

Information on Short-term Study Abroad Programs Faculty Association International Studies Committee

Short-term Study Abroad Proposal Form

The **Short-term Study Abroad Proposal Form** is used for all programs that will be offered between December 15, 2012, and Dec. 14, 2014. When you submit the proposal form and supporting materials to the Center for International Studies by the deadline (Monday, January 30, 2012), CIS will then send copies of your information to the International Studies Committee. The committee will examine your proposal for appropriate academic and international learning outcomes, the knowledge and experience of the proposer to the country or countries involved, and how the program will enhance SCSU. Other criteria to be considered are listed on the Short-term Study Abroad Proposal Form found on the Faculty Association website under “Policies.”

Approved programs may be offered up to two times between Dec. 21, 2012, and Dec. 20, 2014. This means that the program could, for example, be offered first in summer 2013 and again in summer 2014. Offering a program the second time is contingent upon the submission of a final report for the first program that includes an analysis of both academic and international experience assessment data and suggestions for future improvement. This final report is to be submitted to the International Studies Committee and the Director of Education Abroad within 30 days of your return to campus. Using the Global Perspectives Inventory (GPI) with students prior to and upon returning from the overseas experience will satisfy the international experience assessment requirement for a short-term study abroad program.

The deadline for the **Proposal** is January 30, 2012. Each year the form will cover programs proposed for the two years following the January when they are due.

Who Should Complete the Short-term Study Abroad Proposal Form?

You, if you have. . .

- a proposal for a new international program that you want to offer between December 21, 2012, and December 20, 2014, or
- a proposal for an international program that you offered in 2010 or earlier and you want to offer it again between December 21, 2012, and Dec. 20, 2014, or
- a proposal for an international program that was approved by the International Studies Committee before 2011 but you did not make the trip, and you want to offer it again between December 21, 2012, and Dec. 20, 2014, or
- a proposal for an international program that is part of a course that has been approved by the University Curriculum Committee (UCC) at SCSU, and the program will take place between December 21, 2012 and Dec. 21, 2014.

Dec. 1, 2011