

OFFICE OF CLINICAL EXPERIENCES
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To: Cooperating Teachers for SCSU Secondary Education Students
 From: Kathryn Young, Director Office of Clinical Experiences
 Subject: Continuing Education Units for License Renewal Category F
 Dates: _____

Procedure for Secondary Education Field Experiences:

1. Place a check mark by the field experience you provided for SCSU field experience students or teacher candidates. Note: Student Teaching is listed for both 8 weeks and 16 weeks.
2. Give these documents to your local continuing education committee for acceptance and awarding of CEU points (please do not return them to SCSU). We understand that awarding CEUs is a local decision. The numbers behind each field experience are the required number of contact hours the teacher shares with the SCSU student for that field experience.
3. If you need an official signature in addition to this certificate for your district continuing education Committee, please have your principal sign this form that you mentored this candidate.

 Principal Signature

I, _____, Cooperating Teacher for SCSU education students, have participated in the field experiences listed below. These field experiences required direct supervision/mentoring of a SCSU Secondary Education Major.

_____ ED 300 Teaching in Middle Schools and High Schools = 20 hrs.
_____ ED 441/SST 441/ ENGL 455/CMST 455/ ENGL 478/ ENGL 600 Methods = 90 hrs.
_____ STEM 420 and STEM 421 45 hours each
_____ ESL ENGL 461 and ENGL 462 30 hours each
_____ ED 466 Student Teaching for 5-12 Licensure = 16 weeks, full time, 640 hours
_____ ED 467 Student Teaching for K-12 Licensure = 16 weeks, full time, 640 hours
_____ ED 466 Student Teaching for 5-12 Licensure = 8 weeks, full time, 320 hours
_____ ED 467 Student Teaching for K-12 Licensure = 8 weeks, full time, 320 hours

MDE will recognize up to 30 hours in Category F in a 5 year renewal period.