



Request for 501 or 790-795 Course Approval

Please complete form, obtain signatures, and email to the School of Graduate Studies at graduatestudies@stcloudstate.edu.

This form is an agreement between the student and the university that specifies the content and the obligations of this enrollment. The items below **MUST** be completed in order for your registration to be processed. All the 501, 790 - 795 courses must be approved by Graduate Studies prior to course creation and registration. If approved by Graduate Studies, the signed form will be returned to the requested department for course creation and notification of the student.

Student Name (Last, First, Middle)

Student Tech ID Number

HuskyNet Email Address

Phone Number

Please check which type of course you are requesting:

501 Course

790-795 Course

Course Information	Department	Number	Credits	Term	Year
Course Requesting					
Course Attending					

Course Title

Additional Assignments Required for Masters or Doctoral level student (must provide):

Evaluation and Grading Procedures:

**INSTRUCTOR
USE ONLY**

Grading option
must be selected.

ABCDF

S/U

Student (Signature)

Student Name (Print)

Date

Instructor (Signature)

Instructor Name (Print)

Date

Department Chairperson (Signature)

Department Chairperson Name (Print)

Date

School of Graduate Studies (Signature)

School of Graduate Studies Name (Print)

Date

FOR OFFICE USE ONLY: Student Notified