

Come prepared for the job fair

Before the Fair

1. Decide what you are looking for (e.g. part time job, full time job, seasonal work, internship, etc).
2. Spend the week before the fair researching the companies that will be attending. For a complete list, visit scsustudentjobs.com.
3. What do I research?
 - What the company/organization does
 - Positions available/skills sought
 - Mission statement/what they value
4. Evaluate your qualifications & touch up your resume. Review for errors and visit Career Services, CH 215 to make a resume critique appointment if necessary.

Day of the Fair

1. **DRESS PROFESSIONALLY** (no sweats, no tennis shoes/sneakers, no hats). First impression should be your best impression: dress as if it was your first day on the job.
2. Come with at least 10 resumes. You will most likely visit more company tables than you originally plan.
3. Approach employers with **CONFIDENCE**. Show them you have researched and know about what they are hiring for.
4. Thank them for their time and ask for a business card.

What **NOT** to do

1. Approach employers and say "so...what are you hiring for." This is not professional and shows the employers that you have not taken time to research their company.
2. Come dressed in your sweatpants. Appearance speaks volumes to how serious of a candidate you are.
3. Have your cell phone/ipod/blackberry in your hand. Leave your gadgets at home or at least turned off. Be respectful.
4. Tell employers you are looking for a job. Clearly you're looking for a job at a job fair.

Sample dialogue for approaching employers

"Hello, my name is _____. It's very nice to meet you. I am majoring in _____ and will be graduating in _____. I understand you are recruiting for _____ (job title/type of position). I am very interested in this and am wondering if you could tell me a bit more about it (duties and/or qualifications, etc.)."