

## Policies Related to Admission and Recruitment of Candidates

Policies related to admission, recruitment, and retention of candidates begins with the Admissions Office of the University, who specify qualifications for admission at both the [undergraduate](#) and [graduate](#) levels. The unit's policies support many recruitment and retention activities that begin at the university level.

### 1. Education Major Specific Communications

When prospective students make contact with the university, they are asked to identify a potential major. This information is utilized by the Admissions Office to send materials created by the School of Education and its programs to students interested in teaching including letters from the Dean of the School of Education, letters from Department Chairs, and program brochures.

### 2. Admissions Events

The School of Education Student Relations Coordinators represents the School of Education at all university-wide recruiting events. School of Education faculty and staff are invited to participate in these events at a School of Education resource table and in information sessions about the School of Education programs. Additionally, the School of Education Student Relations Coordinator visits local community and technical colleges to discuss transferring into the School of Education programs.

The School of Education also recruits at the Education Minnesota Professional Conference and targets current teachers interested in obtaining graduate education.

### 3. Recruit Working Group

As part of the Teacher Preparation Initiative, the Recruit Working Group was created to target recruitment efforts on teachers of color, men in the early grades, and non-traditional students and to recruit teachers from the following areas: Science, Technology, Engineering and Math, Special Education, and English Language Learners.

This group, comprised of representatives from P-12 partner districts and SCSU faculty and staff, meets at least twice each semester to engage in the following activities:

- a. Examine current recruiting strategies
- b. Recommend new and improved recruiting strategies
- c. Examine current admissions criteria for incoming teacher candidates
- d. Recommend new and improved admissions criteria for incoming teacher candidates
- e. Develop recruiting and admissions materials

The work of the Recruit Working Group is ongoing and includes implemented proposals to the Teacher Education Unit in the following areas:

- a. New [teacher education admissions standards](#) implemented Fall 2013
- b. Nationwide marketing published in Seventeen magazine
- c. Creation of "Teach" marketing materials

### 4. Future Educators Club

Through the Teacher Preparation Initiative, a [Future Educators Club](#) was created at St. Cloud State University for intended and declared education majors. Additionally, Future Educators

Clubs were established at seven high schools in our six partner districts. The St. Cloud State University Future Educators Club hosts high school students in the partner district Future Educators Clubs on the SCSU campus at several events and serves as a recruitment tool for local high school students interested in education.

**5. Admission to major**

Each teacher preparation program has a policy and procedure for admission maintained and executed at the departmental level.

Program admissions requirements can be found in the undergraduate catalog:

Elementary education	<a href="#">Teacher Development</a>
Secondary education	Appropriate academic program of interest, i.e., art, math, English
Elementary/secondary education (PreK-12)	<a href="#">Art, music, physical education</a>
Early childhood education	<a href="#">Child and Family Studies</a>
Instructional technology	<a href="#">Information Media</a>
Special education	<a href="#">Special Education</a>

**6. Admission to Teacher Education**

The following admissions standards and procedure are posted in the undergraduate bulletin and on the School of Education website and were implemented Fall 2013. Candidates must be admitted to Teacher Education to be eligible for student teaching.

- a. The applicant must complete and submit the Application for Teacher Education. Applications are available in the School of Education Dean’s Office.
- b. The applicant must enroll in the electronic data system and participate in the collection of electronic data at entry and various other points throughout the teacher education program.
- c. The applicant must have taken the *Minnesota Teacher Licensure Examination* in reading, mathematics, writing and have a score report on file in the Office of the Dean of the School of Education. Students receiving a score of less than 220 in any area of the MTLE Basic Skills test must submit a success plan approved by the SOE Director of Student Services and the academic advisor before being admitted to Teacher Education. Applicants must pass the MTLE in reading, mathematics, and writing in order to be placed for student teaching and recommended for licensure. Tests may be retaken.

- d. The applicant must have earned an overall grade point average of 2.75 or greater (on a 4-point scale) in all course work completed. Students with a grade point average less than 2.75 must have an approved success plan on file with the SOE Director of Student Services and approval of their academic advisor prior to admission to Teacher Education.
- e. The applicant must have earned a grade of C or better (not C-) in a designated Introduction to Education Course (currently Ed 200, SPED 200, CFS 200 and ED 300).