



<http://www.stcloudstate.edu/its>

*Information Technology Services' series of monthly emails to all employees aimed at improving communications with campus about tips, information, technology updates and services offered in ITS.*

### Spring Break Schedule for HuskyTech and Campus Card

**HuskyTech Store/HelpDesk**

Saturday – Sunday, March 3-4	CLOSED
Monday – Friday, March 5-9	8 AM – 4 PM
Saturday, March 10	CLOSED
Sunday, March 11	12 – 6 PM



**HuskyTech Call Center**

Saturday – Sunday, March 3-4	CLOSED
Monday – Friday, March 5-9	8 AM – 4 PM
Saturday, March 10	CLOSED
Sunday, March 11	11AM – Midnight

**Campus Card**

Monday – Friday, March 5-9	8 AM – 4 PM
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### Interested in Starting a Blog?

Faculty, staff, and students with an active StarID can quickly create blogs or web sites for courses, clubs, or personal educational use. Your blog address will be in the form of <https://blog.stcloudstate.edu/YourRequestedURL>. Submit a request and we'll get you up and running.

See [Blogs @ SCSU](#) for more information.



### Your Software Expertise Needed!



Please consider volunteering your time testing the software being deployed this summer and fall to the eclassroom computers and public access workstations. We want to ensure that software supports coursework and co-curricular needs. ITS will set up 2 computers (1-Mac and 1-Windows 10) in HuskyTech (MC 102) on which you can launch any of the titles currently available to check the version and ensure compatibility with Windows 10. A short checklist will be available to help us track titles, versions, and compatibility.

Set up an appointment between March 12 - 31 by emailing [tbarhorst@stcloudstate.edu](mailto:tbarhorst@stcloudstate.edu) or simply stop by MC 102 and indicate your interest.

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## IT Security Tip

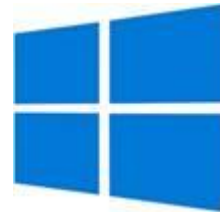
It's Tax time. Be aware of tax phone scams. The IRS will never call you directly. Be aware of phishing scams; be on guard against fake emails and websites. Never give out any information in response to a phone or email solicitation.

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## Did You Know?

Windows 10 and Office 2016 tutorials are available!

For a **Windows 10 Beginner Tutorial**, please go to <https://www.youtube.com/watch?v=FZqKyhfD7-E>. This tutorial provides a detailed beginners guide to Windows 10. This covers the Windows 10 Start Menu, System Settings, Windows 10 Universal Apps, Taskbar, Cortana Digital Assistant, Task View (Multiple Desktops), File Explorer, Notification Area, Action Center, Show Desktop, and Snap Assist.



For **Microsoft Office training**, please go to <https://support.office.com/en-us/office-training-center>.



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a member of Minnesota State