



Extension of Program Request for J-1 students

Office use only
Initial _____
Date _____
ISRS _____
SEVIS _____

A J-1 student is eligible for an extension of their academic program if:

1. The student's home university approves the extension (it is the student's responsibility to obtain approval),
2. The student has "continually maintained status," and
3. The student submits an application to a CIS advisor for the extension prior to the program end date listed on form DS-2019.

How to Apply:

Meet with a CIS advisor once you obtain the following:

- o New original financial documents for the amounts indicated below (see [Financial Documents Guidelines](#))
 1. Undergraduate students: \$7,782 for one semester
 2. Graduate students: \$5,711 for one semester (\$8,515 for MBA program)
 3. Academic Training: provide offer letter to cover \$813/month plus health insurance (\$73/month)
- o Completed Extension of Program Request form
- o Ensure coverage for health insurance for period of extension
- o Obtain approval of extension from institution in home country

This portion to be completed by the student:

Name (Please Print): _____
(First Middle Last)

SEVIS ID#: N000 _____ SCSU ID#: _____

Local Address: _____

Local Phone Number: _____ E-mail address: _____

Program of Study (degree level and major): _____

Reason for extension: _____ Academic Training _____ Exchange student extending 1 semester

By signing below, I certify that the above information is true and correct to the best of my knowledge.

(Signature) (Print) (Date)

This portion to be completed by the Academic Advisor:

Number of credits left to be completed: _____

Recommended New Program End Date: _____
(Month/Day/Year)

By signing below, I certify that the student is making normal progress towards his or her educational objective and that the delay in completion is caused by compelling academic or medical reasons.

(Signature from Academic Department) (Date Signed)

(Name – Please Print) Academic Department (Phone)