

Vince Veteran

St. Cloud, MN 56301 | 320-555-1234 | vince.vet@gmail.com | www.linkedin.com/in/vincevet

EDUCATION

Bachelor of Science in Management

Anticipated May 20XX

St. Cloud State University (SCSU), St. Cloud, MN

Enlisted Recruiter School

January 20XX- July 20XX

The United States Army – Enterprise, Allentown, PA

- In-depth, three-week sales training course focusing on basic recruiting, guidance counseling, career counseling, reserve components transitioning, advanced Non-commissioned Officer training, and mobile retention training

SKILLS

- Law Enforcement & Public Safety
- Emergency Planning & Response
- Security/Surveillance Operations
- Criminal Investigations
- Interviews & Interrogations
- Traffic Patrol
- Evidence Collection
- Defensive Tactics
- Counterterrorism Strategies
- Firearms Safety & Handling

RELATED EXPERIENCE

Management Trainee Intern, Sodexo, SCSU

June 20XX – August 20XX

- Identified company sales goals through a performance matrix by using strong analytical skills resulting in easier data research for company
- Gained extensive management skills in the supervision of profit and loss statements, and inventory processes
- Used strong detail-oriented skills to support supervisor in the marketing of a new transportation solution to a local dealership, resulting in an easier process for clientele

MILITARY SERVICE EXPERIENCE

The United States Army – Enterprise, Allentown, PA

May 20XX – August 20XX

- Earned commendations for strong work ethic and devotion to duty with citations for excellence in rapidly resolving crisis situations, relating effectively with culturally diverse populations and protecting lives

Infantryman

May 20XX – May 20XX

- Advised subordinates and superiors by providing tactical and technical guidance, while also applying good leadership skills, resulting in an increase of overall squad success
- Facilitated urgent orders and directions using effective communication to a team of 150 personnel
- Utilized adaptive expertise to operate and maintain equipment worth \$1.5M in chemically contaminated areas

RECOGNITION AND AWARDS

- Honored with three Commendation Medals for heroic/life-saving acts of bravery March 20XX
- Earned Expert Marksman Awards in both small arms and assault weapons August 20XX
- Bronze Star Medal, with Combat Distinguishing Device February 20XX