SCSU FIRE DRILL OBSERVATION REPORT

DATE_____

NAME_____

BUILDING_____

FLOOR OBSERVED_____

TIME OF DRILL_____

TIME OF ALL CLEAR_____

Fire Drill Observer Instructions:

1. Duration of drill 10 minutes
2. Give honest and detailed appraisal
3. Meet after drill for recap
4. Turn in completed report

A. Can you hear the Alarm? _____
B. Fire and/or smoke doors closed? _____
C. All room doors closed? _____
D. Any corridor obstructions? _____
E. Visitors/Public controlled and assisted? _____
F. Staff/Visitors directed to nearest safe exit? _____
G. Staff response(good, slow, none)? _____
H. Staff attitude (good, slow, none)? _____
I. Staff confusion? _____

OTHER COMMENTS, OBSERVATIONS AND RECOMMENDATIONS: