

APPLICATION FOR EXEMPTION

COMMUNICATION STUDIES 192: INTRODUCTION TO COMMUNICATION STUDIES

LIBERAL EDUCATION PROGRAM GOAL AREA 1: COMMUNICATION

The university's liberal education program includes a requirement that all students must demonstrate or achieve competency in speech communication skills **in their first two years of college through one of the following:**

- a. successful completion of a course from a university or community college that has been approved as part of the MN Transfer Curriculum or by the Communication Studies Department.
- b. demonstration of oral communication competence (knowledge and skill) through examination and performance.
- c. successful completion of Communication Studies 192.

SHOULD I ENROLL IN COMMUNICATION STUDIES 192?

If you answer "NO" to **both** of the following questions, you should not complete the attached questionnaire and should register for Communication Studies 192 during your first year at SCSU.

1. Have you completed and received a passing grade for a course in Communication Studies taught at another university or community college that was comparable to CMST 192?
Yes No
2. Prior to entering SCSU have you had extensive communication training through some other professional experience, e.g. military instructors course, communication workshops, job-related communication training?
Yes No

If you answered "YES" to one or both of the above questions, please complete the attached application form and submit it to the Department of Communication Studies, St. Cloud State University, R 117, 720 Fourth Ave S, St. Cloud MN 56301-4498. **YOU MUST ALSO INCLUDE THE FOLLOWING DOCUMENTATION OF RELEVANT COLLEGE EXPERIENCE: 1) DARS OR TRANSCRIPT, 2) COURSE SYLLABUS/RELEVANT COURSE MATERIALS. YOUR APPLICATION WILL NOT BE CONSIDERED WITHOUT THESE DOCUMENTS!** If you have had any recent (within the past 5 years) on-the-job experience/education/training, also include a detailed description of that and attach any pertinent documentation. For applications seeking assessment of job-related experience, written recommendations from employers or trainers may be submitted as documentation.

If you decide to apply for an exemption, do not take a Communication Studies course until you are advised on your competency by the Department of Communication Studies.

PROCEDURE FOR APPLYING FOR A "TEST-OUT" OF CMST 192

1. A completed application form and supporting documentation must be submitted to the Communication Studies Department (308-2216). All applications **must** contain a SCSU transcript or DARS report and relevant transcripts from transferring institutions. Other relevant documentation should be attached to the application. Applications without documentation will **not** be considered.
2. The Communication Studies Chair will evaluate each application and determine whether you qualify for the "test-out" process for CMST 192.
3. The "test-out" for communication studies competency is divided into 2 parts -- 1) objective exams assessing your knowledge based competency of communication studies and; 2) presenting an informative or persuasive speech and participating in a group discussion to evaluate relevant performance competencies. Students must successfully pass the objective exams before they qualify for the assessment of performance competencies.
4. Any student who fails to complete the application form, to complete the examinations or to present his/her speech is presumed to have decided to meet the Liberal Education Goal 1 requirement by taking Communication Studies 192.

COMMUNICATION STUDIES COMPETENCE QUESTIONNAIRE

Date of Application _____ Name _____

Tech ID Number _____ School Address _____

E-mail Address _____ Home Address _____

Home Phone _____

Is presently enrolled in college (circle one): Fr. So. Jr. Sr.

Anticipated Date of Graduation _____

COMMUNICATION STUDIES COURSE 1

Name of School _____

Course Title _____ Grade _____

Textbook _____

Briefly describe the focus of class, type and number of major activities and assignments.

COMMUNICATION STUDIES COURSE II

Name of School _____

Course Title _____ Grade _____

Textbook _____

Briefly describe the focus of class, type and number of major activities and assignments.

TRAINING/WORKSHOPS I

Employer _____

Workshop/Training Title _____ Length of Training (Hrs./Days)_____

Names of Trainers/Organization Conducting the Training _____

Briefly describe the focus on the training, type and number of major activities.

TRAINING/WORKSHOPS II

Employer _____

Workshop/Training Title _____ Length of Training (Hrs./Days)_____

Names of Trainers/Organization Conducting the Training _____

Briefly describe the focus on the training, type and number of major activities.

Documentation Submitted

For Office Use Only

Transcripts _____

Syllabi _____

Other _____