

ST. CLOUD STATE UNIVERSITY™

A tradition of excellence and opportunity

***BACHELOR OF SCIENCE DEGREE WITH
A MAJOR IN NURSING***



TRADITIONAL PROGRAM APPLICATION

*Department of Nursing Science
Brown Hall Room 213*

ABOUT YOUR APPLICATION

The Admissions Process

Applying to the St. Cloud State University (SCSU) Bachelor of Science in Nursing program is a separate process from applying to St. Cloud State University. For information on applying to the university please contact the Office of Admissions at scsu4u@stcloudstate.edu.

Your application is complete only when all materials have been received by the Department of Nursing Science. It is the student's responsibility to be certain all materials are received by the due date. Current application deadlines can be found at

<https://www.stcloudstate.edu/programs/nursing/application.aspx>.

- Late and incomplete applications are not reviewed.
- Applicants may apply no more than two times to the program without successful admission.

Step 1: Initial Review

The Admissions Committee will evaluate complete applications to determine which students will qualify to progress through the admissions process. You will receive e-mail notification of either your progression to Step 2 or elimination from the applicant pool.

Step 2: Entrance Exam

The entrance exam used by the Department of Nursing Science is the Health Education Systems Incorporated (HESI) Admissions Assessment Exam (A2). Information regarding assessment content and preparation can be found at

<https://www.stcloudstate.edu/programs/nursing/application.aspx>.

- Test dates are determined by the Department of Nursing. Eligible students will be informed of exam dates/times/sites.

Once all applicants have tested, the Admissions Committee meets to determine progression to Step 3.

Step 3: Final Review of Records

SCSU and pre-admission GPA, scores from the entrance exam, and references are all part of the committee review. You will receive e-mail notification of either your elimination from the applicant pool or acceptance into the Nursing Science Program.

The top 45 applicants will be offered admission to the nursing major.

Eligibility

At the time of application you must meet the following requirements in order to be considered for the nursing program (eligibility does not assure admission):

- Accepted to St. Cloud State University as an undergraduate student.
- Active HuskyNet E-mail by the application date.
- "C" or better in all preadmission courses.
- Students may only be enrolled in BIO 206 at time of application.
- A minimum cumulative SCSU GPA of 2.75 (based on a 4.0 scale).
- A minimum cumulative preadmission coursework GPA of 2.75 (based on a 4.0 scale).
- Minimum TOEFL Score of 500 paper, 173 computer or 61 online required.
- Submit application with unofficial transcripts, nursing degree audit report and two references form; one academic and one professional by deadline.

Access to Application File

St. Cloud State University complies with federal and state privacy laws and regulations. All application materials, once submitted, become property of the Department of Nursing Science at SCSU. You may be able to view parts of your file for advising purposes only. Only nursing faculty and staff have privileges to review application materials. We will not make copies of your application materials for you or others.

Contact Information/Questions

To make an appointment or speak with the Student Services Coordinator in the Department of Nursing Science, please call 320.308.1749 or visit Brown Hall 213.

E-Mail as Official Communication to Students

HuskyNet is recognized as an official communication channel for all Students at SCSU. The HuskyNet address will be designated as applicants e-mail contact. Students are expected to receive, read, and act expeditiously upon communication distributed through HuskyNet. All notifications relative to admission/rejection will be via HuskyNet. Students must have an active HuskyNet account by the application deadline. There will be no exceptions.

ACADEMIC INFORMATION

Undergraduate Tuition and Fees

Our competitive tuition, priced significantly lower than comparable private institutions and public universities, is a key part of your future academic career.

Tuition and Fees are subject to change without notice. Please contact the Office of Scholarships and Financial Aid for complete information:

Office of Scholarships and Financial Aid
720 Fourth Avenue South, AS 106
St. Cloud, MN 56301
Web: www.stcloudstate.edu/financialaid
Phone: 320-308-2047

Differential Tuition

To maintain the high quality of nursing curriculum established by the Department of Nursing Science at St. Cloud State University, nursing students are subject to differential tuition rates. Admitted students will pay an additional \$25 per credit for Nursing (NURS) courses required as part of the major

If Admitted

Additional requirements must be met if you are accepted to the nursing major. The Department of Nursing Science will facilitate the completion of these requirements. We will send more information to students upon admission to the nursing program regarding these requirements which include:

- Current American Heart Association CPR Certification at the Health Care Provider level and ability to stay current through program.
- Successfully pass a Criminal Background Check (Vulnerable Adult Act, Minnesota Statute 144.057)
- Successfully pass a drug and alcohol screen
- Pre-Clinical Participation Health Screening through Student Health Services on the SCSU campus (all immunization history must be provided at the time of the appointment)
- Mandatory Orientation Session

STUDENT CHECKLIST

Application and Deadline

All materials, including supporting documents, must be received by 4:00pm on the designated due date.

E-mailed or faxed applications are not accepted.

Mail application materials to:

St. Cloud State University
Department of Nursing Science BH 213
Attn: Admissions Committee
720 Fourth Avenue South
St. Cloud, MN 56301

Complete Application Form

All information provided must be complete and correct to the best of your knowledge. A new application form must be submitted when reapplying. Incomplete and late applications will not be considered.

