**TRAVEL DISCLOSURE FORM**

**St. Cloud State University**

For NSF- or PHS-funded research projects only, any reimbursed or sponsored travel paid by an external entity, including non-profit organizations, related to your institutional responsibilities.

* *Investigator institutional responsibilities may include activities such as research, research consultation, teaching, professional practice, institutional committee membership, serving on panels, etc. performed on behalf of the institution.*
* *Disclosure does not apply to travel reimbursed or sponsored by a federal, state or local government, a United States institution of higher education or its affiliated research institute, a medical center or an academic teaching hospital.*

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| **SPONSOR/ORGANIZATION** | **PURPOSE** | **DESTINATION** | **DURATION OF TRIP** | **OTHER** |
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