Strategic Planning Committee
Meeting Minutes
November 5, 2009

Members Present: John Burgeson, Diana Burlison, David DeGroote, John Eggers, Lisa Foss, Sara Grachek, Stephen Hornstein, Mark Jaede, Ravi Kalia, Judy Kilborn, Konghee Kim, Debra Leigh, Karen Lindgren, Abbas Mehdi, Plamen Miltenoff, John Palmer, Dan Pedersen, Mitch Rubinstein, Mahmoud Saffari, Mike Sharp, Jim Sheroehman, Lalita Subrahmanyan, Margaret Villanueva

Members Absent: Anthony Akubue, Monica Devers, Robin Ewing, Jean Hoff, Diana Lawson, Kerry Marrer, Michele Mumm, Amos Olagunju, Kim Oren, Richard Shearer, David Sikes, Casey Wagner, Dan Wildeson, Kay Worner

Handouts: Technology Visioning; Forums for Faculty, LEAN Certification projects

Meeting Minutes: The October 15, 2009 minutes approved by consensus.
The spelling of Konghee Kim’s name has been corrected in these minutes.

Technology Vision: The following are key concerns from the faculty groups.
- The need to define technology
- The need for a new governance structure
- The need for clarity and communication about how priorities are established, decisions are made and who is in charge
- The need to track, budge and plan for technology spending
- The need for sustainability
- The need for an optimal fit between employee’s roles and the technology available
- The need to build capacity to plan, partner and implement technology
- The need for an appropriate balance between data access and security
- The need for campus-wide discussion about technology; how it’s altering our thinking and being applied to technology in teaching, scholarship, and learning in the disciplines
- The need for an environment that fosters, values and rewards innovation
- The need for a digital University presence among the campus community and external constituencies

LEAN Projects: Eight projects established and in process from the recent certification training
- New employee orientation
- Student employment/work study assignment
- Parking permit purchasing/renewal
- Policy creation/update/communication
- Student complaint
- Student scholarship management and distribution
- Grants pre- and post-award process
- Gifts processing
Core Value sub-committee: First report back included discussion on conducting an internal study to engage faculty and students into reflecting and responding on core values. Also, reviewing the current core values and what the aspiration is for future core values. Completion target date is spring 2011.

Institutional Measures sub-committee: The Institutional Measures document will be handed out at the November 19, 2009 meeting and further discussion will take place at that time.

Online Council sub-committee: First meeting scheduled for Nov 5, 2009. The group will report back at the November 19, 2009 meeting.

Strategic Program Appraisal: added to today’s agenda
   - All programs and departments are under review, no one is exempt
   - The appraisal will be an ongoing process
   - Jan 8, 2010 is the first deadline
   - The recommendations from the appraisal will come to SPC to review
   - Presented to the Provost for further consideration

The November 19, 2009 will include further discussion on the Strategic Program Appraisal.

Schedule - Fall Semester 2009
Thursday, November 19, 2009; 10:00 am-12:00 pm, Glacier, Atwood
Thursday, December 3, 2009; 10:00 am-12:00 pm, Glacier, Atwood