

## Senior to Sophomore Program Miller Center Library

### Visits to Miller Center

Senior to Sophomore classes are strongly encouraged to visit the Miller Center for a research visit. **Arrangements should be made well in advance by the course instructor working with the Senior to Sophomore Program support staff.** For reservations, contact Patty Dyslin, S2S Program Administrative Assistant at: 320-308-5758 or [padyslin@stcloudstate.edu](mailto:padyslin@stcloudstate.edu)

### Research Visits

Learn how to conduct library research for your S2S course using the Miller Center Library and resources.

- Minimum time required:
  - 5 – 10 minutes for HuskyNet Account Activation (if possible, do this before your visit)
  - 1 hour for demonstration of online databases, catalog, etc.
  - 1 hour for searching and checkout
  - ½ hour to checkout materials, make copies, etc.
- It may be possible for the group to reserve MC 218 for the rest of the day for students to do their research, leave books while they eat lunch, etc.
- Research visits will follow general guidelines for high school classes visiting the Miller Center.
- Books will be checked out and returned through CMLE if the school is affiliated with CMLE.
- Reference librarian will contact the instructor in advance to get information about the research assignment.

### Resources & Assistance

The library's resources are available for you to use on and off campus. Both students and faculty will need an active HuskyNet user id and password.

- You may access both the library catalog and databases through the library's homepage at: <http://lrts.stcloudstate.edu/library/default.asp>
- For information on general resources and link's please go to the S2S: Senior to Sophomore course guide located at: [http://research.stcloudstate.edu/page.phtml?page\\_id=246](http://research.stcloudstate.edu/page.phtml?page_id=246)
- Library assistance is available 24/7 through our Ask A Librarian page: <http://lrts.stcloudstate.edu/library/research/askalibrarian.asp>
- We are more than happy to work with you and your class! Schedule a librarian session today!

### Using Miller Center Facilities and Online Resources

#### Senior to Sophomore Students:

- Students and faculty have access to all online databases and electronic journals from any computer with Internet access. You may also seek assistance from the SCSU HelpDesk: [helpdesk@stcloudstate.edu](mailto:helpdesk@stcloudstate.edu) by phone at: 320-308-2077
- If possible students should activate their HuskyNet IDs before the Miller Center visit.
- May check out books for 4 weeks. Are limited to 25 items with one renewal for books.
- Will be charged a fine of \$1/day for late materials. If materials are not returned, users are asked to pay the replacement cost of the item plus a \$10 processing fee.

# HuskyNet Activation for Students

Students may initiate their HuskyNet ID's using the following Web page:

<http://admin.stcloudstate.edu/its/activateaccount/>

Questions/Problems...contact out technology folks at: [helpdesk@stcloudstate.edu](mailto:helpdesk@stcloudstate.edu) or 320-308-2077



## Student HuskyNetID Activation and ReActivation

Your HuskyNetID (username) is your key to SCSU's technology including your SCSU e-mail, campus wired and wireless networks, file/web space, Desire2Learn, library databases and much more.

Once you activate your HuskyNetID, you can access services and change or reset your password through the [HuskyNet home page](#). To ensure you meet the requirements to use the online activation, please see the [activation requirements](#).

### Students

The following four-step process will activate your HuskyNetID or reactivate your HuskyNetID if it has been disabled because you have not been enrolled for one or more semesters.

### Faculty and staff

Online HuskyNetID activation for faculty and staff is not available. Faculty and staff can request activation of their HuskyNetID (username) once they have received their employee ID from Human Resources. Faculty and staff must sign a paper form available from the campus HelpDesk in Miller Center B43 (lower level).

**Step 1 of 4: Enter your SCSU ID and PIN**

Enter your 8 digit [SCSU ID](#) (found on your SCSU Campus Card as pictured below) and [PIN](#).

SCSU ID (8 digits):  [More Info](#)  
PIN (6 digits):  [More Info](#)

[Click Here for Activation Requirements](#)



## QUICK LINKS

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  - ❖ For information on general resources and link's please go to the S2S: Senior to Sophomore course guide located at: [http://research.stcloudstate.edu/page.phtml?page\\_id=246](http://research.stcloudstate.edu/page.phtml?page_id=246)
  - ❖ Library assistance is available 24/7 through our Ask A Librarian page: <http://lrts.stcloudstate.edu/library/research/askalibrarian.asp>
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