

Mechanical and Manufacturing Engineering Department
Probation and Disqualification Policy

Students who have been admitted into the Mechanical and Manufacturing Engineering major may be placed on probation or disqualified from the major if they do not continue to meet minimum program standards. The general university policy is stated in the most recent Student Handbook. The MME Department policy is itemized below:

Definitions

The *pre-engineering grade point average* is calculated using the courses MME 101, 243; MATH 221, 222, 327; PHYS 234, 235; CHEM 210; ECE 102, and 201.

The *major grade point average* is calculated using all completed courses required for the major except those used in calculating the pre-preengineering grade point average. Liberal education and Economics 205 or 206 courses are not used in calculating the major grade point average.

Admission

Students are eligible for application for admission to the major if their preengineering grade point average is at least 2.50. The details of the admission process are defined elsewhere.

Probation

Students in the major will be on academic probation immediately after the semester their major grade point average falls below 2.50. While on probation the student is required to obtain the access code from the student's academic advisor who will typically restrict course options and recommend retaking courses in an attempt to increase the major grade point average to at least 2.50. Senior design is not permitted while on probation. Once on probation, it is the student's responsibility to inform their engineering advisor by email within 7 days of the grades being posted.

Disqualification

Students are disqualified from the major immediately after any two semesters in which their major GPA falls below 2.50 for any two semesters (consecutive or not) after admission to the major. The disqualified student will be unable to enroll in any new MME 3XX or higher classes.

Reinstatement

Students seeking reinstatement after disqualification are required to reapply for admission to the major. A reinstatement plan of study which has been approved by the academic advisor and the MME Department Chair must be included in the reapplication to major package.