

Department of Residential Life



St. Cloud State University
Community. Leadership. Opportunity



Dear Residence Hall Director Candidate:

Thank you for your interest in the Residence Hall Director position at St. Cloud State University! It's an exciting time to become part of the Residential Life Team at St. Cloud State University. Our Residential Life program continues to grow in size and scope as we embark on the early phases of our facility renovation plans, with an eye towards the creation of intentional residential communities that are a foundation for an integrated student experience. As we grow and develop, one thing remains constant; the Residence Halls at SCSU are a vibrant part of the University Community. Our professional staff members are committed to providing high quality service to our students in support of their academic and personal success.

This publication is designed to provide you with information about the Residence Hall Director position and the Department of Residential Life. We are the largest school within the Minnesota State College and University System. SCSU is located just one hour north of the Twin Cities Metro Area on the banks of the Mississippi River and the view is awesome!

We currently employ seven full-time RHDs in our department. Our Residence Hall Directors are a talented group of individuals who contribute their individual skills to the benefit of our students and our residential community. Our goal is for our RHDs to have a well-rounded professional experience that will prepare them for the next step in their career.

Our RHDs have the opportunity to explore a number of different areas in their roles. Our RHDs serve as supervisors to undergraduate student staff as well as graduate level staff members, they advise hall government and serve as conduct officers. They have the opportunity to facilitate workshops and training sessions on campus and off-campus as part of their professional development.

We are proud of our high-quality housing program, and we encourage you to visit our website and become more familiar with us: <http://www.stcloudstate.edu/reslife/>.

Please read through the information provided, and if you have further questions about this position, our contact information is provided. Thank you again for your interest.

Sincerely,



Jen Sell Matzke, Associate Director for
Staffing and Student Programs





Guiding Principles

Mission:

The Department of Residential Life works to provide a student-centered dynamic living, learning environment that assists community members in achieving a successful academic career, attaining life skills, fostering leadership growth and development, and instilling socially just communities.

Vision:

Residential Life strives to be the heartbeat of community.
We are essential to the development of engaged citizens and future leaders.

Our Department's core values are:

- Collaboration
- Inclusivity
- Innovation
- Learning
- Service

Student Life and Development Outcomes

As Student Affairs professionals we seek to assist students to:

- Be globally-aware and support diversity.
- Be self-aware and strive for meaningful relationships.
- Be an engaged member of their various communities.
- Take full advantage of opportunities for learning.
- Explore leadership.
- Live a balanced and purposeful life.

The Department of Residential Life is one of 16 offices within the Division of Student Affairs at St. Cloud State University.

www.stcloudstate.edu/sld



The Residence Hall Director Position:

The Residence Hall Director (RHD) serves an important leadership role in facilitating community development within a residential living environment and fulfilling the mission of the Department of Residential Life. Responsibilities include:

- Supervision and training of undergraduate and graduate staff
- Management of administrative functions within the hall and department
- Management of financial budgets including payroll
- Implementation of educational initiatives and programs
- Advising residence hall community council
- Coordinating student conduct

Each Residence Hall Director has the opportunity to foster their professional development through a collateral assignment. The majority of our collateral assignments involve advising a student group or process. Previous examples include advising the following areas:

- Professional Staff Training
- Student Conduct Boards
- Special Events Committee
- Social Justice and Diversity Committee
- Staff Training and Development Committee
- CA Training
- RHA/NRHH Advising

Working at SCSU

- The Residence Hall Director position is a full-time, 12-month position. Salary range is based on bargaining unit guidelines and commensurate with experience, but typically falls between \$31,000 - \$35,000 annually.
- RHDs are provided a furnished, air conditioned apartment with a washer and dryer. Apartments have wireless internet access and basic cable, plus access to “channel 75” which is our campus movie channel run by students which shows first run movies prior to release on video. Most RHD apartments also have private entrances.
- A comprehensive benefits package including retirement plan (TIAA-CREF), health and dental insurance is provided.
- We do have a departmental live-in policy which allows domestic partners, dependent children, etc., to live-in.
- There is a pet policy in place which allows RHDs, with approval, to have one pet within policy guidelines.
- All Residence Hall Directors are members of the Minnesota State University Association of Administrative and Service Faculty (MSUAASF) bargaining unit.
- Full-time employees at SCSU receive a tuition waiver for up to 27 credits annually at SCSU. Spouses and dependant children are eligible for this waiver as well. This includes tuition remission for the Higher Education Administration (Ed.D.) program.
- Professional Development funds are provided to each RHD through the union (MSUAASF). Additional funds are available

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through an annual application process.

