

### **Educational Leadership and Community Psychology**

B210 Education Building  
St. Cloud State University  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498  
320.308.2160

Dr. Christine M. Imbra, Graduate Coordinator  
www.stcloudstate.edu/elcp

### **School of Graduate Studies**

121 Administrative Services Building  
St. Cloud State University  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498  
Office: 320.308.2113

Toll free: 1.800.369.4260  
Fax: 320.308.5371  
graduatestudies@stcloudstate.edu  
www.stcloudstate.edu/graduatestudies

### **Office of Scholarships and Financial Aid**

106 Administrative Services Building  
St. Cloud State University  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498  
320.308.2047

financialaid@stcloudstate.edu  
www.stcloudstate.edu/financialaid

### **Office of Residential Life**

Carol Hall  
St. Cloud State University  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498  
320.308.2166

reslife@stcloudstate.edu  
www.stcloudstate.edu/reslife

### **Center for International Studies**

Lawrence Hall  
St. Cloud State University  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498  
320.308.4287

intstudy@stcloudstate.edu  
www.stcloudstate.edu/internationalstudies

### **Graduate Record Examination (GRE) and TOEFL**

Educational Testing Service  
Available on the SCSU campus  
Call: 320.308.5456

### **Visit:**

www.gre.org  
www.toefl.org

**ST. CLOUD STATE UNIVERSITY**

*A tradition of excellence and opportunity*

# HIGHER EDUCATION ADMINISTRATION

## *Master of Science*

### **St. Cloud State University could be a great academic match for you!**

We are a state-sponsored comprehensive university, which means a quality education with affordable tuition. We offer almost 50 graduate programs. Our medium-sized campus allows you to experience dedicated faculty, a mentoring relationship with your adviser and state-of-the-art facilities to support your academic pursuits. Our mission is to prepare graduates with the professional skills needed for Minnesota, the U.S. and the global marketplace. This means SCSU's graduate programs meet your personal needs along with your professional goals.

### **The Campus**

St. Cloud State University was established in 1869 and is the largest university in the Minnesota State Colleges and Universities (MnSCU) system. SCSU has a student body of 16,000 full- and part-time students, 700 faculty members, and more than 80,000 alumni. St. Cloud State University serves a large regional area along with a diverse international population.

### **The Community**

The city of St. Cloud is nestled along the Mississippi River 60 miles northwest of the Minneapolis-St. Paul metro area. St. Cloud is home to 90,000 people and serves as a commercial hub for over 250,000 people. Residents of St. Cloud enjoy access to ample shopping, recreational areas, the arts, dining and affordable living.



### **Master's degrees lead to professional growth.**

Current employment trends indicate that a master's degree gives graduates a decided edge in their careers. Often, a master's degree is the difference between having a job and having a career.

### **Consider the following:**

- The average salary of those with a master's degree is 32 percent higher than the average salary of those with an undergraduate degree.\*
- Employment opportunities for persons with master's degrees continue to grow with our evolving job market.
- There will be a 26 percent projected increase nationally, and 32 percent projected increase statewide, in the need for new post-secondary administrators. This translates into a numeric change of 32,353 and 748 respectively of over the 10-year period.\*\*
- There will be 30,000 replacement openings nationally, and 579 replacement openings statewide, for post-secondary administrators.\*\*
- The total number of openings (new positions and replacement positions) for post-secondary administrators nationally is 62,353, and statewide is 1,327.\*\*
- These figures translate into an annual need for 6,235 post-secondary administrators nationally, and 133 post-secondary administrators statewide.\*\*

\*\*On January 9, 2006, a labor market analysis was conducted by Bruce Steuernagel, Labor Market Analyst for MnSCU. These are the projected employment and job openings for post-secondary administrators from 2002-2012.

\*Source: U.S. Bureau of the Census, Current Population Reports, series P70-51.

**ST. CLOUD STATE UNIVERSITY**  
*A tradition of excellence and opportunity*

### **Program Overview**

The Higher Education Administration program develops Minnesota's higher education leaders. The program prepares students for entry-level positions in community, technical colleges, and four-year universities. Students interested in careers as future administrators receive a comprehensive program of study that explores academic affairs, student affairs, and administrative affairs. Courses offered in the program develop knowledge, skills, and dispositions necessary for success in higher education.

Individuals currently in, or interested in, leadership positions in higher education will find this program flexible and accommodating to their needs. Courses will primarily be offered on weekends (Friday evening and all day Saturday) during the academic year.

### **Unique Features**

1. Courses will be delivered by St. Cloud State University faculty, and adjunct faculty with higher education experience.
2. Each three-credit course will be completed in three weekends.
3. Courses will primarily be offered on weekends during the academic year.
4. The practicum may be served at the individual's home institution. If that is not possible or appropriate, placement will be arranged.
5. Courses are offered consecutively during the semester so students are able to concentrate on one administrative topic at a time.

