STC LOGO2.eps St. Cloud State University

**Agreement to Review and Comply with**

**SCSU Policies, Procedures, Statutes and Regulations**

I acknowledge that I will review and comply with St. Cloud State University’s Administrative Policies, MnSCU Board Policies, Minnesota Statutes and Policies, and Federal Regulations, which can be found at [www.stcloudstate.edu/humanresources](http://www.stcloudstate.edu/humanresources) (click on “New Employees” and “New Employee Orientation” to view “Policies, Procedures, Statutes & Regulations”.)

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| SCSU Administrative Policies | * Office Coverage * HIV/AIDS Policy * Use of Drugs & Alcohol * Tobacco Policy |
| MnSCU Board Policies | * 1B.1 Equal Opportunity and Nondiscrimination in   Employment and Education   * 1B.3 Sexual Violence * 1C.0.1 Employee Code of Conduct * 1C.2 Fraudulent or other Dishonest Acts * 5.22 Acceptable Use of Computers &   Information Technology Resources |
| Minnesota Statutes, Policies and Notices | * Code of Ethics Outside Employment, MN Statute 43A.38 * Mandated Reporting Policy, MN Statute 626.556 (Protection of Minors) * Zero Tolerance of Workplace Violence,   MN Statute 1.5   * Appropriate Use of Electronic Communication & Technology, MN Statute 43A * Vehicle User Agreement * Employee Assistance Program |
| Federal Regulations and Notices | * Family Medical Leave Act Employees Rights & Responsibilities * Workers Compensation * COBRA (Continuation Coverage Rights) * MNsure and Other Marketplaces: Coverage Options and Your Health Coverage |

**I also acknowledge that I have received the notice entitled “MNsure and Other Public Marketplaces: Coverage Options and Your Health Coverage”.**

Print Name:­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Office Use Only  \_\_ I-9, Employment Eligibility Verification \_\_ Tennessen Warning-Notice of Intent to Collect Private Data (2 pages) \_\_ New Employee Data Record \_\_ Retirement Checklist for New Hires (2 pages) | \_\_ W-4  \_\_ Card for State Employee /SEMA4 ID number  \_\_ Direct Deposit  Classified: \_\_ Waiver of Liability \_\_ Probation |