- RHDs receive reserved parking near their residence hall.
- SCSU is an active member of professional associations, including the Association of Twin Cities College and University Housing Administrators (ATTCHA); the Upper - Midwest Region of ACUHO - I (UMR - ACUHO), and the Association of College and University Housing Officers International (ACUHO - I). Many of our professional staff have participated in leadership roles with these associations, among others RHDs are encouraged to seek out professional development opportunities through involvement with associations such as these.
- We currently have seven full-time Residence Hall Directors at SCSU. Each of our RHDs (with the exception of the Benton/Stateview RHD) supervises a full-time graduate level Assistant Hall Director.
- Staff members accrue 6.75 hours of vacation and 4 hours of sick leave per pay period. Additionally, we receive 11 paid holidays and 4 personal days (pro-rated annually by start date) per year.

What Do Current Members of Our Staff Have to Say About Working in Residential Life at SCSU? See For Yourself!

“In the short time I have worked at St. Cloud State University, I can honestly say I have grown as a professional. Not only are we challenged to be the best we can be, we are also provided opportunities to lead in our areas of interest. Just this past year I was able to propose a new living learning community that will be implemented next fall, planned a three day retreat to educate students on social justice issues, and helped students organize a campus-wide event to support breast cancer awareness. The staff is truly invested in our personal and professional growth, and setting us up for success in whatever career path we are interested in pursuing. I love working at St. Cloud State and cannot wait to see where my experience takes me!”



Darcy Haubrick

Residence Hall Director, Mitchell Hall

“I have had wonderful opportunities to learn and grow as both an individual and professional in Residential Life at St. Cloud State. I have received strong support from the professional staff and leadership teams that really help drive strong relationships and personal connections to both staff and students. The Department is very focused and always looks towards those we serve, our students. I truly feel that we strive to live our mission everyday and become the “heartbeat of community.”



Tom “TK” Krueger, Jr.

Residence Hall Director

Department of Residential Life



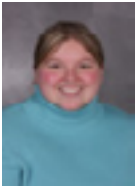
“Working for Residential Life at St. Cloud State has given me the opportunity to form great relationships with stellar professionals. I also have the opportunity to serve on departmental and divisional committees to help enhance not only my professional development, but to help our department and the overall university grow and flourish. It has truly been a great learning experience. GO HUSKIES!”



Mike Opoku

Residence Hall Director, Shoemaker Hall

“I knew SCSU was the fit for me as soon as I interviewed here. After arriving, I quickly learned two things: first, the Department of Residential Life at SCSU is unlike any other I have worked for and second, SCSU is a GREAT place to call home. The staff at SCSU is truly dedicated, the supervisors are supportive yet challenging, and residents are at the center of every thought and process. Working at SCSU is wonderful!”



Sarah Vait

Residence Hall Director

“I love St. Cloud because of the wonderful people I get to work with. They really care about your professional development and how you grow as a person while working here. Working here has provided a very unique experience that I wouldn’t trade with anything else.”



Juquetta Brewer

Assistant Hall Director, Mitchell Hall

“When interviewing for St. Cloud State I knew it was the place for me because of the Department’s desire to implement the best practices within the housing field. My experience working here has only confirmed that this department is committed to the overall growth and success of its students and staff. My co-workers maintain the highest professionalism with their job yet manage to have fun with every task we complete. The student staff here are truly driven towards successfully providing the best housing experience we can at our University. I truly feel that we all strive towards completing the Department’s mission of being the heartbeat of community.”



Margaret Sykes

Residence Hall Director, W. W. Holes Hall