

Ebo L. Education

1800 Social Lane | Sartell, MN 56301 | eleducation@stcloudstate.edu | 320-123-4567

October 22, 20XX

Dr. Michelle Rhodes, Principal
Wolftrap Elementary School
1212 School Avenue
St. Cloud, MN 56301

Dr. Rhodes,

I hope this letter finds you well. Our discussion during the Family and Child Development seminar on October 18th left a lasting impression on me. Your insights on teaching elementary children in challenging economic times resonated with my own aspirations. I am writing to express my interest in the fourth-grade teaching position we discussed during our conversation.

I am currently a student at St. Cloud State University, where I am in the midst of my teacher preparation program. Over the past year, I have gained hands-on experience as part of my program, including a semester teaching second grade and my current assignment teaching fourth grade. Through these experiences, I have had the opportunity to:

- Create diverse lesson plans catering to students with varying academic abilities.
- Work with students facing emotional and physical challenges in an inclusive classroom setting.
- Observe and actively participate in effective classroom management techniques.
- Assist in organizing and conducting parent-teacher conferences.
- Attend valuable in-service sessions on topics like diversity, math and reading skills, and community relations.

I am enthusiastic about the prospect of applying my knowledge and experience in a real-world classroom setting. I would be delighted to interview for the fourth-grade teaching position at Wolftrap Elementary School, and you can reach me at (222) 222-2222. I appreciate your consideration and look forward to the opportunity of discussing my potential contributions to your school.

Thank you for your time, and I hope to hear from you soon.

Sincerely,

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