



ST. CLOUD STATE UNIVERSITY
UNIVERSITY ACADEMIC POLICIES

POLICY NAME: 501 Credit by Arrangement for Graduate Students

EFFECTIVE DATE: July 1, 2103

LAST REVIEW:

NEXT REVIEW:

POLICY OWNER: Associate Provost and Dean of Graduate Studies

PROCEDURE CONTACT: School of Graduate Studies

POLICY/PROCEDURE:

Under certain circumstances, upper division (300- or 400-level) courses may be applied to master's degree requirements.

- To obtain approval, the student must submit a petition approved by the advisor to the graduate dean prior to registering for the course if the course has not been approved on the proposed program of study.
- An arranged/independent study course form approved by the instructor, the department chairperson, and the graduate dean is needed to register for the course.
- The student also must make arrangements to complete the special graduate requirements of the course.
- Students who receive approval must register for [name of department or program] 501 [title of course].
- A maximum of six credits earned under the 501 course number may be applied to a master's degree program.
- This procedure is open only to students admitted to a graduate degree program.