

APPENDIX N: Internship Final Evaluation

(To be completed at the end of each semester)

<p>ST. CLOUD STATE UNIVERSITY DEPARTMENT OF COMMUNITY PSYCHOLOGY, COUNSELING, AND FAMILY THERAPY</p>	
<p>A tradition of excellence and opportunity 720 Fourth Avenue South St. Cloud, MN 56301-4498 Phone (320) 308-2160 Fax (320) 308-3216</p>	
<p>Name of Student: _____ Semester(s): _____</p>	
<p>Please evaluate the internship performance of the above-named student by checking the response category that best describes the student's behavior. If a specific performance has not been observed, do not check a response category for that item.</p>	
<p>5 - VERY GOOD: implies distinguished mastery of performance. 4 - GOOD: implies good mastery of performance. 3 - AVERAGE: implies acceptable mastery of performance. 2 - BELOW AVERAGE: implies minimal mastery of performance. 1 - UNACCEPTABLE: implies inadequate mastery of performance. 0 - NOT ADDRESSED: not addressed/not observed</p>	
Items	Rating 0 – 1 – 2 – 3 – 4 – 5
KNOWLEDGE	
Of the field of counseling	
Of the counseling Process	
Of human growth, development, and behavior	
Of medical aspects of counseling	
Of psychosocial aspects of counseling	
Of multicultural issues in counseling	
Of community resources	
Of counseling theory	
Of accepted standards of ethical conduct	
Of federal, state, and local counseling laws	
SKILLS	
Establishes effective counseling relationships	
Maintains effective counseling relationships	
Demonstrates multicultural understanding and competency	
Helps clients identify strengths and weaknesses	
Does realistic planning	
Effectively evaluates client progress	

Plans and organizes work efficiently	
Accomplishes assigned tasks with minimal supervision	
Makes sound decision, based on good judgment	
Makes timely decisions	
Works hard	
Works accurately	
Presents neat and orderly work	
Expresses self well orally	
Expresses self well in writing	
Maintains good case in records	
PERSONAL QUALITITES	
Possesses emotional stability	
Acts in mature manner	
Learns quickly	
Demonstrates flexibility	
Demonstrates resourcefulness	
Demonstrates imagination	
Demonstrates originality	
Profits from previous experience	
Is reliable and dependable	
Demonstrates interest and enthusiasm in work	
Maintains appropriate personal appearance	
Recognizes own strengths	
Recognizes own weaknesses	
Incorporates feedback	
Is open to diverse perspectives	
Attends work as scheduled	
Is punctual	
RELATIONSHIPS	
Works harmoniously with professional colleagues	
Works harmoniously with support staff	
Is accepted personally and socially by staff	
Participates actively in staff meeting	
Participates appropriately in staff meetings	
Genuinely desires to be helpful	
Treats clients with respect	
Accepts individual difference without prejudice	
Adheres to personnel policies and regulations	
Works harmoniously with other agencies	

SUMMARY	
Potential as a counselor	
Readiness for employment	
Overall evaluation of this student	
Please add any additional comments you would like to make about this student.	
Based on your experience with one of our students, please suggest area of training within our Clinical Mental Health Counseling Program that may need to be strengthened, added, or changed, to better prepare our students for their internship experience.	

To Be Completed By Intern: Based on your experience with this agency, please suggest ways that this internship site met your needs, and/or could have better met your needs.

Signatures:

Intern Signature

Date

On-Site Supervisor Signature

License/Certification Number

Faculty Supervisor Signature

License/Certification Number