



Petition Request/Appeal Form

Please complete form, obtain signatures, and email to the School of Graduate Studies at graduatestudies@stcloudstate.edu. Please allow 20 business days for review and notification. An email with a decision will be sent to your HuskyNet email.

This form can be used for the following requests through the School of Graduate Studies:

- Updates to an approved Program of Study (course addition, substitution, deletion, add transfer credits, change culminating project (e.g. change from Plan A to Plan B)
- Request permission to repeat a course(s)
- Add a second or double major
- Seek exception to graduate assistantship credit load requirements
- Change culminating project committee member(s)
- Request an extension to the 7-year timeline for program completion
- Request to validate out-of-date coursework
- Appeal a decision of the School of Graduate Studies
- Other:

Student Name (Last, First, Middle)

Student Tech ID Number

HuskyNet Email Address

Graduate Program

Graduate Advisor

What are you requesting/appealing? Please state your petition request.

My reason(s) for making the request are as follows:

Signatures Needed

Student (Signature)

Student Name (Print)

Date

Graduate Advisor Recommendation:

Recommend

Do Not Recommend

Comments:

Graduate Advisor (Signature)

Graduate Advisor Name (Print)

Date

School of Graduate Studies Decision:

Approved

Not Approved

Comments:

School of Graduate Studies (Signature)

School of Graduate Studies Name (Print)

Date

FOR OFFICE USE ONLY: Student Notified