

Step Four: Request for J-1 Exchange Visitor

TO BE SUBMITTED TO THE CENTER FOR INTERNATIONAL STUDIES

Please complete this form and use it as a cover for your J-1 Exchange Visitor request. In order to completely review an application, The Center for International Studies requests the following documents listed below. Incomplete applications will not be accepted. Please contact the Center for International Studies for any questions regarding your request.

EXCHANGE VISITOR INFORMATION

Name _____ Male ___ Female ___
 Last (family name) *First* *Middle*

Beginning date ___/___/___ Ending date ___/___/___

Exchange Visitor Category _____ (Professor, Research Scholar, Short-Term Scholar)

- J-1 Exchange Visitor Application
- Exchange Visitor Dependent Request Form *(if applicable)*
- Official Invitation
- Passport Copy for Exchange Visitor
- Passport Copy for Dependents *(if applicable)*
- Financial Support Documentation
- Addendum to Site of Activity and Changes to Terms & Conditions of Initial Employment *(if applicable)*

Department Contact

Date

Phone Number

Building / Room Number

Comments:

Received by the Center for International Studies:

RO/ARO

Date

CENTER FOR INTERNATIONAL STUDIES

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