## St. Cloud State University Request to Exceed Overload

When a faculty member's workload exceeds 29 credits per academic year, the workload must be approved by the provost prior to the faculty member starting the assignment.

	faculty member		is scheduled to <b>exceed 29 cre</b> s form and submits it, electro		
orovost additio	reviews the requ	est; the rev The provost	iew may include a conversation documents their decision and	on with the dean ar	nd/or a request for
nstruct	or Name:				
Departr	ment:				
Γotal <b>w</b>	orkload credits s	cheduled:	Fall Semester	Spring Sen	nester
Γotal <b>w</b>	<b>orkload credits</b> s	cheduled fo	r the academic year:		
# credi	ts > 24) Complete the fo	llowing sche	r the academic Year: edule for the instructor (inclu below should equal the wor		-
	Fall Semester				
	Course	Section	Course Name		Workload Credits
	Spring Semester				
	Course	Section	Course Name		Workload Credits

2. Ple	2. Please initial each statement below to indicate completion of the inquiry.					
a.	Given current information, there are no classe schedule that are expected to be canceled. If there are can the requested excess overload is necessary.					
b.	The opportunity for overload (for <u>any</u> of the al qualified faculty. List the qualified faculty below and, in on member, note the faculty member's response to the offer	e sentence, for each faculty				
c.	There are no adjuncts in the adjunct pool qual section 1. If there are qualified adjuncts, briefly explain wh course.					
For Provost Office Only						
	Approve Excess Overload Do Not Appro	ove Excess Overload				
Provost and	d Vice President for Academic Affairs Date	<del></del>				