

ST. CLOUD STATE
UNIVERSITY™

School of Graduate Studies
PETITION TO MAKE CHANGES TO YOUR GRADUATE PROGRAM

Name _____
Last First Middle Previous

SCSU E-mail _____ SCSU Student ID _____
(8-digit tech ID)

Current Address _____
Number & Street City State Zip Country

Home Phone _____ Cell Phone _____

Graduate Program _____ Graduate Advisor _____

Please state your petition request:

Additional space is provided on the back. Please check if you used the back

My reasons for making this request are as follows:

Additional space is provided on the back. Please check if you used the back

Signature _____ Date _____

Graduate Advisor Recommendation

Recommend Comments _____
 Not Recommend Comments _____

Graduate Advisor _____ Date _____

School of Graduate Studies Decision

Approved Comments _____
 Not Approved Comments _____

Graduate Dean _____ Date _____

Student Notified By _____ Date _____

ADDITIONAL ANSWER SPACE

INSTRUCTIONS FOR COMPLETING THIS FORM

Graduate students may use this form:

1. To request course substitutions, additions and deletions to the approved program.
2. To request a change in culminating project, e.g., change from Plan A (Thesis) to Plan B (Starred paper).
3. To request a change in the number of credits required in the approved program.
4. To change culminating project committee members.
5. To seek exception to Graduate Assistantship credit requirements.
6. To add transfer credits from another university if not already listed on program of study.

Before submitting:

1. Provide complete information
2. Obtain all required signatures.
3. Submit the completed, signed form to: School of Graduate Studies

St. Cloud State University
121 Administrative Services Building
720 Fourth Avenue South
St. Cloud, MN 56301-4498

Phone: 320.308.2113

Fax to 320.308.5371

E-mail: graduatestudies@stcloudstate.edu

4. Allow 10 business days for review and notification.
5. An e-mail with a decision will be sent to your HuskyNet E-mail.

SCSU is an affirmative action/equal opportunity educator and employer.

This material can be given to you in an alternative format such as large print by contacting the department/agency listed elsewhere on this document.