



POLICY NAME: Continuous Registration for Doctoral Candidates

EFFECTIVE DATE: July 1, 2010

LAST REVIEW:

NEXT REVIEW:

POLICY OWNER: Associate Provost and Dean of Graduate Studies

PROCEDURE CONTACT: School of Graduate Studies

POLICY/PROCEDURE:

After advancing to doctoral candidacy, a student must maintain continuous registration until the university confers the doctoral degree.

- Continuous registration is defined as registration for a minimum of two of every three terms (summer, fall, spring) following attainment of candidacy.
- Individual doctoral programs define the point at which a student attains candidacy.
- Regardless of status, a student must complete a doctoral program within the seven year time frame allowed by the School of Graduate Studies.
- The student must register for the term in which the degree is conferred. If continuous registration lapses, the student must reapply for candidacy, which may involve retaking a qualifying exam or other review by the department to ensure currency in the discipline.
- The student also must enroll for the prior terms to meet the requirements for continuous registration.

Continuous registration may involve registration for either:

(1) Regular credits in the form of required or elective courses, research credits, or dissertation credits to complete the program of study, or

(2) The continued enrollment course. Continued enrollment requires a one credit registration and payment of doctoral tuition and fees.



ST. CLOUD STATE UNIVERSITY UNIVERSITY ACADEMIC POLICIES

If a temporary lapse in a student's academic program is necessary due to military service, medical leave, maternity leave, or personal/family leave, a student may petition the School of Graduate Studies for a “stop-out” period. A granted petition includes the understanding that a student will not make use of university resources beyond those available to the general public, or engage in significant consultation with the faculty for the purposes of completing graduate work.