ETD Embargo Request/Renewal

The embargo of a graduate culminating project, typically a creative work, thesis, or dissertation, requires the completion of this form by the author of the project, the recommendation of the project advisor/committee chair, and the approval of the Dean of Graduate Studies. The initial request for embargo should be submitted to the project committee at the time of the defense and submitted to the School of Graduate Studies with the Committee’s recommendation. Requests for embargo renewal should be submitted no less than 60 days (two months) prior to embargo expiration.

Date: ________________________________ Email: ________________________@______________________

Requestor Name: ________________________________________________________________

Document type:  □ Creative Work  □ Thesis  □ Dissertation

Title of document: ________________________________________________________________

Embargo period; choose one:  □ Embargo (default of one year)  □ Renewal of Embargo (one year)

For Proprietary/3rd Party Data Only  □ Embargo (default of five years)  □ Permanent /Do not Publish

Reason for Embargo (provide a one to three paragraph explanation detailing your reasons for requesting the embargo):

Signatures:

Author/Requestor: ________________________________  Date: ________________________________

Committee Chair: ________________________________  Date: ________________________________

Graduate School: ________________________________  Date: ________________________________