

Spring Break Housing Registration Form

Spring Break starts at 5pm on Friday, March 5 and lasts until 1 p.m. on Sunday, March 14

Deadline to your front desk: 3/01/10 at 12:00 (Noon)

Break Housing Buildings – Benton Hall, Hill-Case Hall, Lawrence Hall, Sherburne Hall, Stateview Apartments

Name: _____ Tech ID: _____

Hall: _____ Room: _____ Cell Phone: (_____) _____ --- _____

I am requesting to stay over break for the following reason (s) (please check all that apply):

- _____ 1. St. Cloud Technical College Student
- _____ 2. Working a job at: _____
- _____ 3. International Student
- _____ 4. I live out of state/long distance from home: _____
- _____ 5. NCAA Athlete – sport: _____
- _____ 6. Other (please specify in detail): _____

If you are NOT a current resident of a residence hall that is designated for break housing, you are required to obtain permission and signature from a resident of a residence hall that is designated for break housing. No more than assigned capacity +1 students may reside in a room during the break/vacation period. Current resident’s signatures authorize applicant to occupy room. It is the responsibility of the student who needs break housing to find and secure housing in a residence hall that is available for break periods. If you have any questions or concerns about this process, please contact your Residence Hall Director or Assistant Hall Director.

Requested Break Housing Hall _____ Room _____ *GUEST MUST OBTAIN ROOMMATE SIGNATURES.

Resident #1 _____	_____	_____
Name (printed)	Signature	Date

Resident #2 _____	_____	_____
Name (printed)	Signature	Date

Note: Obtain room key and entrance key directly from the current resident. No more than assigned capacity +1 students may reside in a room during the break/vacation period.

By registering for housing over break and by signing this form, I understand the following:

1. Guests requesting break housing in another student room must have signatures from all assigned occupants for the request to be approved.
2. The Guest and Hosts agree to assume and be responsible for all contents of the room. The Department of Residential Life assumes no responsibility for loss or damages to property in the room.
3. It is the responsibility of the Guest to get a room key and entry key from a Host prior to break and return the keys to the Host after break.
4. By signing this agreement, the Guest and Host acknowledge that they have read and understand the provisions and agree to the terms for break housing guests. The Guest and Host understand that after signing, they are committed to the terms of the arrangement.
5. All Residential Life and Student Code of Conduct policies apply during break periods. Students who violate policies during the break period may be asked to vacate campus housing, and lose the privilege to stay during the break period.

Student Signature: _____ Date: _____

Staff Signature: _____ Date: _____