



Request for Change of Graduate Advisor

Please complete form, obtain the signatures, and email to the School of Graduate Studies at graduatestudies@stcloudstate.edu.

Student Name (Last, First, Middle)

Student Tech ID Number

Program Enrolled In

Phone Number

HuskyNet Email Address

Current Advisor

Proposed Advisor Name (Print)

Proposed Advisor (Signature)

My reasons for making this request are as follows:

Additional space is provided on the back. Please check if you used the back of this form.

Student (Signature)

Student Name (Print)

Date

The student must obtain the signature of the Graduate Director and the new advisor before returning this form to the School of Graduate Studies.

Graduate Director Approval

Approved Denied

Graduate Director (Signature)

Graduate Director Name (Print)

Date

School of Graduate Studies Approval

Approved Denied

School of Graduate Studies (Signature)

School of Graduate Studies Name (Print)

Date

FOR OFFICE USE ONLY: Student Notified



Change of Advisor Instructions

1. Graduate Policy Advisors Students are assigned an initial advisor upon admission to a program; however, students sometimes change advisors after taking some courses and meeting faculty who share their area of interest.
2. A change of advisor must be approved by the new advisor, the chair or graduate director of the academic unit, and the School of Graduate Studies representative.
3. A Change of Advisor Form must be approved by the School of Graduate Studies representative for the change to be effective.
4. Non-degree seeking students who are taking graduate courses will not be assigned an adviser. However, they may ask a faculty member to serve as an adviser on an informal basis.
5. Please allow 20 business days for review of your request. Notification regarding the decision made will be sent to you through HuskyNet Email.

Additional Writing Space