

Guidelines for Summer Guests

The following expectations and guidelines have been developed to ensure safety, security and respect for all summer guests at St. Cloud State University. We ask that each guest show respect for the facilities, grounds and other visitors during their stay at SCSU.

- Summer guests may be asked to attend a short orientation and welcome at the beginning of the group's stay as determined by the Conference Staff and Group Coordinator. The orientation covers the Residence Hall Guidelines and points out the facility's various amenities and other campus resources the group may be interested in utilizing. At a minimum, conference staff and the Group Coordinator will meet to cover such details.

On Campus at SCSU:

- Treat all employees of SCSU and other guests with respect and be courteous at all times.
- No rollerblading or skateboarding in buildings or on steps in front or behind buildings. Guests are permitted to blade or skate outside however all wheels must be on the ground at all times.
- No water balloons, super soakers, squirt guns, paint ball guns or water fights.
- No fireworks, firearms or knives.
- We are a dry campus. Alcohol is not permitted on campus or in the residence halls, regardless of age.
- All of our buildings are smoke-free environments (including the residence halls). This also includes a 20-foot easement in front of all entrances.

In the Residence Halls:

- Stay in your assigned rooms each night unless a room change has been approved by the SCSU conference staff.
- Keep hallways, bathrooms and rooms clean.
- Do not move furniture from room to room or from lounges to room.
- Do not run in the hallways.
- Please be cautious of door slamming. (Replacement locks cost approximately \$300.00)
- Ice cream cones must be eaten in Garvey Commons or outside of the residence halls. Due to the mess they make, they are not permitted in the residence halls.
- Only 8 people are allowed in the elevator at a time. This will ensure proper working ability.
- Because many of our buildings have a sprinkler system, sports of any nature are strictly prohibited in the residence halls.

When Checking Out:

- Empty garbage cans in garbage room (garbage can must be clean).
- Sweep room.
- Fold blanket and place it at the end of the bed.
- Put dirty linens on the floor in the middle of the room.
- Double check room for belongings and garbage.
- Turn key in at the front desk.
- Excessively dirty rooms will be charged a minimum of \$25.00 cleaning fee. Any damages to rooms or common areas will be assessed repair fees as determined by the Residential Life Conferences staff and Maintenance. Replacement cost for a missing room key is \$50.00. Guests are responsible for payment for missing keys at the time of checkout. Keys are ordered immediately after groups leave; refunds cannot be made for keys mailed or returned after check-out time.

We thank you in advance for sharing any concerns or compliments about your stay with us. Your feedback is valuable in our continued quest of providing superior service to all of our summer guests!