STRATEGIC PLANNING COMMITTEE
Meeting Minutes
September 2, 2010

Members Present: Lisa Foss, Judy Kilborn, David Sikes, Jennifer Quinlan, Rich Shearer, John Eggers, Mark Petzold, Michael Ernst, Michele Mumm, Kerry Marrer, Dan Pedersen, Karen Lindgren, Joe Melcher, Debra Gold, Tracy Ore, Stephen Hornstein, Debra Leigh, Kristian Twombly, Lalita Subrahmanyan, Mike Sharp, Plamen Miltenoff, Tom Hergert, Mark Jaede, Sarah Larson, Diana Lawson, Dan Gregory, Jarrod Wiggins, Brady Haggstrom, Tony Akubue, Margaret Villanueva, John Palmer

Members Absent: Orn Bodvarsson, John Burgeson, Diana Burlison, David DeGroote, Casey Gordon, Sara Grachek, Mahmoud Saffari

Minutes from August 26, 2010

Approved w/ spelling correction of prevue on Item #4.

Additional Agenda Items:

- None

Report on ASAOPSA Steering Group

- The group has met three times.
- Purpose of the first meeting was to organize as a group and hear the charge.
- The time was spent on the self-study questions, timeline and the list of units that are being asked to complete the self-study.
- Margaret Vos and Lisa Foss, Co-chairs
- Recommendations and actions taken by the steering group will move through the full SPC.
- Discussion around changing the name of the steering group was voted down due to concern about it causing more confusion.
- Amended the self study questions for consideration and vote of the full SPC.

Motion: to accept the steering group questions as presented by the ASAOPSA steering group and amended by the full SPC
Motion by Lalita Subrahmanyan and second by Tom Hergert. One Objection. Motion passes.

Discussion: Lack of structure and lack of format make it difficult to find common ground in putting the reports together. Important for the rubric to be created before the reports.
Strategic Program Appraisal Process for September

1. Small group meeting times and locations
   a. Friday, September 10, 2010
   b. Monday, September 13, 2010

2. Open Forums:
   a. Wednesday, September 8, 2010  Ballroom-AMC
   b. Thursday, September 9, 2010  Cascade Room – AMC

How to address non SPA concerns if and when they come up during the open meetings?
- There is a process in place for discussing Reorganization
- Use open 20 minutes at the end (sign up sheet)
- Will not take questions related to personnel decisions

Ground rules
- Include language around the purpose and the kinds of information that would be problematic.
- Leaving open time at the end for other types of conversation

Communications plan for reorganization (e.g., surveys, forums, focus groups)

1. Possible methods for collecting campus feedback including:
   a. Ask departments to speak to reorganization like they were in SPA and not just individuals
   b. Give shape to how best the feedback could be processed
   c. Develop a Framework and structure of questions
   d. Expand the narrative of how we got to the models?
   e. Standardized way for providing feedback
   f. Definition of terms
2. Consolidation of feedback
3. Timeline

Reorganization forums for staff

Tabled

SPA forums for students

Week of Sept. 13, 2010

Capacity Study Report

Tabled