



INFORMATION
TECHNOLOGY SERVICES
ST. CLOUD STATE UNIVERSITY

EMPLOYEE NEWS & INFORMATION DECEMBER 2019

www.stcloudstate.edu/its

Information Technology Services' series of monthly emails to all employees aimed at improving communications with campus about tips, information, technology updates and services offered in ITS.

New Collaboration Tool (Microsoft Teams)



Microsoft Teams is a shared online workspace where faculty, staff and students can have one-on-one chats, hold online meetings, share files and incorporate other Office 365 applications to encourage collaboration.

[Learn more about Microsoft Teams!](#)

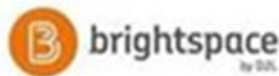
ITS Annual Potluck



Join ITS for our annual "Day of Food" winter potluck on Tuesday, December 10th, between 11:30am and 1:00pm in Miller Center 112.

We look forward to this event every year as it brings a great opportunity to connect with our campus community and enjoy some delicious food. We hope to see you there, feel free to bring a dish to share!

D2L BrightSpace Spring Course Shells



Faculty and instructors can request D2L Brightspace course shells for spring semester. Log in to the [Faculty Course Request](#) using your StarID and password, and select the appropriate term to request your courses.

If you have any questions, please email D2L@stcloudstate.edu.

IT Security Tip



Keep your guard up during the holiday season. To protect yourself from cybercrime, be aware of scams such as emails with fraudulent transactions, deals or surveys.

As always, do not click on unfamiliar links or reply to suspicious emails as this can lead to attempts to obtain personal information or infect technology devices.

Did You Know?



Larry Tesler is credited as the inventor of the “cut”, “copy” and “paste” computer functions.

Learn more about this innovative development at [The Long and Short](#).

Contact [HuskyTech](#) for technical services, support and sales.



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