### **Course Schedule**

- EDAD 604 Introduction to Higher Education Administration (3 credits)  
EDAD 614 Higher Education Leadership and Administration (3 credits)  
EDAD 624 Legal and Ethical Aspects of Higher Education (3 credits)  
EDAD 634 Human Resource Issues in Higher Education (3 credits)  
EDAD 644 Higher Education Finance (3 credits)  
EDAD 654 University-Community Relations (3 credits)  
EDAD 664 Critical Issues Seminar in Higher Education (1-6 credits)

- EDAD 672 Practicum in Higher Education Administration (3 credits)  
CEEP 678 Graduate Statistics (3 credits)  
EDAD 680 Introduction to Research (3 credits)  
EDAD 682 Research Design (3 credits)  
EDAD 686 Field Study Design (3 credits)  
EDAD 699 Thesis (6 credits)

### **Application Process**

When applying for a graduate program, the School of Graduate Studies serves as a liaison between the applicant and the graduate program. Application materials can be obtained from the School of Graduate Studies Web site:

[www.stcloudstate.edu/graduatestudies](http://www.stcloudstate.edu/graduatestudies). Completed application materials should be returned to the School of Graduate Studies. Once all application materials are received, they will be forwarded to the master's program for review and an admission recommendation.

### **Application Requirements**

In order to consider an applicant for admission, the School of Graduate Studies will need:

#### **U.S. Students**

- Completed admission application
- Application fee of \$35.00
- Official transcripts from previous universities
- Official GRE scores
- Three recommendation forms

#### **International Students**

- Completed international admission application
- Application fee of \$35.00 U.S. Dollars
- Official transcripts from previous universities
- Official GRE scores
- Official TOEFL or IELTS or MELAB scores
- Three recommendation forms
- Financial form and documentation

### **Enrollment Requirements**

Prospective students should request an admission packet from the School of Graduate Studies. Applicants who meet the admission requirements of the School of Graduate Studies are forwarded to the Department of Educational Leadership for recommendation and admittance. Departmental recom-

mendation is based on, but not limited to, the following requirements (requirements may be waived under certain conditions):

- Minimum of a 2.75 grade point average over the last two years of undergraduate education.
- Verbal score of 480+ or a quantitative score of 520+ on the Graduate Record Examination (GRE).
- Three recommendation forms (letters).
- A one- to two-page statement describing your interest and experience in higher education leadership.

### **Graduate Assistantships**

#### **What are they?**

Graduate assistantships (GA) are academically related employment appointments reserved for students who hold a bachelor's degree and who have been formally admitted to a graduate program. SCSU offers three basic types of assistantships:

- Program assistants – duties are limited to an individual academic program or office
- Research assistants – duties include engaging in research activities connected to a department or professor
- Teaching assistants – duties include the instruction of students under the general supervision of a professor

Graduate assistantships are available during the regular academic year with a limited number available during the summer term.

#### **Who is eligible?**

International students and U.S. citizens are eligible to apply. A student must be:

- Fully admitted to the School of Graduate Studies
- Registered as a full-time student each term of the appointment

#### **Benefits**

Graduate assistantship stipends (salary) for the 2006-2007 academic year is \$9,700 for 20 hours/week.

In addition to the stipend, both full- and part-time graduate assistants are eligible for paid tuition. The University will pay for up to eight graduate credits per semester. This does not include any student fees. The University does not pay for tuition during the summer sessions.

### **Resident rate privilege**

All graduate assistants, both international and U.S. citizens and residents, qualify for in-state tuition rates.

### **International students**

Upon receipt of a departmental letter of GA appointment, an international student can list the stipend as income on their financial certification forms.

### **Program Costs**

Costs are based on current St. Cloud State University graduate tuition and fees. For the current tuition and fee costs go to:

<http://bulletin.stcloudstate.edu/gb/financial/tuition.asp>

- Course fees attached to the practicum.
- MnSCU employees are entitled to enroll in a limited number of courses on an annual basis at some MnSCU institutions without payment of tuition. See your union contract for specific benefit information or speak with an individual in the Human Resource Department at your institution.

### **Contact:**

**Dr. Christine M. Imbra**  
**Associate Professor of Educational Leadership**  
Graduate Coordinator, Higher Education Administration  
A-280 Education Building  
St. Cloud State University  
720 Fourth Avenue South  
St. Cloud, MN 56301-4498  
Phone: 320.308.1689  
Fax: 320.308.3216  
cmimbra@stcloudstate.edu  
[www.stcloudstate.edu/elcp](http://www.stcloudstate.edu/elcp)