IT groups under organizational structure.
- Last paragraph- say something about the need to maintain a balance between centralized and decentralized decision making.
motion to approve the analysis and summary of IT forums document with amendments/additions of concern of faculty representation from Colleges/Schools on the University Technology Steering Committee. (Kilborn, Jaede)
No objections/Motion passes.

- Needs to include a reference to the online task force committee
- Clarify what is meant by all IT groups under organizational structure.
- Last paragraph- say something about the need to maintain a balance between centralized and decentralized decision making.

**Recommendations from SPC**

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<tr>
<th>Motion</th>
<th>Description</th>
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<tr>
<td>Move to integrate the work of the online task force committee with the work that comes out of the Technology Strategic Plan. (Subrahmanyan/Miles)</td>
<td>Motion withdrawn.</td>
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<td>Move that the University Technology Steering Committee be formed immediately and not wait for the hiring of the CIO. (Kilborn/Gordon)</td>
<td>No objections. Motion passes.</td>
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<td>Move that the Technology Plan and Steering Committee address the needs of various populations/groups including disabilities, English learners, and cultural minorities. (Jaede/Leigh)</td>
<td>No objections. Motion Passes</td>
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<td>Move that the Steering Committee include a broader representation of faculty and staff on the University Technology Steering Committee. (Jaede/Subrahmanyan)</td>
<td>No Objections. Motion Passes</td>
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<td>Move that we bring together the three IT groups (Information Technology Services (ITS), Center for Information Systems (CfIS) and Instructional Technologies/Infrastructure Services (ITIS) into one unit immediately. (Grachek/Kilborn)</td>
<td>No objections. Motion Passes</td>
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Move that one of the first items of business for the University Technology Steering Committee would be to clarify how technology needs and recommendations move from the campus back to the University Technology Steering Committee and how these items would be communicated back to the larger campus with a clear path of project prioritization in communicating these projects. The committee should also consider the processes and structures recommended in the technology vision plan. (Kilborn/Subrahmanyan) No objections. Motion passes.

Move that both the Technology Strategic Plan and the Organizational Structure balance the needs of both centralization and decentralization in its structures and decision making processes. (Kilborn/Subrahmanyan) No objections. Motion passes.

Move that a group to include IMS, CETL, TPR, Library Services and Technology Services draft a plan on how to coordinate and an organizational structure that addresses both faculty development and professional development in the area of technology. (Subrahmanyan/Leigh) No objections. Motion Passes.