STRATEGIC PLANNING COMMITTEE
Meeting Minutes
March 18, 2010

Members Present: Lisa Foss, Judy Kilborn, David Sikes, Karen Lindgren, Dan Pedersen, Mahmoud Saffari, Diana Burlison, John Palmer, Mitch Rubinstein, Sara Grachek, Diana Lawson, Kerry Marrer, Michele Mumm, Brady Haggstrom, Diana Lawson, Mark Jaede, Mike Sharp, David DeGroote, Amos Olagunju, Debra Leigh, Rich Shearer, Lalita Subrahmanyam,


Meeting Minutes: February 25, 2010 – Approved with no objections

Add’tl Agenda Items: None

Announcements: President and Provost to attend March 25, 2010 SPC meeting

President Potter and Provost Malhotra attending March 25 SPC Meeting

They will talk about SPC’s charge concerning our work going forward in regards to reorganization. They will present a draft document concerning outcomes and the conceptual framework of reorganization. They are both committed to working with committee on developing the draft documents further. They will be looking for active discussion around the first draft.

Student Government Listening Sessions response:

- Individual plans will be developed in order to operationalize the teach-out option for students whose majors have been closed. The teach-out options are time certain.
- Identified programs have been closed and admissions to the programs are also closed.
- There will be consultation with SGA
- A one-page response to prospective parents and students regarding the closure of programs is being developed by Admissions.
- Programs to be suspended will not be open to new admissions until the programmatic reorganization has been implemented.
- Closed programs are being removed from the web site presence.
- Guidance from the President and Provost is being sought in regards to the timeline or how long suspended programs have to present a proposal for programmatic reorganization as well as what exactly is needed to be moved off of the suspension list.
- MnSCU policy states a program can remain on suspension for up to three years.
- It was suggested that we seek suggestions from Mankato, who is going through the same process and is further along than we are. Perhaps we can learn things they wish they had done differently.
- Communication on campus between offices will be critical especially in the areas of processing refunds/deposits/pre-payments that students may have paid for in advance and now will not be attending due to program closure.
SPA University-wide Actions

Motion made and seconded: Ask President Potter what prompted him to make such a dramatic change and attach such a short timeline to the request? Request for this issue to be addressed by President Potter during his visit at next SPC meeting.

It was pointed out that the request was prompted by discussion around reorganization and the realities of timelines built into the process. It was clear that a conversation could not happen during the summer around this process without having all of the program appraisal pieces in place.

SPA Phase II (Group 2) – April 30th deadline

Recommendations:

- Use the same rubric
- Pull out the strategic plan update requirement
- Include an option for programs to answer questions as not being relevant to their program as compared to it being relevant to the department.

Motion made and seconded: Use the previously drafted outline for strategic program appraisal process and rubric, excluding the timeline and the requirement of item #5.

Motion made and seconded: Ask the question of the President and Provost, Where will the analysis of the fiscal/financial implications for retrenchment/layoffs take place and what is the connection between this analysis and the Strategic Program Appraisal process?

Suggestions for improving the process documents:

Questions:
- Fewer changes the better
- Add a comment section at the end

Criteria:
- Changing the criteria may spur programs that have gone through the process to ask for their program to be appraised under the new criteria.
- Remind everyone that weights were not added to the rubric criteria and there is flexibility built in

Timeline:
- The FA does not as of today’s date have a position on the timeline, but individual faculty concern and opposition has been expressed to moving up the deadline. The April 15th requirement in regards to updating the strategic plan for departments has been put on hold and the 6 year program review for next year has also been put on hold.

Bring forward names for FA co-chair for the next academic year by April 5th. Send an email to Judy Kilborn, Lisa Foss, or David Sikes. The election will take place in the April 8th meeting.