

Vera Russell Education Student Travel Funds Application



COLLEGE OF EDUCATION
AND LEARNING DESIGN
ST. CLOUD STATE UNIVERSITY

Last Name:

First name:

FUND INFORMATION

The Vera Russell Education Student Travel Fund was developed to support CoELD students presenting at a regional, national, or international professional conference. The applications are reviewed and awarded on an ongoing basis. Students may apply for multiple awards across cycles; however, preference is given to those who have not received funding. The maximum award of \$2500 per student will be provided in the form of reimbursement. Recipients and award amounts will be determined by the Vera Russell Travel Fund Decision Committee.

PERSONAL INFORMATION

1. First Name:

2. Middle Name:

3. Last Name:

4. SCSU Student I.D. Number:

5. Address:

6. City:

7. State:

8. Zip:

9. Phone: () -

10. Email:

11. Academic Program:

ELIGIBILITY

1. Date of application:

2. Have you received monies from the Vera Russell Fund before?

Yes

No

3. If yes, specify the amount and date:

4. Have you applied for other funding for this project?

Yes

No

5. If yes, please describe:

6. Title of presentation:

7. Type of presentation:

8. Name of conference:

9. Dates of conference:

10. Date of presentation:

11. Presenter:

12. Co-Presenter:

13. Faculty Advisor:

14. Level at which the paper will be presented:

Regional

National

International

15. Amount of projected expenses:

SUBMISSION

All applications must be submitted with copies of the following:

- ✓ Cover letter (including description of presentation);
- ✓ Documents with evidence of the proposal acceptance; and
- ✓ Outlined budget expenses, including documentation of budget estimates

Participation in presentations, poster sessions, or round table discussions are acceptable for funding.

Presentation must not have occurred prior to application date. Funding is only in the form of reimbursement for original receipts. Please submit this application and supporting documentation materials to the Office of the Dean of the College of Education and Learning Design – Stewart Hall 365 or by email to coeld@stcloudstate.edu.