Submit Transcripts

It is your responsibility to ensure all academic transcripts are received by the Department of Nursing Science. This includes transcripts from SCSU and all previously attended colleges/universities. Transcripts must be attached and submitted with your application. Transcripts can be **official or unofficial**. If you received college credits while in High School (PSEO) you will not be required to submit transcripts for these credits. Submitting your transcripts for admission to SCSU is a separate process from submitting your transcripts for admission to the nursing major. The submission of a SCSU DARS Report does not meet the transcript requirement.

Reference Forms (Two)

References must be submitted directly to the Department of Nursing Science in the format provided. Students may hand deliver references provided it is in a sealed envelope with the signature of the reference across the seal. You must submit at least one reference from an academic source. The second reference can come from a professional source. Academic sources include recent college or university instructors; professional sources include employers or direct supervisors.

All Students Must Submit a Current Nursing Degree Audit Report (DARS)

All students must submit a *St. Cloud State University* DARS report for NURSING. It is the applicant's responsibility to be sure all preadmission courses are complete or indicated as In Progress. A DARS report can be obtained online from your e-Services account.

If you are new to St. Cloud State University

If you have never enrolled at St. Cloud State University as an undergraduate student, you must submit an Undergraduate Application for Admission, in addition to this application. The application for undergraduate admission is available from the Office of Admissions. Please visit www.stcloudstate.edu/admissions for more information about the application process and fees.



BACHELOR OF SCIENCE WITH A MAJOR IN NURSING APPLICATION-TRADITIONAL PROGRAM

You must complete this form entirely. Submit this form and all materials listed on the student checklist to the Department of Nursing Science. Type or print clearly. All information is required.

Name _____
Last First MI

SCSU Student ID _____

Previous Name(s) if different from above _____

Date of Birth _____
(used for identification only)

Phone _____
#1 Phone #2 Phone

Email _____
(SCSU HuskyNet **REQUIRED**)

Address _____
Number & Street City State Zip

Colleges/Universities Attended: (If additional space is needed, please attach additional sheet in same format)

Name of College/University (Check box if PSEO)	Dates Attended	Major	Degree	Date Awarded
_____ <input type="checkbox"/>	_____	_____	_____	_____
_____ <input type="checkbox"/>	_____	_____	_____	_____
_____ <input type="checkbox"/>	_____	_____	_____	_____
_____ <input type="checkbox"/>	_____	_____	_____	_____

Semester for which you are applying for admission (Semester/year) _____

The following questions are for information only and will have no bearing on your admission status:

Have you applied for admission to a nursing program at SCSU before?
Yes _____ No _____ If yes, date(s) of application _____

If you answered yes, do you wish to use references on file? Yes _____ No _____

STOP: If you have had TWO unsuccessful applications to the program you are no longer eligible for admission.

Are you a current Licensed Practical Nurse? Yes _____ No _____

If so, LPN License Number _____

The following questions will determine if applicant will be required to provide a Test of English Language as a Foreign Language (TOEFL) score.

- Are you a United States citizen? Yes/No
If you answered yes to question #1, skip questions 2, no TOEFL score required.
- Are you a citizen of or immigrant from an English speaking country? Yes/No
If you answered yes to question #2, please list country _____, no TOEFL score required.
- Are you a citizen of or immigrant from a non-English Speaking country? Yes/No
If you answered yes to question #3, please list country _____, you must provide TOEFL score.

(OVER)

[Type text]

I have attached/included the following:

- Academic Record/Unofficial transcripts from ALL institutions attended**
- St. Cloud State University Intended Nursing Degree Audit Report**
- References-one academic and one professional-MUST be in separate envelope with referees signature across seal**
 - **List names of references if they will be mailed separately from the referee**
 - **1.** _____
 - **2.** _____

I certify that the information provided on this application is complete and correct to the best of my knowledge. Information not submitted with this application will not be considered in the admission process. I understand falsification of my records may be cause for the SCSU Department of Nursing Science to refuse me admission to the program.

Signature _____ **Date** _____

This document can be provided in alternative formats upon request, please contact the Department of Nursing Science at 320-308-1749.



BACHELOR OF SCIENCE WITH A MAJOR IN NURSING REFERENCE FORM

This form must be returned directly to: St. Cloud State University, Department of Nursing Science BH 213, Admissions committee, 720 fourth Avenue South, St. Cloud, MN 56301. **References must be submitted directly to the department or by student in a sealed envelope with signature across seal.**

To be completed by Student:

Student Applicant Name _____ Date _____
 Last First MI

To be completed by Reference:

Directions: In completing this form, please rate the applicant in comparison to other students and/or employees you have known.

I.

	Below Average	Average	Above Average	Excellent	Not Observed
Oral communication					
Writing skills					
Acceptance of critique/suggestions					
Initiative and resourcefulness					
Self confidence					
Intellectual ability					
Emotional maturity					
Leadership potential					
Dependability					
Organizational skills					
Caring behaviors					
Professional demeanor					
Integrity and honesty					
Collaboration and teamwork					
Stress management					
Multitasking					

II. Overall impression of individual as a candidate for St. Cloud State University's BSN Program:

_____ Outstanding Candidate _____ Strong Candidate _____ Average Candidate _____ Fair Candidate _____ Poor Candidate

III. Relationship to applicant _____ Length of time known _____

Students are required to obtain references from academic or professional sources. Acceptable sources include recent academic instructors at the college/university level, and employers or direct supervisors.

IV. Comments:

Additional comments are welcome and may be included on a separate sheet.

Signature _____

Date _____

Name (print) _____

Credentials _____

Address _____

Phone _____

[Type text]

