CENTER FOR INTERNATIONAL STUDIES
ST. CLOUD STATE UNIVERSITY

LETTER REQUEST FORM

- **LETTERS WILL TAKE TWO (2) WORKING DAYS**

_____/_____/_____
Last Name First Name SCSU ID

_____/_____/_____
Local Address City Zip

_____//_____/_____
Date of Birth Country of Birth Country of Citizenship

Female _____ Male _____ # of Dependents _____

BA____ BS ____ MA ____ MS___ Other: _____ Major_____

_____//_____
Anticipated Graduation Date Email

Place an "X" by the letter you are requesting:

_____ Verification of enrollment, financial costs:
Circle one: 8 or 12 or 15 or 18 credits In-state or Out-state
_____ Social Security Letter (J 1 only)
_____ Invitation Letter (circle one) Graduation Visit

For an Invitation Letter please include the name and address of the person(s) you are inviting as it appears on their passports. Also include the relationship to you (Example: Mother, Father, Sister, etc…). Please print clearly and attach additional paper if needed.

_____

_____

_____

_____

_____//_____
Student Signature Date

NOTE: F1 students should have CIS sign Employment letter from Hiring Department.