



COLLEGE OF EDUCATION
AND LEARNING DESIGN
ST. CLOUD STATE UNIVERSITY

Vera Russell Education Student Travel Funds

1. Applications will be reviewed on an ongoing monthly basis as applications come in during the academic year.
2. Budget will be approximately 1/3 for each cycle. If funds are not used in a cycle, they will be added to next pool.
3. Awards of up to \$2,500 per student, per degree will be provided for the duration of their education program.
4. Student may apply for multiple awards across cycles; however, preference is given to students who have not received funding during an academic year.
5. If a student applies and cannot be/is not funded, he or she may resubmit during a subsequent cycle.
6. Award recipients will be selected by the Vera Russell Travel Fund Decision Committee.
7. The application will be brief and include the following:
 - a. Cover letter (including description)
 - b. Cost information
 - c. Previous awards
8. Students must be presenting at a regional, national, or international conference and must provide evidence that the proposal was accepted. Participation in presentations, poster sessions, and round table discussions are acceptable. Presentations can be co-presentations with faculty or other students. Students may not use both student research funds and these funds to cover the same expenses.
9. Students may be asked to come before the committee if there are any questions about the application.
10. Students will be asked to submit receipts and provide a brief overview of the experience. Funding will be in the form of reimbursement only.
11. Applications are available at <https://www.stcloudstate.edu/coeld/students/scholarships.aspx> and the Office of the Dean of the College of Education and Learning Design - Stewart Hall 365.