



## ST. CLOUD STATE UNIVERSITY UNIVERSITY ACADEMIC POLICIES

**TITLE:** Audit Registration for Graduate Students

**EFFECTIVE DATE:** July 1, 2013

**LAST REVIEW:**

**NEXT REVIEW:**

**POLICY OWNER:** Associate Provost and Dean of Graduate Studies

**PROCEDURE CONTACT:** School of Graduate Studies

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**POLICY/PROCEDURE:**

Students may register to audit courses by enrolling for no credit. If a student is auditing a class, her or she should register for the class using online registration and choose the audit grading method.

Students have until the fifth instructional day of the term to choose if they wish to audit a course. After the fifth instructional day, written permission from the School of Graduate Studies Dean is required and must be processed in the Office of Records and Registration, AS 117.

Auditors are not permitted to take the course examination. Audit courses do not satisfy program requirements, are not used in determining the grade point average, and cannot be applied to a degree. Students wishing to audit a course must pay the regular tuition and fee costs.