

To: Cooperating Teachers for SCSU Secondary Education Students
From: Fran Umerski, Director Office of Clinical Experiences
Subject: Continuing Education Units for Relicensure Category F
Dates: _____

Procedure for Secondary Education Fields:

1. Place a check mark by the field experience you provided for SCSU field experience students or teacher candidates. Note: Student Teaching is listed for both 8 weeks and 16 weeks.
2. Give these documents to your local continuing education committee for acceptance and awarding of CEU points (please do not return them to SCSU). We understand that awarding CEUs is a local decision. The numbers behind each field experience are the required number of contact hours the mentor teacher shares with the SCSU student for that field experience.

I, _____, Cooperating Teacher for SCSU education students, have participated in the field experiences listed below. These field experiences required direct supervision/mentoring of a SCSU Secondary Education Major.

_____ ED 300 Teaching in Middle Schools and High Schools = 20 hrs.
_____ ED 441 Integrating Theory & Practice: Inclusive & Responsive Teaching = 100 hrs.
_____ ED 466 Student Teaching for 5-12 Licensure = 16 weeks , full time
_____ ED 467 Student Teaching for PK-12 Licensure = 16 weeks , full time
_____ ED 466 Student Teaching for 5-12 Licensure = 8 weeks , full time
_____ ED 467 Student Teaching for PK-12 Licensure = 8 weeks , full time

MDE will recognize up to 30 hours in Category F in a 5 year relicensure period.